Joint Operating Committee

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##### **Regular Meeting of Western Montgomery Career & Technology Center**

**Monday, February 3, 2025**

**7:00 PM in the Boardroom**

##### **AGENDA**

1. **Call to Order**
	1. Pledge of Allegiance to the Flag
	2. Attendance/Roll Call

\_\_\_\_\_ Prego \_\_\_\_\_ Beiber \_\_\_\_\_ Grimm \_\_\_\_\_ Strunk \_\_\_\_\_ Nippert

\_\_\_\_\_ Hermans \_\_\_\_\_Goldsmith \_\_\_\_\_ Weingarten \_\_\_\_\_ McCarrick

\_\_\_\_ Present \_\_\_\_\_ Absent \_\_\_\_\_ Quorum

* 1. Agenda Items and/or Changes
1. **Approval of Minutes**

A. Approval of JOC Reorganization Minutes of January 6, 2025 Meeting

 ([Attachment A](https://docs.google.com/document/d/1N5p8_5s_U_0yOHC28FwKmVJv3wWA8IULR2oDitDUDqk/edit?usp=drive_link))

B.Approval of JOC Minutes of January 6, 2025 Meeting ([Attachment B](https://docs.google.com/document/d/1M9AZhgxhP73RZnRN0EAsMbz3qnsKdzJH/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true))

Motion by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, seconded by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to approve Approval of Minutes motions A & B from 1/6/2025.

1. **Presentations**
2. **Public Comment to Address Agenda Items Only**
3. **Discussion Topic**
	1. Proposed Budget for 2025 - 2026 School Year

1. **WMCTC Reports**
	1. Administrative Report
		1. Administrative Director (Mr. David Livengood)
		2. Business Manager (Mrs. Donna Wilson)
		3. Principal (Mr. Craig Robinson)
		4. Student Awards
	2. Important Dates
		1. February 4 - 5 SkillsUSA District Competitions
		2. February 6 SkillsUSA Competitions (February 4, Snow Date)
		3. February 7 SkillsUSA Competitions (February 5, Snow Date)
		4. February 17 School Closed/In-Service/Presidents Day
		5. February 26 Skills Over Stereotypes (2.5 Hours)
		6. March 3 JOC Meeting at 7:00 pm \*
2. **Additional Reports**
	1. Superintendent of Record (Mr. Robert Rizzo)
	2. Solicitor’s Report (MS. Beth Shore, Esq.)
	3. Board Secretary's Report (JP Prego)
	4. Other Advisory Group Reports
		1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
		2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
		3. Facilities - JP Prego, Karen Weingarten, Charles Nippert
3. **Old Business (Policy 2nd Reading)**
	1. [Policy 234](https://docs.google.com/document/d/1CTyUzOupXcxCRkle3KPMcrBY0F7cR5Jc/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Pregnant - Married Students

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve the second reading of Policies A

 \_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

* 1. [Policy 336](https://docs.google.com/document/d/1zIpACtcnLIRmiEmYQLdH-mDxy7WhBPSt/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Personal Necessity Leave

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve the second reading of Policies B

 \_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

* 1. [Policy 800](https://docs.google.com/document/d/1tNJtmAL2fiYHj-XXh-hBB9TPfA5_LaUN/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Records Management

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve the second reading of Policies C

 \_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **New Business (Policy 1st Reading)**
	1. [Policy 247](https://docs.google.com/document/d/1exZBTQkKWJLMi7lSejSuSpFtMDTxq0aP/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Hazing
	2. [Policy 249](https://docs.google.com/document/d/150-lrRQZgrNq72wqNxj5nQgicgtPKeoG/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Bullying - Cyberbullying
	3. [Policy 252](https://docs.google.com/document/d/12MRKp7C54LWtDxnjDppEgrulcZWvGDCQ/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Dating Violence
	4. [Policy 317.1](https://docs.google.com/document/d/1ui89JBkfihK5Qma6gFTQ9fXojnyWisNT/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Educator Misconduct
	5. [Policy 339](https://docs.google.com/document/d/1AGmNoDCJtBQ-1y-lTj__em2_y3DV_rDm/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Uncompensated Leave
	6. [Policy 824](https://docs.google.com/document/d/1tfuT74a3SguQ8dowLfY4d22HvvH0stMX/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Maintaining Professional Adult/Student Boundaries
	7. [Policy 103](https://docs.google.com/document/d/1LdyhV9fr6LvyCx-ImEXT6bpCptIgmFZB/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Discrimination - Title IX Sexual Harassment Affecting Students ([Attachment 2](https://docs.google.com/document/d/1Dj5hHUKQZh72OgwjlaemWNO7Tv-5cO7o/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) and [Attachment 3](https://docs.google.com/document/d/1gqMQbcQEOkllcHR5VN4QXJNfan28d3rF/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true))
	8. [Policy 104](https://docs.google.com/document/d/1fFQTA4IG5LRklE249Ir6JUzqdta0gQYB/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) - Discrimination - Title IX Sexual Harassment Affecting Staff ([Attachment 2](https://docs.google.com/document/d/1Vsg9t6iY-lH6EiFHmzuWD126dA5Iz3qN/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true) and [Attachment 3](https://docs.google.com/document/d/1LvuoLa7KJTVPIii99qvtycYqtzpK3DUq/edit?usp=drive_link&ouid=100534056565844812064&rtpof=true&sd=true))
	9. [Policy 003](https://docs.google.com/document/d/1kNYwQn3rhOQ4uWDFcA_iEYz4HheJoayxwXk3oyYEspo/edit?usp=drive_link) – Functions
	10. [Policy 004](https://docs.google.com/document/d/1t7E_PWzcq0eIsr3MlNk0WmhQV1hI8TV3M_bjD9NqhHI/edit?usp=drive_link) – Membership
	11. [Policy 005](https://docs.google.com/document/d/1WtVrOnbte2P03O5JkhsuqFVgIyG48EWv1DMfl8dpj_M/edit?usp=drive_link) - Organization
	12. [Policy 006](https://docs.google.com/document/d/1IL5OqEi95L-TCiElWZgKA-sLF7ow1zzcMCkssQWZ-zQ/edit?usp=drive_link) - Meetings
	13. [Policy 006.1](https://docs.google.com/document/d/1NLVn9Mgc7ADZGXREeN8YJCp5eb8f13CVG3CPjLzPelY/edit?usp=drive_link) – Attendance at Meetings via Electronic Communications
	14. [Policy 007](https://docs.google.com/document/d/1LEHSz_0xxZdfmP6R9qQz94kChwZMQShsaFSCAXq0NAM/edit?usp=drive_link) – Policy Manual Access
	15. [Policy 011](https://docs.google.com/document/d/1QkDZax6mDQkLs7UndkcPlgpP3wAfvd3BUj8ND_Rpj50/edit?usp=drive_link)- Principles for Governance & Leadership
2. **Personnel**
	1. Conferences
		1. The Administration seeks approval for Mr. Craig Robinson to participate in the CTE Western Study Tour. Mr. Robinson will be visiting A.W. Beattie Career Center, Crawford County CTC, Mercer County Career Center, and Parkway West CTC from March 2- 5, 2025 at a cost not to exceed $500 for the hotel. PACTA sponsors this event.
		2. The Administration seeks approval for Mr. Chad Heffner and Mr. Dave Livengood to attend the PASBO conference for 1 day. No overnight cost will be incurred. The registration cost is $500.
	2. Approval of Substitute Rates as presented as presented,

| Position | Pay Rate | Bill Rate 35% |
| --- | --- | --- |
| Full Day Daily Substitute Teacher 1-20 | 145 | 195.75 |
| Full Day Daily Substitute Teacher 21+ | 170 | 229.5 |
| Half Day Daily Substitute Teacher | 72.5 | 97.87 |

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Personnel items A & B as presented.

 \_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Finance**
	1. Approval of Cash Receipts and List of Bills ([Attachment C](https://drive.google.com/file/d/1ran8Wf7L58IEZVyzO3h4mE-vtWOprCKP/view?usp=drive_link))
	2. The Administration recommends approving the Annual Financial Report for the year ending June 30, 2024, as presented in the Basic Financial Statements prepared by Hutchinson, Gillihan & Freeh, operating as a Division of MVA Audit, PLLC. ([Attachment D](https://drive.google.com/file/d/1zPBIaWFDWGliyx8p2IkcljgDvSrPIq-F/view?usp=drive_link))

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Finance items A & B as presented.

 \_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Other Action Items**
	1. The Administration recommends approving the WMCTC Cosmetology Salon to be open during Summer 2025 with limited hours on Wednesdays from 8:30 to 3:00 and by appointment only.
	2. The Administration recommends approving the purchase of control boards for HVAC units to communicate with our HVAC Equipment at a cost of $10,600. ([Attachment E](https://drive.google.com/file/d/1LYxJiUo_sJKFgD7euf_oef4naG4Qkwx9/view?usp=drive_link))
	3. The Administration recommends approving the repair of piping that is leaking Glycol at a cost of $1,200. ([Attachment F](https://drive.google.com/file/d/1bKcgc4ufDiE8D4vs7ixWO6zU-wqZVrb8/view?usp=drive_link) & [G](https://drive.google.com/file/d/1-xpxTyRbvJv3YyWnEvZAYaAe2G7Zmhd0/view?usp=drive_link))

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to approve Personnel items A-C as presented.

 \_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

1. **Board Comment**
2. **Public Comment**
3. **Adjournment**

A motion was made by \_\_\_\_\_\_\_\_\_\_\_\_\_ and seconded by \_\_\_\_\_\_\_\_\_\_ to adjourn.

 \_\_\_\_\_Yea \_\_\_\_\_Nay \_\_\_\_\_Motion passed

Meeting adjourned at \_\_\_\_\_\_\_\_\_\_.