



Joint Operating Committee Meeting Minutes
April 3, 2023
7:00 PM, WMCTC Board Room

Present: Jay Strunk, Joe Vecchio via Zoom, Patricia Grimm, Colleen Zasowski, Karen Weingarten, Wendy Earle, Dana Hipszer, John Paul Prego, Keith McCarrick

Non-Members:

Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
David Livengood, Administrative Director
Donna Wilson, Business Manager
Mark Holtzman, Principal
Wendy Sigourney, JOC Secretary

Solicitor:

Marc Davis, Esq., Fox, Rothschild, LLP

Guests

Mr. Don Bray, Instructor
Mr. William Soleau, Instructor
Mr. Evan Ducko, Instructor
Mr. Andrew Klein, Instructor
Ms. Kenly Adair, FCCLA Award Recipient
Mrs. Samantha Babel, Parent
Mr. Gunnar Zaengle, HOSA Award Recipient
MS. Rossanela Padilla, HOSA Award Recipient

AGENDA

1. Call to Order

The meeting was called to order by Mrs. Patti Grimm, chairperson at 7:06 pm.

2. Approval of Minutes

A. Meeting Minutes for March 6, 2023

A motion was made by Mrs. Grimm and seconded by Mrs. Zaskowski to approve the JOC Meeting Minutes of March 6, 2023.

Yeas: Strunk, Zasowski, Hipszer, Vecchio, Weingarten, Prego, Earle, McCarrick

Nays: Abstain: Grimm **Motion Carries:** 8-1

3. Communications - None

4. Anyone Wishing to Address Agenda Items - None

5. Old Business - None

6. New Business - None

7. WMCTC ReportsAdministrative Reports

A. Administrative Report

Mr. Livengood presented the following:

- We hosted the Perkins Regional meeting on March 30, 2023. After the meeting we hosted about 15 CTE directors through our programs.
- Senator Muth visited in March. The visit was very informative and well received.
- There will be 11 students from SkillsUSA going to states this year.
- This month is the NOCTI Performance testing. Mr. Holtzman will provide more information in his report.
- Mr. Livengood thanked the districts for allowing them to come and present the 2023-2024 WMCTC Preliminary Budget to their board members. The districts indicated that others learned a lot from the presentation.
- WMCTC will be planning a small-scale signing day this year on May 12, 2023 in combination with our Field Day. Invitations will be sent out at a later date.
- Mrs. Susan Kerschner, daughter of the first principal, came to visit with her daughter and granddaughter a few weeks ago. She said her dad would be so proud of what is happening here at WMCTC.

Mr. Holtzman presented the following:

- The application process is complete with 364 applications received. They will begin placing them into the programs tomorrow and hope to have this completed by Friday. CTE360 has provided very helpful information for the process. There are 22 less applications than last year.
- The NOCTI written test has gone very well. Most students have placed competent and advanced. Only 10 have placed below. This is an 8.9% increase from the start of the year to the current day (written test). The NOCTI performance testing will be on April 16, 2023.
- There are 50 students out on Co-Op.
- There have been 967 certifications earned so far this year. This information will be shared with the districts for the student transcripts.
- Haley Howe, our Commercial Arts Co-Op student, has completed the Program of Study Guidebook. The program cards will be completed soon.
- Lucie Terkowski has been doing great with social media. You should begin to see more communication items and events posted.
- Welcome to Evan Ducko, Andrew Klein, William Soleau and Don Bray for attending the JOC meeting.

CTSO Award Recipients

- Ms. Kenly Adair, a junior from Upper Perkiomen in Early Childhood Education, took 1st Place at the FCCLA State competition. She will be going to Nationals in Denver Colorado. Her project was to illustrate how Stem is in the ECE classroom. She prepared a portfolio of activities, skills, lesson plans, and student photos. She had 20 minutes to prepare and 10 minutes to give a presentation.
- Mr. Gunnar Zaengle, a student from Upper Perkiomen in our Protective Services program, took silver at the HOSA state competitions. His task was out of three scenarios; choking, bleeding, or fractures, then taking 2 minutes to define a checklist of things he would do to resolve the injury. Out of 9 students, he placed 2nd.
- Ms. Rossanela Padilla, a student in our Sports Therapy program, placed 2nd out of 12 students. She had a knowledge test which required answering 50 questions within 1 hour. She also had to perform physical therapy on a woman who had swelling in her hip and helped her learn how to use a walker.
- Both Gunnar and Rossanela are invited to participate in the National Conference in Dallas Texas in the last week of June.

B. Student Awards

1. FCCLA Awards
2. SkillsUSA
3. Students of the Quarter

C Important Dates

1. April 25, 2023 - PACTA - Day in Harrisburg
2. April 26, 2023 - NOCTI Performance Day and OAC Meetings
3. May 3, 2023 - ACTE Conference
4. May 4, 2023 - Cinco de Mayo Community Dinner 4:30 pm and 6:00 pm (Sold Out)
5. May 18, 2023 - NTHS Ceremony at Noon
6. May 24, 2023 - Senior Award & Recognition Ceremony

8. Additional Reports

- A. Dr. Allyn Roche presented the following:
 - A. On May 24, 2023 WMCTC will be holding their Senior Award & Recognition Ceremony at the Upper Perkiomen High School.
 - B. He has worked through the '000' series of board policies for WMCTC and encourages others to as well.
 - C. He is looking forward to the outcome of the application placement process.
- a. Mr. Mark Davis, Esq. presented the following:
 - D. Mr. Davis shared with the committee again the options for setting up a Capital Fund for the maintenance of WMCTC. Mr. Livengood stated he hoped it would be something that we would have established by 2024 or 2025 school year.
 - E. The committee agreed to review the Articles of Agreement and come prepared with questions about the process.
- a. Mrs. Colleen Zasowski presented the following:
 - F. There was a meeting scheduled for today but will need to be rescheduled. The meeting was to review Act 93.

A. Other Committees

G. Personnel Committee - Colleen Zasowski, Jay Strunk, and Keith McCarrick

H. Policy Committee - Wendy Earle, Patti Grimm and Dana Hipszer

I. Facilities Committee - Joe Vecchio, Karen Weingarten, Keith Mc Carrick and JP Prego

9. Finance Approvals

A. A motion was made by Mrs. Grimm and seconded by Mrs. Zaskowski to approve the Cash Receipts and List of Bills.

Yeas: Strunk, Zasowski, Hipszer, Vecchio, Weingarten, Prego, Earle, McCarrick, Grimm

Nays: Abstain: Motion Carries: 9-0

B. A motion was made by Mrs. Grimm and seconded by Mrs. Weingarten to delay the voting on the 2023-2024 WMCTC Proposed Budget pending budget verification.

Yeas: Strunk, Zasowski, Hipszer, Vecchio, Weingarten, Prego, Earle, McCarrick, Grimm

Nays: Abstain: Motion Carries: 9-0

10. Personnel Matters

A. A motion was made by Mrs. Grimm and seconded by Mrs. Weingarten to approve the Personnel Matters as presented.

Yeas: Strunk, Zasowski, Hipszer, Vecchio, Weingarten, Prego, Earle, McCarrick, Grimm

Nays: Abstain: Motion Carries: 9-0

11. Other Matters for Consideration

A. A motion was made by Mrs. Grimm and seconded by Mrs. Weingarten to approve the 2023-2024 School Calendar.

Yeas: Strunk, Zasowski, Hipszer, Vecchio, Weingarten, Prego, Earle, McCarrick, Grimm

Nays: Abstain: Motion Carries: 9-0

B. A motion was made by Mrs. Grimm and seconded by Mrs. Earle to approve Mr. Dave Livengood to attend the ACTE Region 1 Conference on May 3 -5, 2023 in Newtown, PA at a cost of \$552.00.

Yeas: Strunk, Zasowski, Hipszer, Vecchio, Weingarten, Prego, Earle, McCarrick, Grimm

Nays: Abstain: Motion Carries: 9-0

12. Adjournment

A motion was made by Mrs. Grimm, and seconded by Mrs. Weingarten to adjourn the meeting.

Yeas: Strunk, Zasowski, Hipszer, Vecchio, Weingarten, Prego, Earle, McCarrick, Grimm

Nays: Abstain: Motion Carries: 9-0

The meeting Adjourned at 8:47 pm

Respectfully submitted,

Mr. Keith McCarrick, Secretary

Ms. Wendy Sigourney, Recording Secretary