

# Joint Operating Committee

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## REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER

Monday, April 8, 2024

5:00 PM via Zoom

## AGENDA

### 1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call

### 2. Approval Minutes from 3/4/2024

- A. Approval of JOC Minutes of March 4, 2024 Meeting. ([Attachment A](#))

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the JOC Meeting Minutes from 3/4/2024.

### 3. Presentations

- A. Budget 2024/2025 School Year ([Attachment B](#))

### 4. Public Comment to Address Agenda Items Only

### 5. Discussion Topic

- A. School Vehicles/ Vans-
  - 1. Grant Hybrid
  - 2. Fleet
- B. Hunter Light Duty Training Center ([Attachment C](#))

### 6. WMCTC Reports

#### A. Administrative Reports

- 1. Administrative Director (Mr. David Livengood)
- 2. Business Manager (Mrs. Donna Wilson)
- 3. Principal (Mr. Craig Robinson)

## B. Important Dates

1. April 1-5 - Climate Surveys
2. April 11- Co-Op Banquet
3. April 23 - In-Service
4. May 1- Nocti Performance/ OAC Meetings
5. May 6 - JOC Meeting at 7:00 pm

## 7. Additional Reports

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. JP Prego)
- D. Other Advisory Groups
  1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
  2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
  3. Facilities - JP Prego, Karen Weingarten, Charles Nippert
- E. Student Awards
  1. HOSA Awards ([Attachment D](#))
  2. FCCLA Awards ([Attachment E](#))
  3. SkillsUSA Awards ([Attachment F](#))
  4. Students of the Quarter (3rd) ([Attachment G](#))

## 8. Personnel

- A. Resignations
  1. A letter of resignation was received on March 18, 2024, for Ms. Lucie Terkowski. Her last day of employment will be April 5, 2024.
- B. Conferences
  1. The administration recommends approving Heather Zornek and five students to attend the HOSA International Leadership Conference on June 25 - 30, 2024, in Houston, Texas, at a cost of \$9,900. The general fund would cover the cost of the advisor and three students at a cost not to exceed \$7,400.
  2. The Administration recommends that Mrs. Stephanie German and three students attend the FCCLA National Conference in Seattle, Washington, from June 29 to July 3, 2024, at a cost not to exceed \$7,500.
- C. FMLA
  1. Intermittent Leave for:
    - A. Ms. Dawn Davison, as of February 29, 2024, through the end of the school year
    - B. Mrs. Lisa Berrodin, as of February 29, 2024, through the end of the school year
    - C. Mr. Charles Smith, as of February 9, 2024, through the end of the school year

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Personnel motions A - C as presented.

**9. Finance**

A. Approval of Cash Receipts and List of Bills ([Attachment H](#))

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Finance motions A as presented.

**10. Other Action Items**

A. The Administration recommends approving the 2024-2025 School Calendar. ([Attachment I](#))

B. The Administration recommends approving the Hunter Engineering Addendum to add equipment to our automotive classroom. ([Attachment J](#))

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Other Actions A & B as presented.

**11. Board Comment**

**12. Public Comment**

**13. Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the JOC meeting.