



**77 Graterford Road  
Limerick, PA 19468**

**Joint Operating Committee meeting  
June 4, 2018  
7:00 P.M.  
Board Room**

**Board Members:**

**Pottsgrove School District**

Ashley Custer  
Patricia Grimm (Chairperson)  
Robert Lindgren

**Spring-Ford School District**

Dawn R. Heine (Vice-Chairperson)  
Edward Dressler (Secretary)  
Colleen Zasowski

**Upper Perkiomen School District**

Steven Cunningham  
John L. Farris (Treasurer)  
James C. Glackin

**Non-Members**

Dr. William R. Shirk, Superintendent, Pottsgrove S.D.  
Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record  
Dr. Alexis McGloin, Superintendent, Upper Perkiomen S.D.  
Christopher Moritzen, Administrative Director  
Robert Weneck, Principal  
Donna Wilson, Business Manager

**Solicitor**

Marc Davis, Esq.  
Fox, Rothschild, LLP

## AGENDA

### **I. Call to Order**

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of May 7, 2018 Meeting (**Appendix A**)

### **II. Administrative Director Discussion/Information Items (Appendix B)**

- A. Enrollment
- B. WMCTC Award Recipients by District

### **III. Public Comments on Agenda Items**

### **IV. Presentations - None**

### **V. Committee Reports**

- A. Superintendent of Record's Report - Dr. David Goodin
- B. Business Manager's Report - Mrs. Donna Wilson
- C. Principal's Report - Mr. Rob Weneck
- D. Board Secretary's Report - Dr. Edward Dressler
- E. Solicitor's Report - Mr. Marc Davis, Esq.

### **VI. Action Agenda**

#### A. Personnel:

##### 1. Resignations:

- a. The Administration recommends accepting the resignation of Peggy Owens, Instructional Assistant, effective May 30, 2018.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve accepting the resignation of Peggy Owens as presented.

- b. The Administration recommends accepting the resignation of Robert Weneck, Principal, effective August 1, 2018.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve accepting the resignation of Robert Weneck as presented.

##### 2. Supplemental Contract:

The Administration recommends approving a Supplemental Contract at \$44.00/hr., per 2017-2018 Teacher Contract, for Angela Reichert or designated Cosmetology Instructors, to run the Summer Salon Program, which will be open to the public. The tentative dates are:

- June 22, & 29 from 8:30 to 3:00
- July 13 & 20 from 12:15 to 4:15
- July 27 from 8:30 to 3
- August 3, 10 & 17 from 8:30 to 3:00

This will allow for approximately 15 registered students (at a fee of \$100.00 each,) to earn up to 44 hours throughout the summer. With revenue from The Salon and registration fees, there will be no cost to WMCTC.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve a Supplemental Contract for Angela Reichert or designated Cosmetology Instructors  
as presented.

3. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of  
Record/Administrative Director of Western Montgomery CTC to appoint qualified  
personnel to vacant positions during the period of June 5, 2018 until the next regularly  
scheduled board meeting in August 2018.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve authority be granted to the Superintendent of Record/Administrative Director of Western  
Montgomery CTC to appoint qualified personnel to vacant positions as presented.

4. Salaries:

The Administration recommends the approving the Administrative and Support Staff  
salaries for the 2018-2019 school year as displayed in the Addenda.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the Administrative and Support Staff salaries for the 2018-2019 school year as displayed in  
the Addenda.

B. Contracted Services: (Appendix C)

1. The Administration recommends the approval of the Fox Rothschild Retainer Agreement  
for Solicitor for the 2018-2019 year at the rate of \$3,550.00 per quarter, (a \$150.00  
increase).

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the Fox Rothschild Retainer Agreement for Solicitor for the 2018-2019 year as presented.

2. The Administration recommends approving the Internet Services Contract  
with the MCIU from July 1, 2018 through June 30, 2019 for \$8,724.00 as shown in  
Appendix C.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the MCIU's Internet Services Contract as presented.

3. The The Administration recommends approving the 5-year lease from GO2 Tech. of  
Chromebooks, Laptops , Desktops and new imaging software as shown for \$247,555.40  
(Over 5 years), which was included in the budget, as shown in Appendix C.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the 5-year lease from GO2 Tech. of Chromebooks, Laptops , Desktops and new imaging  
software as presented.

4. The Administration recommends approving Talley Petroleum Enterprises Inc.,  
10046 Allentown Blvd., Grantville, PA 17028 as the supplier of #2 Heating Oil for  
WMCTC for the period July 1, 2018 through June 30, 2019.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve Talley Petroleum Enterprises Inc., Grantville, PA as the supplier of #2 Heating Oil  
as presented.

5. The Administration recommends approving Tozour-Trane's Preventative Maintenance Service Agreement for the Trane HVAC & Automation System in the amount of \$11,090.00, effective August 1, 2018, as shown in Appendix C.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve Tozour-Trane's Preventative Maintenance Service Agreement for the Trane HVAC & Automation System as presented.

6. The Administration recommends the approving the lowest bid agreement for trash/recycling for 2018-2021 with Waste Management Inc., Gilbertsville, PA for a 3 year total of \$10,167.54, an increase over the prior trash contract of less than \$20.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the Agreement with Waste Management, Inc. as presented.

C. Local Advisory Committee (Appendix D)

The Administration recommends approving the Local Advisory Committee List for 2018 as presented.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the Local Advisory Committee List for 2017 as presented.

D. Perkins Membership List (Appendix E)

The Administration recommends approving the Perkins Membership List for 2018 as presented.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the Perkins Membership List for 2017 as presented.

E. Finance: (Appendix F)

1. Cash Receipts and List of Bills:

The Administration recommends the approval of the Cash Receipts and List of Bills as shown in Appendix F.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve cash receipts and list of bills as shown in Appendix F.

2. Budget Transfers:

The Administration recommends approving the necessary 2017-18 budget transfers to become part of the June 4, 2018 meeting minutes as determined by the Business Administrator; payment of properly contracted services through June 30, 2018; and acceptance of non-resident tuition for secondary students for the 2017-18 school year upon receipt of the required documentation from the non-participating school district.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the necessary 2017-18 budget transfers as presented.

F. Resolution: **(Appendix G)**

The Administration recommends the adoption of the Resolution authorizing the Participating School Districts (Pottsgrove, Spring-Ford and Upper Perkiomen) to appoint a Superintendent of Record for a two year term at or prior to its January meeting.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
approve the adoption of the Resolution #18 as presented.

**VII. New Business**

**VIII. Public Comments on Non-Agenda Items**

**IX. Adjournment**