



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
February 1, 2021
7:00 P.M.
Board Room via Zoom**

Joint Committee Meeting - February 1, 2021

A Meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held via Zoom Meeting. Mr. DiBello, Vice-Chairperson, called the meeting to order at 7:05 P.M.

JOC Members:

Ashley Custer	Thomas DiBello	Stephen Cunningham
Patricia Grimm	Wendy Earle	Dana Hipszer
Robert Lindgren	Colleen Zasowski	Keith McCarrick

Non-Members

Dr. William R. Shirk, Superintendent, Pottsgrove S.D.
Mr. Robert Rizzo, Assistant Superintendent, Spring-Ford Area S.D
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
Christopher Moritzen, Administrative Director
Daniel Chominski, Principal
Donna Wilson, Business Manager
Marc Davis, Esq., Fox, Rothschild, LLP

A motion was made by Mr. Cunningham and seconded by Ms. Zasowski to approve the JOC Meeting Minutes and Reorganization Meeting Minutes of January 1, 2021 (Appendix A).

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Absent	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 8-0

II. Administrative Director Discussion/Information Items

Mr. Moritzen thanks everyone for their continuous efforts and provides updates regarding students and grants:

Students earned six-hundred thirty-one new certifications so far this year and the school is anticipating another six-hundred to one-thousand certifications earned by the end of the school year.

Juniors are now eligible their second half of the year for Co-Op opportunities so there will be an increase in those numbers. Currently Co-Op numbers are higher than last year at this point in the school year.

Currently, applications for the new school year are at one-hundred ninety-five as opposed to last year's number of one-hundred eighty-five. Thirty-three came from Pottsgrove, seventy-six came from Spring-Ford, sixty-five came from Upper Perk and an additional twenty which usually indicates the school district was not selected in the application. WMCTC counselors are currently reaching out to those applicants for this information. To advertise and share information, WMCTC has been doing virtual presentations for eighth and ninth graders at all three districts and the district counselors and administrators have helped provide students with information as well.

WMCTC has been approved for the Supplemental Equipment Grant. Final monetary value has not been disclosed as of yet however, the minimum amount would be around three-thousand dollars. Last year the school received around forty-six thousand dollars.

WMCTC has also reached out to local representatives and Senators for funding for another round of GEERS Grant. Last year, the school received around sixty-nine thousand dollars.

III. Public Comments on Agenda Items

IV. Presentations

V. Committee Reports

Superintendent of Record's Report - Dr. Allyn Roche

Dr. Roche advises conversations have began with Mr. Moritzen and the other school Superintendents regarding what the Senior Award Ceremony will look like this year.

He will be touring WMCTC in the following weeks and is looking forward to seeing the school and meeting some of the teachers.

Lastly, Dr. Roche extends and invite to Mr. Moritzen to visit all three sending schools to share information regarding WMCTC to their board members.

Mr. Moritzen adds that Mr. Rizzo visited WMCTC last week to tour the building and meet administration and teachers.

Business Manager's Report - Ms. Donna Wilson

Ms. Wilson notes the approval for the Annual Financial Report in the agenda. She advises there were no findings and the bottom line is there should be about three-hundred-thousand dollars going back to the districts this year.

Principal's Report - Mr. Dan Chominski

Advanced Manufacturing's Level III students are currently working towards their NIMS Certification. They are currently working on the performance portion and working with the CNC Milling Operations Cert. They will be taking the online component on February 2nd. This really demonstrates a high level of skill and Mr. Chominski commends Mr. Klein for his outstanding work in this new program.

Automotive programs this year were able to utilize the GEER Grant funding to purchase Automotive Service Excellence Certifications (ASE) for every senior in the transportation programs (Collision Repair, Automotive Technology, Diesel Technology).

Overall in the building the students and staff are working towards NOCTI. The written exam will begin in March and the performance portion will be held on April 29th. Staff and faculty are working with the data from the pre-NOCTI testing held earlier this year which will provide assistance to students for the testing in March/April.

Mr. Chominski is very proud of the accomplishments from the students this year!

Board Secretary's Report - Mr. Keith McCarrick

None

Solicitor's Report - Mr. Marc Davis, Esq.

None

VI. Action Agenda

A motion was made by Mr. Cunningham and seconded by Mr. McCarrick to approve all items under Personnel.

Ms. Zasowski asks if there is any elaboration on Mr. Vecchio's resignation and if there are any potential candidates for that position.

Mr. Moritzen advises this cannot be discussed at this time and the position will be posted once it is approved this evening. That gives sixty days to work with and the school is able to accommodate.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes

Robert Lindgren Yes Colleen Zasowski Yes Keith McCarrick Yes

Motion carried 9-0

A. Personnel:

1. Resignations:

Approve the resignation of Joseph Vecchio, Computer Information Systems Instructor, effective on or before March 31, 2021.

2. Cosmetology Salon Summer Hours:

Approve the WMCTC Cosmetology Salon to be open during Summer 2021 with limited hours and by appointment only.

3. Winter Automotive Classes:

Approve the following classes:

- **Pennsylvania State Inspection - exact dates and times TBD**
- **Pennsylvania Emissions - 2/1, 2/4, 2/8, 2/11 from 6:00PM - 9:00PM**

4. Mentoring:

Approve a \$500.00 Mentor Stipend for Phil Mest, HVAC Instructor, Mentor to Tim McGinnis, new Culinary Arts Instructor.

B. Finance:

A motion was made by Mr. Cunningham and seconded by Mr. McCarrick to approve all items under Finance.

Ms. Zasowski asks a question regarding item A4 and inquires why an HVAC Instructor would be mentoring the new Culinary Arts Instructor.

Mr. Moritzen advises the school tries to place veteran instructors as mentors. Mr. McGinnis is familiar with technical school operations however, Mr. Mest has extensive experience with WMCTC's processes and procedures and the school feels he is a good fit for this task.

Ms. Grimm makes a comment to acknowledge Ms. Wilson and her team for every year that they come up with no findings in the Annual Financial Report.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

1. Cash Receipts and List of Bills: (Appendix B)

Approve the Cash Receipts and List of Bills as shown in Appendix B.

2. Annual Financial Report: (Appendix C)

Approve the Annual Financial Report for year ending June 30, 2020, as presented in the Basic Financial Statements prepared by Hutchinson, Gillihan & Freeh, P.C. as shown in Appendix C.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment

A motion was made by Ms. Grimm and seconded by Ms. Zasowski to adjourn the meeting.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

The meeting was adjourned at 7:23 P.M.

Respectfully submitted,

Mr. Keith McCarrick, Secretary

Ms. Megan Alaniz, Recording Secretary