



**77 Graterford Road  
Limerick, PA 19468**

**Joint Operating Committee Meeting  
May 3, 2021  
7:00 P.M.  
Board Room via Zoom**

Joint Committee Meeting - May 3, 2021

A Meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held via Zoom Meeting. Ms. Grimm, Chairperson, called the meeting to order at 7:00 P.M.

JOC Members:

|                 |                  |                    |
|-----------------|------------------|--------------------|
| Ashley Custer   | Thomas DiBello   | Stephen Cunningham |
| Patricia Grimm  | Wendy Earle      | Dana Hipszer       |
| Robert Lindgren | Colleen Zasowski | Keith McCarrick    |

Non-Members

Dr. William R. Shirk, Superintendent, Pottsgrove S.D.  
Mr. Robert Rizzo, Superintendent, Spring-Ford Area S.D.  
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record  
Christopher Moritzen, Administrative Director  
Daniel Chominski, Principal  
Donna Wilson, Business Manager  
Alicia Luke, Fox, Rothschild, LLP

**A motion was made by Mr. Cunningham and seconded by Mr. McCarrick to approve the JOC Meeting Minutes Meeting Minutes of April 12, 2021 (Appendix A).**

|                        |            |                         |               |                          |            |
|------------------------|------------|-------------------------|---------------|--------------------------|------------|
| <b>Ashley Custer</b>   | <b>Yes</b> | <b>Thomas DiBello</b>   | <b>Absent</b> | <b>Steven Cunningham</b> | <b>Yes</b> |
| <b>Patricia Grimm</b>  | <b>Yes</b> | <b>Wendy Earle</b>      | <b>Yes</b>    | <b>Dana Hipszer</b>      | <b>Yes</b> |
| <b>Robert Lindgren</b> | <b>Yes</b> | <b>Colleen Zasowski</b> | <b>Yes</b>    | <b>Keith McCarrick</b>   | <b>Yes</b> |

**Motion carried 8-0**

## **II. Administrative Director Discussion/Information Items**

**Mr. Moritzen congratulates the students for completing NOCTI this year. Overall, the students scored 89% Competent Advance. He thanks the teachers, staff, and judges for all their hard work and dedication to NOCTI this year.**

**The GEERS 2 Grant has been released and provides WMCTC with one-hundred and seventy-four thousand dollars which will be utilized to improve items within the health and safety plans, classroom instruction needs, and supporting online teaching needs. Funds will also be allocated to student certifications, cleaning supplies, HVAC/air filtration, equipment, and software updates.**

**Mr. Moritzen advises he has received outline specifics for the Department of Labor and Industry Grant. This grant provides the school with two-hundred thousand dollars which will be utilized to purchase equipment for the following programs: Sports Medicine, Protective Services, Advanced Manufacturing, Welding, and Culinary. These funds will be spent this summer so equipment is ready for the students when school resumes in the Fall.**

**This Wednesday, a few members of the WMCTC faculty will be touring Spring-Ford's stadium to help prepare for the Senior Awards Ceremony. Mr. Moritzen thanks Mr. Rizzo and his staff for allowing WMCTC to utilize the facilities and the board of directors for supporting the Western Center.**

**WMCTC plans to reopen Buckaroo Pre-School in the Fall of 2021. Mrs. German is working to align safety protocols to the health and safety plan.**

**Mr. Moritzen thanks Ms. Donna Wilson and Ms. Melissa Kane for their outstanding job working through grant funding specifics.**

**Ms. Custer asks how many students start at WMCTC in grade nine and complete the program.**

**Mr. Moritzen advises he believes it has been above ninety percent but does not currently have the numbers for this year. Historically, about ninety-five percent of students have remained in the program at that time. That is why they went to the four year model because there was so much retention.**

**Ms. Grimm inquires about switching programs and the statistics on that.**

**Mr. Moritzen says that is a rare occasion, with the ninth grade program, about ninety-seven percent wanted to stay in the program they chose. The cluster program at WMCTC is for Health which includes Intro to Med, Sports Medicine and Dental so that gives the students an opportunity to feel around in each of those programs.**

**Ms. Zasowski asks about the length of the curriculum and inquires the 'what ifs' if a student completes the program in a short amount of time.**

**Mr. Moritzen advises the teachers have all worked on their scopes and sequences to align with that additional year. Minor curriculum is repetitive in their second year in the program but that is to be expected to remind of general rules and safety regulations in that field.**

**Ms. Custer asks if a student goes on co-op in eleventh grade, do they go to the same co-op their senior year.**

**Mr. Moritzen informs that it is possible but it is a per-student basis and depends on the company as well.**

### **III. Public Comments on Agenda Items**

### **IV. Presentations**

### **V. Committee Reports**

#### **Superintendent of Record's Report - Dr. Allyn Roche**

**Dr. Roche thanks Mr. Moritzen for asking him to be the keynote speaker at the Senior Award Ceremony and he is working diligently on his speech.**

#### **Business Manager's Report - Ms. Donna Wilson**

**None**

#### **Principal's Report - Mr. Dan Chominski**

**Mr. Chominski gives kudos to the instructors as it is Teacher Appreciation Week and thanks them for all their hard work, especially with how different this year has been. Student certifications are up to eight-hundred and seventy-two, that includes the aerial lift and fall certifications for the construction trade programs that went on this month. The number of students on co-op is forty-four. Mr. Chominski advises he will be meeting with Chief Skelton of the Limerick Police Department to review the MOU and go over discipline data. This will be presented in the next JOC.**

#### **Board Secretary's Report - Mr. Keith McCarrick**

**None**

#### **Solicitor's Report - Ms. Alicia Luke**

**None**

### **VI. Action Agenda**

**A motion was made by Mr. McCarrick and seconded by Mr. Cunningham to approve the 2021-2022 Budget as shown in Appendix B.**

**Ms. Earle asks why WMCTC needs additional guidance counselors as the student's district school has them.**

Mr. Moritzen advises the school is required per PDE to have an on-site counselor and that the school has seen various issues and concerns that require those services throughout the year. As the student numbers increase throughout the years, it will be beneficial to the school to have a second counselor to address these situations and be more attentive to the students.

|                 |     |                  |        |                   |     |
|-----------------|-----|------------------|--------|-------------------|-----|
| Ashley Custer   | Yes | Thomas DiBello   | Absent | Steven Cunningham | Yes |
| Patricia Grimm  | Yes | Wendy Earle      | Yes    | Dana Hipszer      | Yes |
| Robert Lindgren | Yes | Colleen Zasowski | Yes    | Keith McCarrick   | Yes |

Motion carried 8-0

**A. 2021-2022 Budget: (Appendix B)**

Approve the WMCTC 2021-2022 budget as shown in Appendix B.

A motion was made by Mr. Cunningham and seconded by Ms. Grimm to approve action items B - D.

|                 |     |                  |        |                   |     |
|-----------------|-----|------------------|--------|-------------------|-----|
| Ashley Custer   | Yes | Thomas DiBello   | Absent | Steven Cunningham | Yes |
| Patricia Grimm  | Yes | Wendy Earle      | Yes    | Dana Hipszer      | Yes |
| Robert Lindgren | Yes | Colleen Zasowski | Yes    | Keith McCarrick   | Yes |

Motion carried 8-0

**B. Personnel:**

**1. Supplemental Contracts:**

- a. Approve Zack Woodruff, Computer Information Systems Instructor, for curriculum development and lab preparation as needed with Administration approval, not to exceed 80 hours for the 2021-2022 school year at the rate of \$44.00/hr.
- b. Approve a Supplemental Contract at \$44.00/hr, per the Teacher Contract, for Angela Reichert or Jenni King, to run the Summer Salon Program, which will be open to the public via reservations only.
  - Wednesdays and Fridays from 9:00 AM - 3:00 PM beginning June 18 until August 18 (closed July 2)

This will allow for approximately 15 registered students (at a fee of \$100.00 each,) to earn up to 44 hours throughout the summer. With revenue from The Salon and registration fees, there will be no cost to WMCTC.

**2. Spring Automotive Classes:**

Approve the following classes:

- State Inspection - 5/17, 5/19, 5/24, 5/27 from 6:00 - 9:00 PM

**C. Finance: (Appendix C)**

**1. Cash Receipts and List of Bills:**

**Approve the Cash Receipts and List of Bills as shown in Appendix C.**

**D. 2021-2022 School Calendar: (Appendix D)**

**Approve the 2021-2022 School Calendar as shown in Appendix D.**

**A motion was made by Mr. Cunningham and seconded by Ms. Grimm to approve action items E - G.**

**Mr. Cunningham asks if the school offers bids for the summer lawn care services.**

**Mr. Moritzen advises quotes were researched and decided upon.**

|                        |            |                         |               |                          |            |
|------------------------|------------|-------------------------|---------------|--------------------------|------------|
| <b>Ashley Custer</b>   | <b>Yes</b> | <b>Thomas DiBello</b>   | <b>Absent</b> | <b>Steven Cunningham</b> | <b>Yes</b> |
| <b>Patricia Grimm</b>  | <b>Yes</b> | <b>Wendy Earle</b>      | <b>Yes</b>    | <b>Dana Hipszer</b>      | <b>Yes</b> |
| <b>Robert Lindgren</b> | <b>Yes</b> | <b>Colleen Zasowski</b> | <b>Yes</b>    | <b>Keith McCarrick</b>   | <b>Yes</b> |

**Motion carried 8-0**

**E. Textbook Inventory: (Appendix E)**

**Approve the 2021-2022 Textbook Inventory as shown in Appendix E.**

**F. 2021-2022 Panel of Physicians: (Appendix F)**

**Approve the Panel of Physicians for Workers Compensation Premium credit as shown in Appendix F.**

**G. Summer Lawn Care Services: (Appendix G)**

**Approve the Charlie's Lawncare Services Contract for April 1, 2021 through November 1, 2021 as shown in Appendix G.**

- Grass Cutting at \$450.00 per session, weekly or biweekly as needed.

**VII. New Business**

Ms. Grimm inquired if events such as The Jeep Show are being cancelled and rescheduled for the following year.

Mr. Moritzen confirms that is correct.

There is a brief discussion regarding what the school year might look like next year.

#### **VIII. Public Comments on Non-Agenda Items**

#### **IX. Adjournment**

**A motion was made by Ms. Grimm and seconded by Mr. Cunningham to adjourn the meeting.**

|                        |            |                         |               |                          |            |
|------------------------|------------|-------------------------|---------------|--------------------------|------------|
| <b>Ashley Custer</b>   | <b>Yes</b> | <b>Thomas DiBello</b>   | <b>Absent</b> | <b>Steven Cunningham</b> | <b>Yes</b> |
| <b>Patricia Grimm</b>  | <b>Yes</b> | <b>Wendy Earle</b>      | <b>Yes</b>    | <b>Dana Hipszer</b>      | <b>Yes</b> |
| <b>Robert Lindgren</b> | <b>Yes</b> | <b>Colleen Zasowski</b> | <b>Yes</b>    | <b>Keith McCarrick</b>   | <b>Yes</b> |

**Motion carried 8-0**

The meeting was adjourned at 7:33 P.M.

Respectfully submitted,

Mr. Keith McCarrick, Secretary

Ms. Megan Alaniz, Recording Secretary