



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
April 12, 2021
7:00 P.M.
Board Room via Zoom**

Joint Committee Meeting - April 12, 2021

A Meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held via Zoom Meeting. Mr. DiBello, Vice-Chairperson, called the meeting to order at 7:02 P.M.

JOC Members:

Ashley Custer	Thomas DiBello	Stephen Cunningham
Patricia Grimm	Wendy Earle	Dana Hipszer
Robert Lindgren	Colleen Zasowski	Keith McCarrick

Non-Members

Dr. William R. Shirk, Superintendent, Pottsgrove S.D.
Mr. Robert Rizzo, Assistant Superintendent, Spring-Ford Area S.D.
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
Christopher Moritzen, Administrative Director
Daniel Chominski, Principal
Donna Wilson, Business Manager
Marc Davis, Esq., Fox, Rothschild, LLP

A motion was made by Mr. McCarrick and seconded by Ms. Zasowski to approve the JOC Meeting Minutes Meeting Minutes of March 1, 2021 (Appendix A).

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Absent	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 8-0

II. Administrative Director Discussion/Information Items

Mr. Moritzen thanks all for joining today. He advises the school has been approved for the Supplemental Grant which is intended to be used for the equipment purchases on this agenda. This week the school should receive final approval for the Department of Labor and Industry Grant in the amount of \$200,000.00. Those equipment funds will be going to Culinary Arts, Sports Medicine, Advanced Manufacturing, Welding and Protective Services.

Student certifications earned this year is currently at 734.

All Level 2 and Level 3 Seniors completed the written NOCTI exam and the hands on portion is April 29th.

The Salon extends a big thank you to the JOC Board Members for allowing them to be open this year to get additional hours. Client reviews have been very positive!

The Automotive Cluster met with students and parents before Spring Break to discuss the upcoming SEMA conference in November. Applications are due by April 13th and the school is aiming to take about 8 students on that trip in 2021.

Mr. Moritzen advises that he spoke with the district principals and approved the WMCTC rope selection for graduation ceremonies. He provides the board with a photo of the rope.

Mr. Moritzen also informs the school is awaiting the results for the State SkillsUSA Competition and will share that information once it is available.

Ms. Custer asks if there are any participants/attendees today.

Ms. Hetzel advises Mr. Joe Vecchio and Mr. Andrew Klein are attending.

III. Public Comments on Agenda Items

IV. Presentations

V. Committee Reports

**Superintendent of Record's Report - Dr. Allyn Roche
None**

**Business Manager's Report - Ms. Donna Wilson
None (Absent)**

Principal's Report - Mr. Dan Chominski

Mr. Chominski advises over 41 students are currently on Co-Op and the school goal is to be over 50 by the end of the school year.

Mr. Chominski provides NOCTI highlights, showing an overall 8% growth. Faculty and Administration are really happy with the scores thus far! He advises the school is looking forward to performance day on the 29th.

Board Secretary's Report - Mr. Keith McCarrick
None

Solicitor's Report - Mr. Marc Davis, Esq.
None

A. Personnel:

A motion was made by Mr. McCarrick and seconded by Mr. Cunningham to approve Personnel items 1-3.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Absent	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 8-0

1. Appointments:

Approve the appointment of Shannon Quinones as Custodian, effective March 10, 2021. Compensation is set at \$16.60/hr with benefits.

2. Mentoring:

Approve a \$500.00 Mentor Stipend for Angela Reichert, Cosmetology Instructor, Mentor to Zack Woodruff, Computer Information Systems Instructor.

3. Spring Automotive Classes:

Approve the following classes:

- Pennsylvania State Inspection - 4/12, 4/14, 4/19, 4/21 6:00 - 9:00PM
4/27, 4/29, 5/4, 5/6 6:00 - 9:00PM

B. Finance: (Appendices C and D)

A motion was made by Mr. McCarrick and seconded by Mr. Cunningham to approve Finance items 1-2.

Mr. McCarrick inquires if this is the first building assessment since the school's major renovation.

Mr. Moritzen confirms that it is.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Absent	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 8-0

1. **Building Assessment Proposal:**

Approve the attached Gilbert Architects Inc. Building Assessment for 5, 10, and 15-year recommendations, proposed for the amount of \$11,375.00, as shown in Appendix C.

2. **Cash Receipts and List of Bills:**

Approve the Cash Receipts and List of Bills as shown in Appendix D.

C. **Equipment Purchases: (Appendices E and F)**

A motion was made by Mr. McCarrick and seconded by Ms. Zasowski to approve Equipment Purchases items 1-2.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Absent	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 8-0

1. **Approve the following equipment purchase in the amount of \$28,610.00, through George S. Maier Company, utilizing supplemental grant funding, with no cost to the districts, as shown in Appendix E:**

- **Helmel Coordinate Measuring Machine**
 - **CHECKMASTER Benchtop Model 216-142 Manual**
 - **GEOMET Junior Software**
 - **Electronic Probe System MH20i**
 - **Machine Stand w/ Monitor Shelf**

2. **Approve the following equipment purchase in the amount of \$21,993.06, through Roland DGA Corporation, utilizing PA COSTARS Contract Pricing Discount and supplemental grant funding, with no cost to the districts, as shown in Appendix F:**

- **Roland VG2-540 Vinyl Printer/Cutter**
 - **16x Assorted Ink Pouches**
 - **x50 Swab Kits**
 - **45°/.25 Offset Blade**
 - **Assy, Cap Top SV SG20760**
 - **4x Vinyl Adhesive Rolls**
 - **12" x100YD Economy Tape White Core 4075 Hi Tack**
 - **Machine Shipping & Setup**

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment

A motion was made by Mr. McCarrick seconded by Mr. Cunningham to adjourn the meeting.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Absent	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 8-0

The meeting was adjourned at 7:14 P.M.

Respectfully submitted,

Mr. Keith McCarrick, Secretary

Ms. Megan Alaniz, Recording Secretary