

Joint Operating Committee

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REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER
Monday, September 9, 2024
5:00 PM via Zoom
AGENDA

1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call

____ Prego ____ Beiber ____ Grimm ____ Strunk ____ Nippert
____ Hermans ____ Goldsmith ____ Weingarten ____ McCarrick
____ Present ____ Absent ____ Quarum

- C. Agenda Items and/or Changes

2. Approval of Minutes

- A. August 5, 2024 [\(Attachment A\)](#)

A motion was made by _____ and seconded by _____ to approve the August 5, 2024 meeting minutes.

____ Yea ____ Nay ____ Motion passed

3. Presentations - None

4. Public Comment to Address Agenda Items Only

5. WMCTC Reports

- A. Administrative Report
 - 1. Administrative Director (Mr. David Livengood)
 - 2. Business Manager (Mrs. Donna Wilson)
 - 3. Principal (Mr. Craig Robinson)
- B. Student Honors - None

C. Important Dates

1. October 7 JOC Meeting at 7:00 pm
2. October 23 OAC/LAC Meetings
3. November 4 JOC Meeting at 7:00 pm

6. Additional Reports

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. JP Prego)
- D. Other Advisory Reports
 1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
 2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
 3. Facilities - JP Prego, Karen Weingarten, Charles Nippert

7. New Business (Policy 1st Reading)

- A. Policy 000 - JOC Policy/Procedure/Administrative Regulations ([Policy 000](#))
- B. Policy 001 - Name and Classification ([Policy 001](#))
- C. Policy 002 - Authority and Powers ([Policy 002](#))
- D. Policy 249 Bullying/Cyberbullying ([Policy 249](#))

8. Personnel

- A. Resignations
 1. Ms. Aimee Mutter, Attendance Administrative Assistant, resigned immediately on August 14, 2024.
- B. Employment
 1. Mrs. Kristen Zavertrnik will begin employment on September 23, 2024, as the Early Childhood Education Instructional Assistant at a rate of \$17.50.
 2. Mrs. Breana Linder will begin employment on August 20, 2024, as the Attendance Administrative Assistant at a rate of \$19.00.
- C. Mentoring
 1. Approval is needed for the following mentors:
 - William Soleu will mentor Joe Cruz at a rate of \$1,500
 - Phillip Mest will mentor Mark Zasowski at a rate of \$1,500
 - Chuck Smith will mentor Aimee Shelton at a rate of \$750
 - Tina Arnt will mentor Megan Costik at a rate of \$1,500
- D. Supplemental Contracts
 1. The administration recommends that Mr. Thomas Bartholomew be compensated \$2,000 for his new role as SkillsUSA advisor.

E. Tenure

1. Julia Powers, Guidance Counselor

A motion was made by _____ and seconded by _____ to approve Personnel items A - E as presented.

_____Yea _____Nay _____Motion passed

9. Finance

- A. Approval of Cash Receipts and List of Bills [\(Attachment B\)](#)

A motion was made by _____ and seconded by _____ to approve Finance items A as presented.

_____Yea _____Nay _____Motion passed

10. Other Action Items

- A. The Administration recommends approving the review of the WMCTC Health and Safety Plan as required by the Pennsylvania Department of Education as presented. (No Change) [\(Attachment C\)](#)
- B. The Administration recommends purchasing a 2024 Sienna XLE Van to transport students and staff to field trips and conferences and a hybrid training vehicle for the automotive program. The vehicle costs \$50,445. The Workforce Grant will cover \$50,000 of the total cost. The WMCTC total cost is \$445. [\(Attachment D\)](#)

A motion was made by _____ and seconded by _____ to approve other action items A & B as presented.

_____Yea _____Nay _____Motion passed

11. Board Comment

12. Public Comment

13. Adjournment

A motion was made by _____ and seconded by _____ to adjourn.

_____ Yea _____ Nay _____ Motion passed

Meeting ended at _____.