Board Members:

Pottsgrove School District
Ashley Custer
Patricia Grimm (Chairperson)
Robert Lindgren

Spring-Ford School District
Dawn R. Heine (Vice-Chairperson)
Edward Dressler (Secretary)
Colleen Zasowski

Upper Perkiomen School District
Steven Cunningham
John L. Farris (Treasurer)
James C. Glackin

Non-Members
Dr. William R. Shirk, Superintendent, Pottsgrove S.D.
Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record
Dr. Alexis McGloin, Superintendent, Upper Perkiomen S.D.
Christopher Moritzen, Administrative Director
Robert Weneck, Principal
Donna Wilson, Business Manager

Solicitor
Marc Davis, Esq.
Fox, Rothschild, O’Brien & Frankel
AGENDA

I. Call to Order
   A. Pledge of Allegiance
   B. Approval of JOC February 5, 2018 Reorganization Minutes (Appendix A)
   C. Approval of JOC February 5, 2018 Minutes (Appendix A)

II. Administrative Director Discussion/Information Items
   A. Perkins Review
   B. Online Applications
   C. NOCTI Testing

III. Public Comments on Agenda Items

IV. Presentations - None

V. Committee Reports
   A. Superintendent of Record’s Report - Dr. David Goodin
   B. Business Manager’s Report - Mrs. Donna Wilson
   C. Principal’s Report - Mr. Rob Weneck
   D. Board Secretary’s Report - Dr. Edward Dressler
   E. Solicitor’s Report - Mr. Marc Davis, Esq.

VI. Action Agenda
   A. Conferences/Student Competitions:

      1. The Administration recommends approving Cindy Prindle and Charles Smith, SkillsUSA Advisors, and 4 students to attend the SkillsUSA State Competitions at Hershey, PA from April 18-22, 2018 for an estimated cost of $1,228.00, which will be paid through fundraising and $1,008.00 from the general fund.

      2. The Administration recommends approving Robert Weneck, Principal, to attend the PDE Data Summit for Child Accounting and PIMS updates on March 26 & 27, 2018 at Hershey, PA for an estimated cost of $700.00.

      3. The Administration recommends approving Tina Arnt, Culinary Arts Instructor, to attend the C-CAP Philly Chefs Conference on March 11 & 12, 2018 for an estimated cost of $340.00.

      Motion by ______________________, seconded by ______________________ to: approve attendance at the Conferences/Student Competitions as presented.

   B. Finance: (Appendix B)

      1. Cash Receipts and List of Bills:

         The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix B.

         Motion by ______________________, seconded by ______________________ to: approve the Cash Receipts and List of Bills as shown in Appendix B.
2. **New Truck Purchase:**

The Administration recommends approving the purchase of an F-350 from Manderbach Ford in the amount of $33,933 through Co-Stars Purchasing Cooperative. Request for quotes were sent to 7 vendors, with 3 vendors responding. Manderbach Ford came in at the lowest price.

Motion by ______________________, seconded by ______________________ to:
approve the purchase of an F-350 as presented.

3. **Annual Financial Audit**

The Administration recommends approving Hutchinson, Gillian and Freeh P.C., Certified Public Accountants, to perform the local audit and prepare the Annual Financial Report of Western Montgomery Career and Technology Center for fiscal year ending June 30, 2018 at the rates presented as shown in Appendix B.

<table>
<thead>
<tr>
<th></th>
<th>2017-18</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audit Fee</td>
<td>$9,975.00</td>
</tr>
<tr>
<td>AFR (if desired)</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>Hourly rate for additional services</td>
<td>$ 95.00</td>
</tr>
</tbody>
</table>

Motion by ______________________, seconded by ______________________ to:
approve Hutchinson, Gillahan & Freeh, P.C. to perform the local audit and prepare the Annual Financial Report of WMCTC as presented.

C. **Policies: (Appendix C)**

First Reading of:
Policy Manual Section #300 - Employees

Please be prepared to approve this policy section as shown in Appendix C at our next meeting.

VII. **New Business**

VIII. **Public Comments on Non-Agenda Items**

IX. **Adjournment**