



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
January 3, 2022
7:00 P.M.
Board Room**

Board Members:

Pottsgrove School District

Jay Strunk
Joe Vecchio
Patricia Grimm

Spring-Ford School District

Colleen Zasowski
Karen Weingarten
Wendy Earle

Upper Perkiomen School District

Dana Hipszer
John Paul Prego
Keith McCarrick

Non-Members

Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.
Robert Rizzo, Superintendent, Spring-Ford Area S.D.
David Livengood, Administrative Director
Donna Wilson, Business Manager
Mark Holtzman, Principal

Solicitor

Marc Davis, Esq.
Fox, Rothschild, LLP

AGENDA

I. Call to Order

- A. Approval of JOC Minutes of November 1, 2021 Meeting **(Appendix A)**

II. Administrative Director Discussion/Information Items

III. Public Comments on Agenda Items

IV. Presentations

- A. Sports Medicine Program
- B. Penn Tech Competition

V. Committee Reports

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Mark Holtzman
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda

- A. Administration: **(Appendix B)**

The Administration recommends the adoption of the Resolution E. Signature shown in Appendix B. This resolution allows WMCTC's Administrative Director, Mr. David Livengood, to sign electronically all contracts, agreements, grants and/or licenses for Western Montgomery Career and Technology Center.

Motion by _____, seconded by _____ to approve Administration as presented.

- B. Health and Safety Plan: **(Appendix C)**

1. The Administration recommends approving the revised WMCTC Health and Safety Plan as required by the Pennsylvania Department of Education as shown in Appendix C.
2. The Administration recommends approving authority to the Administrative Director in conjunction with the Superintendent of Record, to make decisions to enforce temporary masking requirements based upon increases in the local COVID-19 incident and positivity rates, if needed to maintain in-person instruction and the continuity of education.

Motion by _____, seconded by _____ to approve the Health and Safety Plan items as presented.

- C. Personnel:

1. Hiring Authority:

The Administration recommends approving authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of January 4th, 2022 until the next regularly scheduled board meeting on February 7th, 2022.

2. Resignations:

- a. The Administration recommends approving the resignation of Stephanie Vanning, Instructional Assistant, effective December 23rd, 2021.

Motion by _____, seconded by _____ to approve Personnel as presented.

D. Conferences:

1. The Administration recommends approving David Livengood, Administrative Director, to attend the annual PACTA Symposium: Pathways to Career Readiness Conference at the Hershey Lodge Convention Center in Hershey, PA, on February 10 & 11, 2022 for an approximate cost of \$662.00.
2. The Administration recommends approving Stephanie German, Early Childhood Education Instructor, and 4 students to attend the Family Career and Community Leaders of America (FCCLA) State Leadership Conference at the Seven Springs Mountain Resort in Champion, PA, on March 21-23, 2022 for an approximate cost of \$462.00 per student (approximate cost of \$1,846.00) which will be paid through fundraising with no cost to WMCTC. One advisor will be attending for the approximate cost of \$450.00.

Motion by _____, seconded by _____ to approve Conferences as presented.

E. Finance:

1. Cash Receipts and List of Bills: (Appendix D)

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix D.

Motion by _____, seconded by _____ to approve Finance as presented.

F. Equipment Purchases: (Appendix E)

The Administration recommends approving the following equipment purchases utilizing the Competitive Equipment Grant (50% local funds, 50% PDE funding) as shown in Appendix E.

- HAAS Vertical Machining Center
- CookShack Industrial Smoker
- (2) Open Fryers w/2 well capability

Motion by _____, seconded by _____ to

approve Equipment Purchases as presented.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment