

Joint Operating Committee

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REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER

Monday, November 4, 2024
7:00 PM in the Boardroom

AGENDA

1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call

_____ Prego _____ Beiber _____ Grimm _____ Strunk _____ Nippert
_____ Hermans _____ Goldsmith _____ Weingarten _____ McCarrick
_____ Present _____ Absent _____ Quarum

- C. Agenda Items and/or Changes

2. Approval of Minutes

- A. October 7, 2024 [\(Attachment A\)](#)

A motion was made by _____ and seconded by _____ to
approve the October 7, 2024 meeting minutes.

_____ Yea _____ Nay _____ Motion passed

3. Presentations

4. Public Comment to Address Agenda Items Only

5. WMCTC Reports

- A. Administrative Report
 - 1. Administrative Director (Mr. David Livengood)
 - 2. Business Manager (Mrs. Donna Wilson)
 - 3. Principal (Mr. Craig Robinson)

B. Important Dates

1. November 5 In-Service - Election Day
2. November 13-15 SkillsUSA Leadership Conference
3. November 25 In-Service (Trade-Off Day for August 13-15)
4. November 26 In-Service (Trade-Off Day for August 20)
5. November 27 No 10-Month Employees
6. November 28 School Closed – Fall Break
7. November 29 School Closed – Fall Break
8. December 4 Open House (3 Hours)
9. December 4 - 18 Keystone Testing
10. December 23 School Closed – Winter Break- No 10-Month Employees
11. December 24 School Closed – Winter Break- No 10-Month Employees
12. December 25 School Closed/Holiday
13. December 26 School Closed – Winter Break
14. December 27 School Closed – Winter Break- No 10-Month Employees
15. December 30 School Closed – Winter Break- No 10-Month Employees
16. December 31 School Closed – Winter Break- No 10-Month Employees
17. January 1 School Closed/Holiday
18. January 6 JOC Meeting at 7:00 pm

6. Additional Reports

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. JP Prego)
- D. Other Advisory Group Reports
 1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
 2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
 3. Facilities - JP Prego, Karen Weingarten, Charles Nippert

7. Old Business (Policy 2nd Reading) - Approval

- A. Policy 103 - Discrimination Title IX Sexual Harassment Affecting Students and attachments ([Policy](#)) ([Attachment 2](#)) ([Attachment 3](#))
- B. Policy 103.1 - Non-Discrimination - Qualified Students with Disabilities ([Policy](#))
- C. Policy 103.2 - Non-Discrimination Based on Sex Under Title IX ([Policy](#)) ([Adm. Regulations](#))
- D. Policy 104 - Discrimination - Title IX Sexual Harassment Affecting Staff and attachments ([Policy](#)) ([Attachment 2](#)) ([Attachment 3](#))

A motion was made by _____ and seconded by _____ to approve the second reading of Policies A-E.

_____ Yea _____ Nay _____ Motion passed

8. New Business (Policy 1st Reading) - None

9. Personnel

A. Superintendent of Record

1. The Administration recommends approving the appointment of Mr. Robert Rizzo, Superintendent of Spring-Ford Area School District, to the position of Superintendent of Record for a one-year term starting in January 2025 at an \$8,400 stipend.

B. Conferences

1. The Administration recommends approving Mr. David Livingood, Ms. Dawn Davison, Mr. Tom Bartholomew, Mr. Sean English, and Mrs. Cindy Prindle, along with 51 students, to attend the SkillsUSA Leadership Conference on November 13-16, 2024, at the Kalahari Resort in Pocono Manor, PA, at an expense not to exceed \$16,320. SkillsUSA will fund \$16,320, and \$2,690 will be funded from the general fund.
2. The Administration recommends approving a stipend for Dawn Davison at a rate of \$500 a day (24/7) (\$1,000) as a nurse on call for the District Skills USA Leadership Conference.

C. Youth Organizations and Advisors:

The Administration recommends approving the following Youth Organizations and Advisors. Compensation per teacher contract

will range from \$1000.00 to no more than \$2,000.00 unless the advisor attends National Competition, then compensation will be no more than \$2,600.00:

Family, Career, and Community Leaders of America (FCCLA-Early Childhood)

- Stephanie German (\$2,000.00)

Health Occupations Students of America (HOSA)

- Patricia King (\$2,000.00)
- Lisa Cassidy-Lawler (\$2,000.00)
- Heather Zornek (\$2,000.00)

The National Technical Honor Society (NTHS)

- Julia Powers (\$1,000.00)

SkillsUSA

- Thomas Bartholomew (\$2,000.00)
- Sean English (\$2,000.00)
- Cindy Prindle (\$2,000.00)
- Stephanie German (\$2,000.00)

D. FMLA

The Administration recommends approving Mr. David Livengood for a Paternity leave beginning on December 2, 2024, through January 3, 2025.

E. Resignation

Mrs. Christel Smith's letter of resignation, effective December 20, 2024, was received on October 25, 2024.

A motion was made by _____ and seconded by _____ to approve Personnel items A - E as presented.

_____ Yea _____ Nay _____ Motion passed

10. Finance

A. Approval of Cash Receipts and List of Bills [\(Attachment B\)](#)

A motion was made by _____ and seconded by _____ to approve Finance items A as presented.

_____ Yea _____ Nay _____ Motion passed

11. Other Action Items

- A. The Administration recommends approving the following dates for the 2025 JOC meetings. [\(Attachment C\)](#)
- B. The Administration recommends approving the LAC/OAC Membership Listing. [\(Attachment D\)](#)
- C. The Administration recommends approving the Panel of Physicians. [\(Attachment E\)](#)
- D. The Administration recommends removing the motion from the November 7, 2022, JOC meeting that put into place the following:

An increase in Instructional Assistant pay if they are substituting, per the following:

- *Overall \$5.00 increase to their current hourly pay rate.*
- *Applicable for full and half-day increments only.*
- *Amounts to ~\$35.00 full day / ~\$17.50 half-day.*

At the end of the 2024/2025 school year.

A motion was made by _____ and seconded by _____ to approve Personnel items A & D as presented.

_____Yea _____Nay _____Motion passed

12. Board Comment

13. Public Comment

14. Adjournment

A motion was made by _____ and seconded by _____ to adjourn.

_____Yea _____Nay _____Motion passed

Meeting adjourned at _____.