Joint Committee Meeting - February 3, 2020

A Meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held at 77 Graterford Road, Limerick, PA on February 3, 2020. Mr. Cunningham, Chairperson, called the meeting to order at 6:57 P.M.

JOC Members:

Ashley Custer
Patricia Grimm
Robert Lindgren

Thomas DiBello
Christina F. Melton
Colleen Zasowski

Stephen Cunningham
Dr. Kerry Drake
Keith McCarrick

Non-Members

Dr. William R. Shirk, Superintendent, Pottsgrove S.D. & WMCTC Superintendent of Record
Dr. David Goodin, Superintendent, Spring-Ford Area S.D.
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D.
Christopher Moritzen, Administrative Director
Daniel Chominsky, Principal
Donna Wilson, Business Manager
Marc Davis, Esq., Solicitor

A motion was made by Ms. Grimm and seconded by Mr. McCarrick to approve the JOC Reorganization Meeting Minutes of January 6, 2019.

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Motion carried 8-0
A motion was made by Ms. Grimm and seconded by Mr. McCarrick to approve the JOC Meeting Minutes of January 6, 2019.

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Motion carried 8-0

II. Administrative Director Discussion/Information Items

Mr. Moritzen reported:

A. **Supplemental Grant:**
The application window for the Supplemental Grant closed last Friday and we applied for $60,000 worth of equipment. Last year we had about $24,000, this year we are expecting double that. We’re looking for equipment in Automotive Technology, Sports Medicine and HVAC.

B. **SkillsUSA Competitions:**
There are six students moving on to States from Pottsgrove and Spring-Ford. Crime Scene decided to compete last minute as one student dropped out. Crime Scene came in third place which is very good for two new teachers. We will keep you updated with the State Competition results.

C. **General Update:**
We have 288 applications for the 2020-2021 school year which is great as last year, at this time, we were in the mid 100’s. Upper Perk is taking the lead for incoming 9th graders with 77 applications thus far. This is followed by 50 Spring-Ford students and about 30 Pottsgrove students. We are very excited about the new incoming WMCTC students. Finally, we have the Open House for Advanced Manufacturing and Welding programs this week which will be overseen by Mr. Chominski, Ms. Landis and Ms. Mueller.

III. Public Comments on Agenda Items - None

IV. Presentations - None

V. Committee Reports

Superintendent of Record’s Report - Dr. William Shirk reported he and Mr. Moritzen had a chance to review the budget in December and January with the next step being to meet as a group to go over the budget at our next JOC meeting.

Business Manager’s Report - Ms. Donna Wilson gave all JOC members a copy of the financial statements to look over for the next JOC meeting. The auditor will be speaking at the next meeting to go over the financial statements to close out last year.

Principal’s Report - Mr. Dan Chominski reported that it has been a great couple months here at the Western Center. Cooperative Education students rose to 34 students which is 22% of our Senior class. We are trying to get that number as high as we can before
the end of the school year. NOCTI preparations have begun and our technical cluster leaders have taken lead on this preparation. Cluster Leaders are examining all testing data to ensure instructors are preparing Seniors accordingly. On April 29, we will hold our Mock Interview Day where our Seniors will be meeting with local business professionals to present their resumes, dress to impress and meet with a professional in their field for live feedback. Hopefully, our Senior students will get the most out of the experience and have a job lined up for after graduation.

Board Secretary’s Report - Mr. Keith McCarrick - None

Solicitor’s Report - Mr. Marc Davis, Esq. - None

VI. Action Agenda

A motion was made by Ms. Grimm and seconded by Mr. McCarrick to:
approve Supplemental Contracts for the Summer Day Camp instructors as presented.

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Motion carried 8-0

A motion was made by Mr. McCarrick and seconded by Ms. Grimm to:
approve the HOSA State Leadership Conference as presented.

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Motion carried 8-0

A motion was made by Mr. McCarrick and seconded by Ms. Zasowski to:
approve Cash Receipts and List of Bills as shown in Appendix B.

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Motion carried 8-0

VII. New Business

Mr. DiBello asked are we, as an operating group, going to establish goals and objectives to achieve for the year?

Ms. Grimm stated we have already taken it to the next level and we’re doing really well as we continue to grow.
Mr. Moritzen stated in the last six years we’ve grown over 40%, added premium programs, continue to fill classrooms, added a 9th grade program, and continuously evaluate all programs. We have been above the national average for the last six years at 90%.

Dr. Shirk stated Mr. Moritzen has Director goals as well as goals for all other areas of the school that are frequently reviewed.

Mr. DiBello says he means this group as a governing board.

Mr. Cunningham provided an example of more 9th graders attending the WMCTC as a result of the Upper Perkiomen’s School Board’s outreach.

Ms. Melton asked if the strategic goals for the building are available to the board members for review.

Mr. Moritzen replied that they are available and what the school is doing to reach non-traditionals.

Ms. Melton how do we continue to be the best CTE in the state?

Mr. McCarrick asks if we are going to focus on long or short term goals.

Ms. Grimm mentioned how far the school has come, how it continues to keep up with trends and how the NOCTI scores continue to get better.

Ms. Zasowski asked if we could capture the criteria of where we are now and get it in writing so we can continue to meet those goals.

Mr. Moritzen stated he is going to send the improvement plan to the board members.

Mr. DiBello wants to know where we are now and where we want to be, in writing, as well as the school data.

Ms. Custer asks if we can reach out to past graduates and Mr. Moritzen answers stating it is tough as their contact information changes frequently however Ms. Landis already does this.

Mr. Moritzen states he will bring school data to the April meeting for review.

Mr. DiBello asks the purpose of reviewing the auditor’s report in the JOC meeting.

Ms. Wilson states there were no findings however it is still important for the auditor to review as previous board members requested it be presented.

**VIII. Public Comments on Non-Agenda Items**

Ms. Vicki Lightcap, the Mayor of Pennsburg, stated she belongs to a lot of business organizations who frequently ask if she knows of any students who could work for a short period of time. She
asks how she can get them that information. She states this could be one of the JOC's goals, to reach out to the Rotary's and professional business organizations.

IX. Adjournment

A motion was made by Mr. Cunningham and seconded by Ms. Grimm to adjourn the meeting.

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Motion carried 8-0

The meeting was adjourned at 7:22 P.M.

Respectfully submitted,

[Signature]

Mr. Keith McCarrick, Secretary
Melissa Kane, Recording Secretary