77 Graterford Road
Limerick, PA 19468

Joint Operating Committee Meeting
January 6, 2020
7:00 P.M.
Board Room

**Board Members:**

**Pottsgrove School District**

Ashley Custer  
Patricia Grimm  
Robert Lindgren

**Spring-Ford School District**

Thomas DiBello  
Christina F. Melton  
Colleen Zasowski

**Upper Perkiomen School District**

Steven Cunningham  
Kerry Drake  
Keith McCarrick

**Non-Members**

Dr. William R. Shirk, Superintendent, Pottsgrove S.D. & WMCTC Superintendent of Record  
Dr. David Goodin, Superintendent, Spring-Ford Area S.D.  
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D.  
Christopher Moritzen, Administrative Director  
Daniel Chominsky, Principal  
Donna Wilson, Business Manager

**Solicitor**

Marc Davis, Esq.  
Fox, Rothschild, LLP
AGENDA

I. Call to Order
   A. Pledge of Allegiance
   B. Approval of JOC Minutes of November 4, 2019 Meeting (Appendix A)

II. Administrative Director Discussion/Information Items
   A. Open House
   B. ACTE National Convention
   C. 2020/2021 Budget (Presentation in March TBD)
   D. Summer Camps

III. Public Comments on Agenda Items

IV. Presentations
    Don Bray & students who attended SEMA

V. Committee Reports
   A. Superintendent of Record’s Report - Dr. Shirk
   B. Business Manager’s Report - Mrs. Donna Wilson
   C. Principal’s Report - Mr. Dan Chominski
   D. Board Secretary’s Report - Mr. Keith McCarrick
   E. Solicitor’s Report - Mr. Marc Davis, Esq.

VI. Action Agenda

   A. Personnel:

      1. Substitute Rate:

         The administration recommends approving an increase to the daily substitute rate as follows:

         Day 1 - 15 $110
         Day 16 - 30 $115
         Day +30 $120

         Motion by ______________________, seconded by_________________________ to:
         approve the substitute rate increases as presented.

   B. Conferences/Student Competition:

      1. The Administration recommends approving Christopher Moritzen, Director, to attend and present at the 29th Annual PACTA Symposium: Pathways to Career Readiness Conference at the Hershey Lodge Convention Center on February 13 & 14, 2020 for an approximate cost of $100.
Motion by _______________________, seconded by_________________________ to:
approve Christopher Moritzen, Director, to attend the PACTA Symposium as presented.

2. The Administration recommends approving Stephanie German, Early Childhood Education Instructor, and 5 students to attend the Family Career and Community Leaders of America (FCCLA) State Leadership Conference at the Seven Springs Mountain Resort, Seven Springs, PA on March 30 - April 1, 2020 for an approximate cost of $2,209.00, which will be paid through fundraising with no cost to WMCTC. One Advisor will be attending for the approximate cost of $450.00.

Motion by _______________________, seconded by_________________________ to:
approve the FCCLA Conference attendance as presented.

3. The Administration recommends approving up to 4 Administrators/Staff and up to 10 students to attend SEMA in 2021. To be paid for through fundraising.

Motion by _______________________, seconded by_________________________ to:
approve the SEMA Conference attendance as presented.

C. Finance: (Appendix B)

Cash Receipts and List of Bills:

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix B.

Motion by ________________________, seconded by _______________________ to:
approve Cash Receipts and List of Bills as shown in Appendix B.

D. Equipment Purchase: (Appendix C)

1. The administration recommends approving for equipment purchases as shown in Appendix C. Cost for all labor and equipment in conjunction with the Competitive Equipment Grant Funds ($50,000.00) and remaining cost through matching local funds. TRAK and Laerdal are sole source distributors and/or COSTARS vendors.
   - 2 TRAK Lathes, 14"x40", with ProtoTRAK ELX CNC
   - 1 Laerdal Comprehensive CPR and Healthcare Simulation System
   - 1 Ultimaker 3D Printer

Motion by ________________________, seconded by _______________________ to:
approve for the equipment purchases as shown in Appendix C.

VII. New Business
VIII. Public Comments on Non-Agenda Items
IX. Adjournment