

# Joint Operating Committee

---

77 Graterford Road  
Limerick, Pennsylvania 19468  
Phone 610-489-7272  
www.westerncenter.org



## **REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER**

**Monday, November 6, 2023**

**7:00 PM in the Boardroom**

## **AGENDA**

---

### **1. Call to Order**

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Agenda Items and/or Changes

### **2. Approval of Minutes**

- A. October 2, 2023

[\(Attachment A\)](#)

### **3. Presentations (None)**

### **4. Public Comment to Address Agenda Items Only**

### **5. WMCTC Reports**

#### A. Administrative Report

- 1. Administrative Director (Mr. David Livengood)
- 2. Business Manager (Mrs. Donna Wilson)
- 3. Principal (Mr. Craig Robinson)

#### B. Important Dates

- 1. November 7            In-Service
- 2. November 20        In-Service (Trade-Off Day for August 17)
- 3. November 21        In-Service (Trade-Off Day for August 18)
- 4. November 22        Building Closed- No water, Work from home
- 5. November 23        School Closed-Thanksgiving Break
- 6. November 24        School Closed - Thanksgiving Break
- 7. December 6         Open House at 6:00 pm - 8:00 pm
- 8. December 25        School Closed – Winter Break
- 9. December 26        School Closed – Winter Break
- 10. December 27       No 10-Month Employees

- |                 |                        |
|-----------------|------------------------|
| 11. December 28 | No 10-Month Employees  |
| 12. December 29 | School Closed/Holiday  |
| 13. January 1   | School Closed/Holiday  |
| 14. January 5   | School Closed/Holiday  |
| 15. January 8   | JOC Meeting at 7:00 pm |

## 6. Additional Reports

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. Keith McCarrick)
- D. Other Advisory Group Reports
  - 1. Personnel - Colleen Zasowski, Jay Strunk, and Keith McCarrick
  - 2. Policy - Wendy Earle, Patti Grimm, and Dana Hipszer
  - 3. Facilities - Charles Nippert, JP Prego, and Karen Weingarten

## 7. Personnel

- A. Superintendent of Record
  - 1. The Administration recommends approving the appointment of Mr. Robert Rizzo, Superintendent of Spring-Ford Area School District, to the position of Superintendent of Record for a one-year term starting in January 2024 at a \$8,400 stipend.
- B. FMLA
  - 1. The Administration recommends the approval of Intermittent Family Medical Leave for Mr. Charles Smith, Collision Instructor, beginning on September 22, 2023, through January 2024.
- C. Conferences
  - 1. The Administration recommends approving Mr. David Livingood, Ms. Dawn Davison, Mr. Sean English, and Mrs. Cindy Prindle, along with 21 students, to attend the SkillsUSA Leadership Conference on November 15-17, 2023, at the Kalahari Resort in Pocono Manor, PA, at an expense not to exceed \$9,295. SkillsUSA will fund \$7,595, and \$1,700 will be funded from the general fund.
  - 2. The Administration recommends approving a stipend for Dawn Davison at a rate of \$500 a day (24/7) (\$1,000) for District Skills USA Leadership Conference, for nurse on call for the event.
- D. Youth Organizations and Advisors:

The Administration recommends approving the following Youth Organizations and Advisors. Compensation per teacher contract will range from \$1000.00 to no more than \$2,000.00 unless the advisor attends National Competition, then compensation will be no more than \$2,600.00:

Family, Career, and Community Leaders of America  
(FCCLA-Early Childhood)

- Stephanie German (\$2,000.00)

Health Occupations Students of America (HOSA)

- Patricia King (\$2,000.00)
- Lisa Cassidy-Lawler (\$2,000.00)
- Heather Zornek (\$2,000.00)

The National Technical Honor Society (NTHS)

- Julia Powers (\$1,000.00)

SkillsUSA

- Andrew Klein (\$2,000.00)
- Sean English (\$2,000.00)
- Cindy Prindle (\$2,000.00)
- Stephanie German (\$2,000.00)

## 8. Finance

- A. Approval of Cash Receipts and List of Bills ([Attachment B](#))

## 9. Other Action Items

- A. The Administration recommends approving the following dates for the 2024 JOC meetings. ([Attachment C](#))
- B. The Administration recommends approving the LAC/OAC Membership Listing. ([Attachment D](#))
- C. Precision Learning Systems is seeking approval to rent space in the Automotive Technology lab to teach Adult Education and secondary students (free) for the Pennsylvania Enhanced Emissions and Pennsylvania Safety Inspection certifications. Depending on the class and class size, the classes will run three to five nights, and the rental fee for the lab space will be paid at a rate of \$200.00 per night.

## 10. Board Comment

## 11. Public Comment

## 12. Adjournment