

Joint Operating Committee

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REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER **Monday, September 11, 2023** **5:00 PM via Zoom** **AGENDA**

1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Announce Executive Session
- D. Agenda Items and/or Changes

2. Approval of Minutes

- A. August 7, 2023

[\(Attachment A\)](#)

3. Presentations - None

4. Public Comment to Address Agenda Items Only

5. WMCTC Reports

- A. Administrative Report
 - 1. Administrative Director (Mr. David Livengood)
 - 2. Business Manager (Mrs. Donna Wilson)
 - 3. Principal (Mr. Craig Robinson)
- B. Student Honors - None
- C. Important Dates
 - 1. October 2, 2023, JOC Meeting at 7:00 pm
 - 2. October 25, 2023, OAC Meetings

6. Additional Reports

- A. Superintendent of Record (Dr. Allyn J. Roche)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. Keith McCarrick)
- D. Other Advisory Reports
 - 1. Personnel - Colleen Zasowski, Jay Strunk, and Keith McCarrick
- E. Policy - Wendy Earle, Patti Grimm, and Dana Hipszer
 - 1. Facilities - Joe Vecchio, JP Prego, and Karen Weingarten

7. Old Business (Policy 2nd Reading) - None

8. New Business (Policy 1st Reading) - None

9. Personnel

A. Employment

1. Mr. Craig Robinson will begin employment on October 17, 2023, as the Principal at a salary of \$108,000.

B. Resignations

1. Ms. Madison Reger provided a letter of resignation on August 11, 2023, effective August 15, 2023.

C. Mentoring

1. Approval is needed for the following mentors:
 - Heather Zornek will mentor Thomas Bartholomew
 - Stephanie German will mentor Harry McGinnis
 - William Soleu will mentor Joe Cruz
 - Phillip Mest will mentor Mark Zasowski
 - Lisa Cassidy-Lawler will mentor Michael Burch
 - PJ (Patricia) King will mentor Sean English

D. Conferences

1. The Administration recommends approval for Ms. Julia Powers to attend the PACTA: Workshop for CTE School Counselors on October 10 - 11, 2023, at State College, PA, not to exceed a cost of \$750.
2. The Administration recommends approval for Mrs. Cindy Prindle to attend the PA District Leader Summit on October 5 - 6, 2023, in Altoona, PA, not to exceed a cost of \$500.

A. Supplemental Contracts

1. The administration recommends that Mr. Andrew Klein be compensated \$2,000 for his new role as SkillsUSA advisor.

10. Finance

- A. Approval of Cash Receipts and List of Bills ([Attachment B](#))

11. Other Action Items

- A. The administration recommends approving the following Handbooks for the 2023-2024 school year.
 1. Student Handbook ([Attachment C](#))
 2. Faculty and Staff Handbook ([Attachment D](#))

- B. The administration recommends the Memorandum of Understanding with the American Federation of Teachers (AFT) on Mentor Stipend as presented. [\(Attachment E\)](#)
- C. The Administration recommends approving the review of the WMCTC Health and Safety Plan as required by the Pennsylvania Department of Education as presented. (No Change) [\(Attachment F\)](#)

12. Board Comment

13. Public Comment

14. Adjournment