Joint Operating Committee meeting
April 9, 2018
7:00 P.M.
Board Room

Board Members:

Pottsgrove School District
Ashley Custer
Patricia Grimm (Chairperson)
Robert Lindgren

Spring-Ford School District
Dawn R. Heine (Vice-Chairperson)
Edward Dressler (Secretary)
Colleen Zasowski

Upper Perkiomen School District
Steven Cunningham
John L. Farris (Treasurer)
James C. Glackin

Non-Members
Dr. William R. Shirk, Superintendent, Pottsgrove S.D.
Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record
Dr. Alexis McGloin, Superintendent, Upper Perkiomen S.D.
Christopher Moritzen, Administrative Director
Robert Weneck, Principal
Donna Wilson, Business Manager

Solicitor
Marc Davis, Esq.
Fox, Rothschild, O'Brien & Frankel
AGENDA

I. Call to Order
   A. Pledge of Allegiance
   B. Approval of JOC March 5, 2018 Minutes (Appendix A)

II. Administrative Director Discussion/Information Items
   A. Enrollment
   B. Car Show
   C. Summer Camp
   D. 339 Review
   E. Commercial Art

III. Public Comments on Agenda Items

IV. Presentations

V. Committee Reports
   A. Superintendent of Record’s Report - Dr. David Goodin
   B. Business Manager’s Report - Mrs. Donna Wilson
   C. Principal’s Report - Mr. Rob Weneck
   D. Board Secretary’s Report - Dr. Edward Dressler
   E. Solicitor’s Report - Mr. Marc Davis, Esq.

VI. Action Agenda

A. 2018-2019 Budget (Appendix B)

   The Administration recommends approving the Proposed 2018-2019 Budget as shown in Appendix B.

   Motion by ________________________, seconded by ________________________ to:
   approve the Proposed 2018-2019 Budget as shown in Appendix B.

B. Personnel:

1. Substitute List

   The Administration recommends approving adding Erica McGuirk to the 2017-2018 Substitute List.

   Motion by ________________________, seconded by ________________________ to:
   approve the addition to the 2017-2018 Substitute List

2. Spring Automotive Classes:

   The Administration recommends approval of the following classes:

   • PA State Inspection Classes – May 15, 16, 22 and 29, 2018

   Motion by ________________________, seconded by ________________________ to:
   approve the Spring PA State Inspection Classes as presented
3. Supplemental Contract:

The Administration recommends the approval of a Supplemental Contract for:

Donald Bray or designated Automotive Instructor, for four nights for no more than four hours per night at $44.00 per hour, per Teacher’s Contract for the 2017-2018 school year, for the PA State Inspection Classes.

Motion by ____________________________, seconded by ____________________________ to:
approve the Supplemental Contract as presented.

C. Conferences:

The Administration recommends approving Christopher Moritzen, Administrative Director, and Rachel Hetzel, I.T. Director, to attend the Pennsylvania Association of Career & Technical Administrators (PACTA) Leadership Conference at Penn State University from July 25-27, 2018 for an approximate cost of $2,000.

Motion by ____________________________, seconded by ____________________________ to:
approve conference attendance as presented.

D. Contracted Services: (Appendix C)

The Administration recommends approving SimplexGrinnell, the lowest quote received, to perform the sprinkler system’s annual inspection, the annual inspection of the fire system, and the annual inspection of the fire extinguishers in the amount of $4,429.00. effective July 1, 2018.

Motion by ____________________________, seconded by ____________________________ to:
approve SimplexGrinnell to perform the annual inspections as presented.

E. Finance: (Appendix D)

1. Cash Receipts and List of Bills:

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix D.

Motion by ____________________________, seconded by ____________________________ to:
approve the cash receipts and list of bills as shown in Appendix D.

2. Equipment Purchase:

The Administration recommends approving the purchase of a BullsEye Digital Fire Extinguisher Training System Package with accessories for a grand total of $17,144.23 as shown on the BullEX quote in Appendix D.

Motion by ____________________________, seconded by ____________________________ to:
approve the purchase of a BullsEye Digital Fire Extinguisher Training System Package with accessories for a grand total of $17,144.23 as shown on the BullEX Quote in Appendix D.
3. Computer Purchase:

The Administration recommends approving the quote from GO2TECH, a member of CO-STARS, in the amount of $16,157.90, to replace and upgrade computers in Metal Technology to provide better software performance as shown in Appendix D.

Motion by ________________________, seconded by ________________________ to:
approve the GO2TECH quote in the amount of $16,157.90, to replace and upgrade computers in Metal Technology to provide better software performance as shown in Appendix D.

F. Amended 2017-2018 School Calendar: (Appendix E)

The Administration recommends approving amending the current 2017-2018 School Calendar to 182 pupil days and 191 teacher days as shown in Appendix E. The last student day will be June 14, 2018 and the last staff day will be June 15, 2018.

Motion by ________________________, seconded by ________________________ to:
approve amending the current 2017-2018 School Calendar as presented in Appendix E.

G. 2018-2019 School Calendar: ( Appendix F)

The Administration recommends approving the 2018-2019 School Calendar as shown in Appendix F.

Motion by ________________________, seconded by ________________________ to:
approve the 2018-2019 School Calendar as presented in Appendix F.

H. Policies (Appendix G)

The Administration recommends approving Policy Manual Section #300 - Employees.

Motion by ________________________, seconded by ________________________ to:
approve Policy Manual Section #300 - Employees.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment