Joint Operating Committee meeting
September 9, 2019
7:00 P.M.
Board Room

Pottsgrove School District

Ashley Custer
Patricia Grimm (Vice-Chairperson)
Robert Lindgren

Spring-Ford School District

Mark P. Dehnert
Edward Dressler (Secretary)
Dawn R. Heine (Chairperson)

Upper Perkiomen School District

Steven Cunningham
John L. Farris (Treasurer)
James C. Glackin

Non-Members

Dr. William R. Shirk, Superintendent, Pottsgrove S.D. & WMCTC Superintendent of Record
Dr. David Goodin, Superintendent, Spring-Ford Area S.D.
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D.
Christopher Moritzen, Administrative Director
Daniel Chominsky, Principal
Donna Wilson, Business Manager

Solicitor

Marc Davis, Esq.
Fox, Rothschild, LLP
AGENDA

I. Call to Order
   A. Pledge of Allegiance
   B. Approval of JOC Minutes of August 5, 2019 Meeting (Appendix A)

II. Administrative Director Discussion/Information Items
   A. School Start Up
   B. Boy Scout Merit Badge College 10/19/19
   C. Girls Night Out 11/14/2019
   D. Open House 12/11/2019
   E. Additional Items

III. Public Comments on Agenda Items

IV. Presentations
   A. Mr. Joe Ciresi - PA Leg Grant

V. Committee Reports
   A. Superintendent of Record's Report - Dr. William Shirk
   B. Business Manager's Report - Mrs. Donna Wilson
   C. Principal's Report - Mr. Dan Chominski
   D. Board Secretary's Report - Dr. Edward Dressler
   E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda
   A. Personnel:

      1. FMLA Leave of Absence:

         The Administration recommends approving a paid leave of absence under the Family Medical Leave Act for Mary Polinski, Accounting Secretary, beginning September 1, 2019. Her leave will be taken intermittently until she has reached the maximum 12 weeks provided by law.

         Motion by __________________________, seconded by __________________________ to: approve the FMLA for Mary Polinski as presented.

      2. Substitute List:

         The Administration recommends approving Amy Bray to be added to the 2019-2020 Substitute List.

         Motion by __________________________, seconded by __________________________ to: approve adding Amy Bray to the 2019-2020 Substitute List.

      3. Hiring Authority:

         The Administration recommends authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of September 10, 2019 until the next regularly scheduled board meeting in November 2019.
Motion by ___________________________, seconded by __________________________ to: approve authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions as presented.

4. Fall Automotive Classes:

The Administration recommends approval of the following classes:

- Pennsylvania State Inspection 9/23, 9/25, 9/30, 10/2 6-9pm
- Pennsylvania Emissions 10/16, 10/21, and 10/23 6-9pm

Motion by ___________________________, seconded by __________________________ to: approve the Fall PA State Inspection Classes as presented

5. Supplemental Contracts:

The Administration recommends approving Supplemental Contracts for:

a. Don Bray, William Soleau, Chuck Smith and Russ Keller, Automotive Cluster Instructors, for Adult Automotive Training Classes for 2019-20 school year at a rate of $44.00/hr to be paid through the PA Leg Grant with no cost to sending districts.

Motion by ___________________________, seconded by __________________________ to: approve the supplemental contracts as presented.

6. Part Time Cooperative Education Driver:

The Administration recommends approving the creation of up to two (2) Part-Time Cooperative Education Drivers to provide transportation for students to local business and industry locations for the purpose of increasing Cooperative Education placements. Compensation will be set at $14.50/hr with no benefits and will be at no cost to sending districts as this will be paid utilizing the PA Leg Grant Funds.

Motion by ___________________________, seconded by __________________________ to: approve the creation of 2 Part Time Cooperative Education Drivers and $14.50/hr compensation as presented.

B. Conferences/Student Competition:

1. The Administration recommends approving Patricia King, Health Sciences Technology Instructor, to attend the Health Strategies Update at Penn State, PA on October 31 & November 1, 2019 for an approximate cost of $950.00.

2. The Administration recommends approving a maximum of 27 students and three staff to attend the SkillsUSA Fall Leadership Conference being held November 13-15, 2019 at Pocono Manor, PA. WMCTC will be responsible for approximately $3,500 or less, based upon the actual number of students attending, to help offset cost in addition to fundraising.

C. Finance: (Appendix B)
Cash Receipts and List of Bills:

1. The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix B.

Motion by __________________________ , seconded by ______________________ to: approve Cash Receipts and List of Bills as shown in Appendix B.

2. The Administration recommends approving to pay the List of Bills until the next regularly scheduled board meeting in November, 2019.

Motion by __________________________ , seconded by ______________________ to: approve paying the List of Bills as presented.

D. Agreement between Teamsters and Maintenance and Custodial Employees (Appendix C)

The Administration recommends approval of the Agreement between Teamsters Local and WMCTC for maintenance and Custodial Employees from July 1, 2019 to June 30, 2022 subject to Solicitor approval.

Motion by __________________________ , seconded by ______________________ to: approve the Agreement between Teamsters and Maintenance and Custodial Employees as shown in Appendix C.

VII. New Business

PSBA Officer Election

VIII. Public Comments on Non-Agenda Items

IX. Adjournment