

Joint Operating Committee

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REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER

Monday, October 2, 2023
7:00 PM in the Boardroom

AGENDA

1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Agenda Items and/or Changes

2. Approval of Minutes

- A. September 11, 2023

([Attachment A](#))

3. Presentations

- A. HOSA and FCCLA National Competitors Recap
- B. New Hires

4. Public Comment to Address Agenda Items Only

5. WMCTC Reports

- A. Administrative Report
 - 1. Administrative Director (Mr. David Livengood)
 - 2. Business Manager (Mrs. Donna Wilson)
 - 3. Principal (Mr. Craig Robinson)
- B. Important Dates
 - 1. October 24-26 Approved Program Evaluation (PDE)
 - 2. November 6 JOC Meeting at 7:00 pm
 - 3. November 7 In-Service
 - 4. November 20 In-Service (Trade-Off Day for August 17)
 - 5. November 21 In-Service (Trade-Off Day for August 18)
 - 6. November 22 No 10-Month Employees
 - 7. November 23 School Closed – Thanksgiving Break
 - 8. November 24 School Closed – Thanksgiving Break

6. Additional Reports

- A. Superintendent of Record (Dr. Allyn J. Roche)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. Keith McCarrick)
- D. Other Advisory Group Reports
 - 1. Personnel - Colleen Zasowski, Jay Strunk, and Keith McCarrick
 - 2. Policy - Wendy Earle, Patti Grimm, and Dana Hipszer
 - 3. Facilities - TBD, JP Prego, and Karen Weingarten

7. Personnel

A. Conferences

- 1. The Administration recommends approving Mrs. Barbara Mueller to attend the Co-Op Conference at The Penn Stater Hotel and Conference Center in State College from October 19 and 20, 2023, at a cost not to exceed \$700.
- 2. The Administration recommends approving a maximum of 7 staff members to attend the Integrated Learning Conference at The Penn Stater Hotel and Conference Center in State College from November 8-10, 2023, at a cost not to exceed \$3,500.

B. Supplemental Contracts

- 1. The Administration recommends the approval for the resignation of Mr. Chuck Smith as the SkillsUSA Advisor.
- 2. The Administration recommends the approval of Mr. Sean English as the replacement SkillsUSA Advisor for the 2023-2024 school year with a stipend of \$2,000.
- 3. The Administration recommends the employment of Sophia Englert (Caia) as the Commercial Arts Co-Op student for the 2023-2024 school year at a rate of \$12.00 per hour.

8. Finance

- A. Approval of Cash Receipts and List of Bills ([Attachment B](#))

9. Other Action Items

- A. The Administration recommends the approval of the quote from Trane to remove reheat from VAV and install new heat at a cost of \$2,434.
([Attachment C](#))

B. The Administration recommends the approval of the quote from Trane to change the oil in the chillers at a cost of \$6,839. ([Attachment D](#))

10. Board Comment

11. Public Comment

12. Adjournment