



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee meeting
June 3, 2019
7:00 P.M.
Board Room**

Board Members:

Pottsgrove School District

Ashley Custer
Patricia Grimm (Vice-Chairperson)
Robert Lindgren

Spring-Ford School District

Dawn R. Heine (Chairperson)
Edward Dressler (Secretary)
Mark P. Dehnert

Upper Perkiomen School District

Steven Cunningham
John L. Farris (Treasurer)
James C. Glackin

Non-Members

Dr. William R. Shirk, Superintendent, Pottsgrove S.D. & WMCTC Superintendent of Record
Dr. David Goodin, Superintendent, Spring-Ford Area S.D.
Dr. Andrea Farina, Acting Superintendent, Upper Perkiomen S.D.
Christopher Moritzen, Administrative Director
Daniel Chominski, Principal
Donna Wilson, Business Manager

Solicitor

Marc Davis, Esq.
Fox, Rothschild, LLP

AGENDA

I. Call to Order

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of May 6, 2019 Meeting (**Appendix A**)

II. Administrative Director Discussion/Information Items (Appendix B)

- A. Enrollment
- B. WMCTC Award Recipients by District

III. Public Comments on Agenda Items

IV. Presentations - None

V. Committee Reports

- A. Superintendent of Record's Report - Dr. William Shirk
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Dan Chominski
- D. Board Secretary's Report - Dr. Edward Dressler
- E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda

A. Personnel:

1. Appointments:

- a. The Administration recommends approving the appointment of Raymond Bechtel as Protective Services Instructor, effective May 28, 2019. Compensation is set at Track B, Lane 4, Step 6, \$59,331.

Motion by _____, seconded by _____ to:
approve the appointment of Raymond Bechtel as presented.

- b. The Administration recommends approving the appointment of Amy Rybnik as Student Success Coordinator, effective July 1, 2019. Compensation is set at Track A, Lane 3, Step 13, \$75,804.

Motion by _____, seconded by _____ to:
approve the appointment of Amy Rybnik as presented.

2. Resignations:

- a. The Administration recommends approving the resignation of Cathi Miller for the purpose of retirement effective June 30, 2019.

Motion by _____, seconded by _____ to:
approve the resignation of Cathi Miller as presented.

- b. The Administration recommends approving the resignation of Pedro Mauras effective May 30, 2019.

Motion by _____, seconded by _____ to:
approve the resignation of Pedro Mauras as presented.

3. Leave of Absence:

The Administration recommends approving a paid leave of absence under the Family Medical Leave Act for Pedro Mauras, Custodian, retroactively from April 1, 2019 to May 31, 2019.

Motion by _____, seconded by _____ to:
approve the paid leave of absence under the Family Medical Leave Act for Pedro Mauras, Custodian, as presented.

4. Supplemental Contracts:

- a. The Administration recommends approving a Supplemental Contract at \$44.00/hr., per 2018-2019 Teacher Contract, for Angela Reichert or designated Cosmetology Instructors, to run the Summer Salon Program, which will be open to the public.

The tentative dates are:

- Friday, June 21 & 28 from 8:30 to 3:00
- Friday, July 12, 19 from 12:15 to 4:15
- Friday, July 26 from 8:30 to 3
- Friday, August 2, 9 & 16 from 8:30 to 3

This will allow for approximately 15 registered students (at a fee of \$100.00 each,) to earn up to 44 hours throughout the summer. With revenue from The Salon and registration fees, there will be no cost to WMCTC.

Motion by _____, seconded by _____ to:
approve a Supplemental Contract for Angela Reichert or designated Cosmetology Instructors as presented.

- b. The Administration recommends approving a Supplemental Contract for 30 hrs. at \$44.00/hr. per 2018-2019 Teacher Contract for Raymond Bechtel, Protective Services Instructor, to develop Curriculum over the summer.
- c. The The Administration recommends approving a Supplemental Contract for up to 40 hrs. at \$44.00/hr. per 2018-2019 Teacher Contract for Amy Rybnik, Student Success Coordinator for curriculum planning.
- d. The Administration recommends approving a Supplemental Contract for up to 40 hrs. each at \$44.00/hr. per 2018-2019 Teacher Contract for Cindy Prindle and Katherine Blitzstein, Student Success Coordinators for curriculum planning.

Motion by _____, seconded by _____ to:
approve Supplemental Contracts for Raymond Bechtel, Katherine Blitzstein, Cindy Prindle and Amy Rybnik as presented.

5. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of June 4, 2019 until the next regularly scheduled board meeting in August 2019.

Motion by _____, seconded by _____ to:
approve authority be granted to the Superintendent of Record/Administrative Director of
Western Montgomery CTC to appoint qualified personnel to vacant positions as presented.

6. Salaries:

The Administration recommends the approving the Administrative and Support Staff
salaries for the 2019-2020 school year as displayed in the Addenda.

Motion by _____, seconded by _____ to:
approve the Administrative and Support Staff salaries for the 2019-2020 school year as displayed in
the Addenda.

B. Conferences:

1. The Administration recommends approving Christopher Moritzen, Administrative
Director, Daniel Chominski, Principal and Rachel Hetzel, I.T. Director, to attend the
Pennsylvania Association of Career & Technical Administrators (PACTA) Leadership
Conference at Penn State University from July 24-26, 2019 for an approximate cost
of \$3,000.
2. The Administration recommends approving Barbara Mueller, School-to-Work
Coordinator, to attend the Co-Op Conference at Penn State University October 15 & 16,
2019 for an estimated total of \$770.00.

Motion by _____, seconded by _____ to:
approve attendance at the conferences as presented.

C. Contracted Services: (Appendix C)

1. The Administration recommends approving the Fox Rothschild Retainer Agreement for
Solicitor for the 2019-2020 year at the rate of \$3,550.00 per quarter, (same as last
year).

Motion by _____, seconded by _____ to:
approve the Fox Rothschild Retainer Agreement for Solicitor for the 2019-2020 year as presented.

2. The Administration recommends approving GO2 Tech's Business Continuity, Server, VS
Platform Upgrades, Monthly Cloud Retention, Data backup & Recovery Appliance
business continuity for \$29,031.53.

Motion by _____, seconded by _____ to:
approve GO2 Tech's Business Continuity, Server, VS Platform Upgrades, Monthly Cloud Retention,
Data backup & Recovery Appliance business continuity as presented.

3. The Administration recommends approving the renewal of the Joint Service Agreement
with Upper Perkiomen School District to operate to provide food services for the period
of July 1, 2019 through June 30, 2020 with an annual Administration Fee in the amount
of \$16,500.

Motion by _____ seconded by _____ to:
approve the renewal of the Joint Service Agreement with Upper Perkiomen School District to
operate to provide food services as presented.

4. The Administration recommends approving Tozour-Trane's Preventative Maintenance Service Agreement for the Trane HVAC & Automation System in the amount of \$11,766.00, effective August 1, 2019, as shown in Appendix C.

Motion by _____, seconded by _____ to:
approve Tozour-Trane's Preventative Maintenance Service Agreement for the Trane HVAC & Automation System as presented.

D. Local Advisory Committee (Appendix D)

The Administration recommends approving the Local Advisory Committee List for 2019 as presented.

Motion by _____, seconded by _____ to:
approve the Local Advisory Committee List for 2019 as presented.

E. Perkins Membership List (Appendix E)

The Administration recommends approving the Perkins Membership List for 2019 as presented.

Motion by _____, seconded by _____ to:
approve the Perkins Membership List for 2019 as presented.

F. Finance: (Appendix F)

1. Cash Receipts and List of Bills:

The Administration recommends the approval of the Cash Receipts and List of Bills as shown in Appendix F.

Motion by _____, seconded by _____ to:
approve cash receipts and list of bills as shown in Appendix F.

2. Scholarship:

The Administration recommends approving to accept the NARI-BIE Robert T. Palladino Scholarship in the amount of \$2,761.22.

Motion by _____, seconded by _____ to:
approve accepting the NARI-BIE Robert T. Palladino Scholarship in the amount of \$2,761.22.

3. Budget Transfers:

The Administration recommends approving the necessary 2018-19 budget transfers to become part of the June 3, 2019 meeting minutes as determined by the Business Administrator; payment of properly contracted services through June 30, 2018; and acceptance of non-resident tuition for secondary students for the 2018-19 school year upon receipt of the required documentation from the non-participating school district.

Motion by _____, seconded by _____ to:
approve the necessary 2018-19 budget transfers as presented.

G. Policies: (Appendix G)

The Administration recommends approving Policies 616, 618, 619 620, 622, 624, 626, 706, 707, 708, 709, 710, 716, 808, 815, 823, 908

Motion by _____, seconded by _____ to:
approve the policies as presented.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment