77 Graterford Road  
Limerick, PA  19468

Joint Operating Committee meeting  
September 10, 2018  
7:00 P.M.  
Board Room

Pottsgrove School District

Ashley Custer  
Patricia Grimm (Chairperson)  
Robert Lindgren

Spring-Ford School District

Dawn R. Heine (Vice-Chairperson)  
Edward Dressler (Secretary)  
Colleen Zasowski

Upper Perkiomen School District

Steven Cunningham  
John L. Farris (Treasurer)  
James C. Glackin

Non-Members

Dr. William R. Shirk, Superintendent, Pottsgrove S.D.  
Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record  
Dr. Alexis McGloin, Superintendent, Upper Perkiomen S.D.  
Christopher Moritzen, Administrative Director  
Daniel Chominsky, Principal  
Donna Wilson, Business Manager

Solicitor

Marc Davis, Esq.  
Fox, Rothschild, LLP
AGENDA

I. Call to Order
   A. Pledge of Allegiance
   B. Approval of JOC Minutes of August 13, 2018 Meeting (Appendix A)

II. Administrative Director Discussion/Information Items
   A. School Start Up
   B. Boy Scout Merit Badge College 10/20/18
   C. Girls Night Out 11/8/2018
   D. Open House 12/5/2018
   E. Additional Items

III. Public Comments on Agenda Items

IV. Presentations

V. Committee Reports
   A. Superintendent of Record’s Report - Dr. David Goodin
   B. Business Manager’s Report - Mrs. Donna Wilson
   C. Principal’s Report - Mr. Dan Chominski
   D. Board Secretary’s Report - Dr. Edward Dressler
   E. Solicitor’s Report - Mr. Marc Davis, Esq.

VI. Action Agenda
   A. Personnel:
      1. Tenure:
         a. David Batory, Commercial Arts Instructor, has completed three (3) years of
            satisfactory service as a temporary employee and is, therefore, entitled to tenure
            status. The Public School Code requires that a record of this accomplishment be
            incorporated in the Minutes of this Joint Committee. The Administration
            recommends that the Joint Committee officers authorize the execution and
            presentation of a Professional Employee Contract to David Batory.

         b. John Harris, Protective Services Instructor, has completed three (3) years of
            satisfactory service as a temporary employee and is, therefore, entitled to tenure
            status. The Public School Code requires that a record of this accomplishment be
            incorporated in the Minutes of this Joint Committee. The Administration
            recommends that the Joint Committee officers authorize the execution and
            presentation of a Professional Employee Contract to John Harris.

      Motion by ______________________, seconded by ______________________ to:
      approve authorization and presentation of Professional Employee Contracts as presented.

      2. Hiring Authority:

         The Administration recommends authority be granted to the Superintendent of
         Record/Administrative Director of Western Montgomery CTC to appoint qualified
         personnel to vacant positions during the period of September 11, 2018 until the next
         regularly scheduled board meeting in November 2018.
Motion by ________________________, seconded by ________________________ to:
approve authority be granted to the Superintendent of Record/Administrative Director of Western
Montgomery CTC to appoint qualified personnel to vacant positions as presented.

B.  **Conferences/Student Competition:**

1. The Administration recommends approving Dan Chominski, Principal and Rachel Hetzel,
   IT Director to attend the PACTA New Director Academy at the Clarion Hotel and
   Conference Center, New Cumberland, PA on September 26, 2018 for an approximate
cost of $100.

2. The Administration recommends approving Stephanie German, Early Childhood
   Instructor, to attend the Early Childhood Education Summit at Penn State, PA on
   October 14-17, 2018 for an approximate cost of $1,500.00.

3. The Administration recommends approving Patricia King, Health Sciences Technology
   Instructor, to attend the Nurse Aide Update – Educational Excellence for Health Care
   Providers & Educators at Penn State, PA on November 1 & 3, 2018 for an approximate
cost of $950.00.

4. The Administration recommends approving a maximum of 27 students and three staff to
   attend the SkillsUSA Fall Leadership Conference being held November 14-16, 2018 at
   Pocono Manor, PA. WMCTC will be responsible for approximately $3,500 or less, based
   upon actual number of students attending, to help offset cost in addition to fundraising.

5. The Administration recommends approving administration and instructors from the
   following programs: Auto Technology, Electrical, Health Sciences, HVAC and Protective
   Services to attend the Program of Study Test Alignment Workshop on October 26 and
   Cosmetology to attend the Task List Revision Meetings held on October 24 & 25, 2018 at
   the Ramada Hotel and Conference Center in State College, PA at no cost to WMCTC as
   PDE will cover all costs including cost of substitutes.

6. The Administration recommends approving Donald Bray, Howie Nonnemacher, Chris
   Moritzen, Chuck Smith, and up to six (6) students who meet the established criteria to
   attend the Specialty Equipment Market Association (SEMA) Conference at the Las Vegas
   Convention Center from Nov. 5-8, 2019 with no cost to WMCTC due to industry
   donations & fundraising.

Motion by ________________________, seconded by ________________________ to:
approve conferences/student competition attendance as presented.

C.  **Finance: (Appendix B)**

**Cash Receipts and List of Bills:**

1. The Administration recommends approving the Cash Receipts and List of Bills as shown
   in Appendix B.

Motion by ________________________, seconded by ________________________ to:
approve Cash Receipts and List of Bills as shown in Appendix B.

2. The Administration recommends approving to pay the List of Bills until the next regularly
   scheduled board meeting in November 2018.
Motion by _________________________, seconded by ______________________ to: approve paying the List of Bills as presented.

D. Policies: (Appendix C)

Second Reading of:

Sections 600, 700, 800 and 900 in Policy Manual (The following policies are still under review and will not be approved within the appropriate sections: 616, 618, 619, 620, 622, 624, 626, 706, 707, 708, 709, 710, 716, 808, 815, 823, 908)
Changes have been made to Policies 609, 610, 611, 703, 717, 801, 814, 903, 904, 907

VII. New Business

PSBA Officer Election

VIII. Public Comments on Non-Agenda Items

IX. Adjournment