



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
June 16, 2020
7:00 P.M.
Board Room via Zoom**

Board Members:

Pottsgrove School District

Ashley Custer
Patricia Grimm
Robert Lindgren

Spring-Ford School District

Thomas DiBello
Christina F. Melton
Colleen Zasowski

Upper Perkiomen School District

Steven Cunningham
Dr. Kerry Drake
Keith McCarrick

Non-Members

Dr. William R. Shirk, Superintendent, Pottsgrove S.D. & WMCTC Superintendent of Record
Dr. David Goodin, Superintendent, Spring-Ford Area S.D.
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D.
Christopher Moritzen, Administrative Director
Daniel Chominski, Principal
Donna Wilson, Business Manager

Solicitor

Marc Davis, Esq.

AGENDA

I. Call to Order

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of May 4, 2020 Meeting (**Appendix A**)

II. Administrative Director Discussion/Information Items (Appendix B)

- A. General Update
- B. WMCTC Award Recipients by District (Appendix B)

III. Public Comments on Agenda Items

IV. Presentations

V. Committee Reports

- A. Superintendent of Record's Report - Dr. William Shirk
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Dan Chominski
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda

A. Personnel

1. Appointments:

The Administration recommends approving the appointment of Megan Alaniz as Administrative Assistant to the Administrative Director, effective July 1, 2020. Compensation is set at \$38,000.00.

Motion by _____, seconded by _____ to:
approve Personnel as presented.

2. Salaries:

The Administration recommends approving the Administrative and Support Staff salaries for the 2020-2021 school year as displayed in the Addenda.

Motion by _____, seconded by _____ to:
approve the Administrative and Support Staff salaries for the 2020-2021 school year as displayed in the Addenda.

3. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of June 17, 2020 until the next regularly scheduled board meeting in August 2020.

Motion by _____, seconded by _____ to:
approve authority be granted to the Superintendent of Record/Administrative Director of
Western Montgomery CTC to appoint qualified personnel to vacant positions as
presented.

B. 1. Supplemental Contracts:

- a. The Administration recommends approving a Supplemental Contract at \$44.00/hr.,
per the Teacher Contract, for Angela Reichert or Jenni King, to run the Summer
Salon Program (If Possible), which will be open to the public.

The tentative dates are:

- Friday, June 19 & 26 from 8:30 to 3:00
- Friday, July 10, 17, 24, 31, 19 from 8:30 to 3:00
- Friday, August 7 & 14 from 8:30 to 3:00

This will allow for approximately 15 registered students (at a fee of \$100.00 each,) to
earn up to 44 hours throughout the summer. With revenue from The Salon and
registration fees, there will be no cost to WMCTC.

Motion by _____, seconded by _____ to:
approve a Supplemental Contract for Angela Reichert or designated Cosmetology Instructors
as presented.

- b. The Administration recommends approving a Supplemental Contract for up to 40
hrs. each at \$44.00/hr. per 2018-2019 Teacher Contract for Cindy Prindle,
Katherine Blitzstein, and Amy Rybnik, Student Success Coordinators, for curriculum
planning.

Motion by _____, seconded by _____ to:
approve Supplemental Contracts for Cindy Prindle, Katherine Blitzstein, and Amy Rybnik as
presented.

C. Conferences:

1. The Administration recommends approving Christopher Moritzen, Administrative
Director, Daniel Chominski, Principal, and Rachel Hetzel, I.T. Director, to attend the
Pennsylvania Association of Career & Technical Administrators (PACTA)
Leadership Conference (Virtually) from July 28-31, 2020 for an approximate cost of
\$1,500.

Motion by _____, seconded by _____ to:
approve the conferences as presented.

D. Contracted Services: (Appendix C & D)

1. The Administration recommends approving the Fox Rothschild Retainer Agreement for
Solicitor for the 2020-2021 year at the rate of \$3,600.00 per quarter as shown in Appendix
C.
2. The Administration recommends approving the renewal of the Joint Service Agreement
with Upper Perkiomen School District to operate to provide food services for the period

of July 1, 2020 through June 30, 2021 with an annual Administration Fee in the amount of \$16,500.

3. The Administration recommends approving the Tozour-Trane's Preventative Maintenance Service Agreement for the Trane HVAC & Automation System in the amount of \$13,260.00, effective August 1, 2020, as shown in Appendix D.

_____ Motion by _____, seconded by _____
to:

approve Contracted Services as presented.

E. Finance: (Appendix E)

1. Cash Receipts and List of Bills: (Appendix E)

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix E.

Motion by _____, seconded by _____ to:
approve Cash Receipts and List of Bills as shown in Appendix E.

2. Budget Transfers:

The Administration recommends approving the necessary 2019-2020 budget transfers to become part of the June 16, 2020 meeting minutes as determined by the Business Administrator; payment of properly contracted services through June 30, 2020; and acceptance of non-resident tuition for secondary students for the 2020-2021 school year upon receipt of the required documentation from the non-participating school district.

Motion by _____, seconded by _____ to:
approve the necessary 2019-2020 budget transfers as presented.

F. Local Advisory Committee: (Appendix F)

1. The Administration recommends approving the Local Advisory Committee List for 2020 as shown in Appendix F.

Motion by _____, seconded by _____ to:
approve the Local Advisory Committee List for 2020 as shown in Appendix F.

G. Perkins Membership List: (Appendix G)

1. The Administration recommends approving the Perkins Memberships List for 2020 as shown in Appendix G.

Motion by _____, seconded by _____ to:
approve the Perkins Membership List for 2020 as shown in Appendix G.

H. Technology: (Appendix H)

1. The Administration recommends approving the list of technical equipment that will be certifiably removed and recycled as shown in Appendix H.

Motion by _____, seconded by _____ to:
approve the list of technical equipment that will be certifiably removed and recycled as shown
in Appendix H.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment