

Joint Operating Committee

77 Graterford Road

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REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER

Monday, August 5, 2024

7:00 PM

AGENDA

1. Call to Order

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Announce Executive Session

2. Approval of Minutes

- A. June 3, 2024

([Attachment A](#))

3. Presentations - None

4. Public Comment to Address Agenda Items Only

5. Discussion Topics

6. WMCTC Reports

A. Administrative Report

- 1. Administrative Director (Mr. Livengood)
- 2. Business Manager (Mrs. Wilson)
- 3. Principal (Mr. Robinson)

B. Important Dates

- 1. August 13 Trade-Off Day for November 25
- 2. August 14 Trade-Off Day for November 25
- 3. August 15 Trade-Off Day for November 25
 - Choose 1 of the 3 days above as a Trade-Off Day for November 25)

- | | |
|-----------------|--|
| 4. August 20 | In-Service - Trade-off day for November 26 |
| 5. August 21 | In-Service - First Teacher Day |
| 6. August 22 | In-Service |
| 7. August 23 | No 10-Month Employees |
| 8. August 26 | First Student Day |
| 9. August 30 | No 10-Month Employees |
| 10. September 2 | School Closed/Holiday |
| 11. September 9 | JOC Meeting via Zoom at 5:00 pm |

7. Additional Reports

- A. Superintendent of Record (Mr. Robert Rizzo)
- B. Solicitor's Report (Mr. Marc Davis, Esq.)
- C. Board Secretary's Report (Mr. Keith McCarrick)
- D. Other Advisory Reports
 - 1. Personnel - Erica Hermans, Jay Strunk, Keith McCarrick
 - 2. Policy - Patti Grimm, Heidi Goldsmith, Sarah Beiber
 - 3. Facilities - JP Prego, Karen Weingarten, Charles Nippert
- E. Student Honors - HOSA International Conference ([Attachment B](#))

8. Policy Review, First Reading

- A. Policy #249 - Bullying/Cyberbullying ([Attachment C](#))

9. Personnel

- A. Resignations
 - 1. Mr. David Batory, Commercial Arts Instructor, submitted his letter of resignation on July 6, 2024. His last day of employment will be effective on August 5, 2024.
- B. Employment
 - 1. Mrs. Aimee Mutter will begin employment on August 21, 2024, as the Attendance Administrative Assistant with an hourly rate of \$19.75.
 - 2. Ms. Lily Funkhouser will begin employment on August 21, 2024, as the Instructional Assistant- Cosmetology, part-time at an hourly rate of \$17.50.
 - 3. Mrs. Aimee Shelton will begin employment on August 21, 2024, as the Sports Medicine Instructor at Lane 5, Step 10, with a salary of \$82,304.
 - 4. Mrs. Megan Costick will begin employment on August 21, 2024, as the Commercial Arts Instructor at Lane 5, Step 5, with a salary of \$62,128.

C. Supplemental Contracts

The Administration recommends approving Supplemental Contracts:

1. Mrs. Angela Reichert and Ms. Jenni King, Cosmetology Instructors, for the Cosmetology Extended School Day Program, not to exceed 120 hours for the 2024-2025 school year at a rate of \$44.00/hr. The \$50.00 student fee and revenue from the Salon will cover the cost.
2. Commercial Art Instructor, for Commercial Art activities as needed, with Administration approval, not to exceed 50 hours for the 2024-2025 school year at a rate of \$44.00/hr.
3. Mrs. Cindy Prindle, Student Success Coordinator, as the Perkins Coordinator, will receive a stipend of \$2,000 for the 2024-2025 school year.
4. Elizabeth Leiss, Director of Human Resources at Spring-Ford Area School District, to provide HR support from July 1, 2024, through June 30, 2026, at \$4,000 per year.

D. Substitutes

1. The Administration recommends approving the following substitutes for the 2024-2025 school year:

Abigail Staudte

Tom Henry

Joseph Marshall

10. Finance

- A. Approval of Cash Receipts and List of Bills ([Attachment D](#))

11. Other Action Items

- A. The Administration recommends approving the following Memorandum of Understanding between WMCTC and the BCTE Technical Assistance Program for the 2024-2025 school year. ([Attachment E](#))
- B. The Administration recommends approving the Staffing Agreement with GHR Education, nurse staffing effective July 1, 2024, through June 30, 2025. ([Attachment F](#))
- C. The Administration recommends approving the Mental Health Professional Agreement with the MCIU for the 2024-2025 school year. ([Attachment G](#))
- D. The Administration recommends approving the Student Handbook for the 2024-2025 school year. ([Attachment H](#))

- E. The Administration recommends approving the quote from TWG Security for new interior entry doors and release buttons at a cost of \$8,288.87.
- F. The Administration recommends approving the quote from TWG Security for security cameras at a cost of \$37,876.62.

12. Board Comment

13. Public Comment

14. Adjournment