Joint Operating Committee meeting
November 4, 2019
7:00 P.M.
Board Room

*Board Members:*

**Pottsgrove School District**

Ashley Custer  
Patricia Grimm (Vice-Chairperson)  
Robert Lindgren

**Spring-Ford School District**

Mark Dehnert  
Dawn R. Heine (Chairperson)  
Edward Dressler (Secretary)

**Upper Perkiomen School District**

Steven Cunningham  
Mike Elliott  
John L. Farris (Treasurer)

*Non-Members*

Dr. William R. Shirk, Superintendent, Pottsgrove S.D. & WMCTC Superintendent of Record  
Dr. David Goodin, Superintendent, Spring-Ford Area S.D.  
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D.  
Christopher Moritzen, Administrative Director  
Daniel Chominski, Principal  
Donna Wilson, Business Manager

*Solicitor*

Marc Davis, Esq.  
Fox, Rothschild, LLP
AGENDA

I. Call to Order
   A. Pledge of Allegiance
   B. Approval of JOC Minutes of September 9, 2019 Meeting (Appendix A)

II. Administrative Director Discussion/Information Items
   A. Girls Night Out 11/14/2019
   B. Open House 12/11/2019
   C. Additional Items

III. Public Comments on Agenda Items

IV. Presentations

V. Committee Reports
   A. Superintendent of Record’s Report - Dr. William R. Shirk
   B. Business Manager’s Report - Ms. Donna Wilson
   C. Principal’s Report - Mr. Dan Chominski
   D. Board Secretary’s Report - Dr. Edward Dressler
   E. Solicitor’s Report - Mr. Marc Davis, Esq.

VI. Action Agenda
   A. Personnel:

      1. Resignations:

         a. The Administration recommends approving the resignation of Barbara McGinnis, Cosmetology Instructor, effective October 2, 2019.

         b. The Administration recommends approving the resignation, for the purpose of retirement, of Kathleen Mullen-Lewis, Director’s Assistant, effective January 3, 2020.

      Motion by ____________________________, seconded by ____________________________ to:
      approve the resignations as presented.

      2. Appointments:

         a. The Administration recommends approving the appointment of Jenni King as Cosmetology Instructor, effective October 3, 2019. Compensation is set at Track B, Lane 1, Step 2, $46,342.00.

         b. The Administration recommends approving the appointment of Melissa Kane as Administrative Assistant to the Administrative Director, effective November 15, 2019. Compensation is set at $38,000.00.

         c. The Administration recommends approving the appointment of Danielle Eisenhart as Cosmetology Instructional Assistant, with an anticipated effective date of November 5, 2019. Compensation is set at $13.00/Hr. with no benefits.

      Motion by ____________________________, seconded by ____________________________ to:
      approve the appointments as presented.
3. Mentoring:

The Administration recommends approving a $500.00 Mentor Stipend for Angela Reichert, Cosmetology Instructor, Mentor to Jenni King, new Cosmetology Instructor.

Motion by ____________________________, seconded by ____________________________ to:
approve Angela Reichert as Mentor to Jenni King.

4. Technical Cluster Leaders:

The Administration recommends approving $2,000 annually for Don Bray for the Auto Technology Cluster, Phil Mest for the Construction Cluster and Stephanie German for the Health & Human Services Cluster. They may not serve more than 2 consecutive years in the position.

Motion by ____________________________, seconded by ____________________________ to:
approve the Technical Cluster Leaders as presented.

5. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of November 4, 2019 until the next regularly scheduled board meeting in January 2020.

Motion by ____________________________, seconded by ____________________________ to:
approve authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions as presented.

6. Supplemental Contracts:

The Administration recommends approving Supplemental Contracts for up to 25 hrs.
at $44.00/hr. per 2019-2020 Teacher Contract for Kate Blitzstein, Cindy Prindle and Amy Rybnik, all Student Success Coordinators, for additional work related to the Perkins Grant and Perkins documentation..

Motion by ____________________________, seconded by ____________________________ to:
approve the Supplemental Contracts as presented.

7. Youth Organizations and Advisors:

The Administration recommends approving the following Youth Organizations and Advisors. Compensation per teacher contract will range from $950.00 to no more than $2,000.00 unless Advisor attends National Competition, then compensation will be no more than $2,400.00:

- FCCLA  Stephanie German ($1,800.00)
- HOSA  Patricia King, Lisa Lawler & Heather Zornek ($1,800.00 ea.)
- NTHS  Candice Landis ($950.00)
- Skills USA  Carisa Long & Charles Smith ($1,800.00 ea.)

Motion by ____________________________, seconded by ____________________________ to:
approve the Youth Organizations and Advisors and compensation as presented.
8. Occupational Advisory Committee: (Appendix B)

The Administration recommends approving the 2019-2020 OAC Lists as shown in Appendix B.

Motion by ________________________ , seconded by ________________________ to: approve the 2019-2020 OAC list as presented in Appendix B.

B. Finance: (Appendix C)

1. Cash Receipts and List of Bills:

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix C.

Motion by ________________________ , seconded by ________________________ to: approve Cash Receipts and List of Bills as shown in Appendix C.

2. The Administration recommends approving to pay the List of Bills until the next regularly scheduled board meeting in January, 2020.

Motion by ________________________ , seconded by ________________________ to: approve paying the List of Bills as presented.

C. Conferences:

1. The Administration recommends approving Anne Marie Yusko, Student Services Secretary, to attend the PDE Data Summit at Hershey Lodge from March 15-17, 2020 for an approximate cost of $862.00.

Motion by ________________________ , seconded by ________________________ to: approve the Anne Marie Yusko to attend the Data Summit as presented.

2. The Administration recommends approving Christopher Moritzen, Director, to visit Chick-fil-A Corporate in Atlanta, GA for an approximate cost of $100.00.

Motion by ________________________ , seconded by ________________________ to: approve conferences attendance as presented.

D. Equipment Purchase: (Appendix D)

The Administration recommends approving the Go2 Tech Quote for a total of $25,026.82 for the purchase of the Switch for Security Upgrades and Professional Services as stated in the quote.

Motion by ________________________ , seconded by ________________________ to: approve the Go2 Tech Quote as presented.
E. **JOC 2020 Meeting Dates:**

The Administration recommends approving the following dates for the 2020 JOC meetings:
January 6, February 3, March 2, April 6, May 4, June 1, August 10, September 14, and November 2, 2020.

Motion by __________________________, seconded by __________________________ to:
approve the 2020 JOC Meeting Dates as presented.

VII. **New Business**

VIII. **Public Comments on Non-Agenda Items**

IX. **Adjournment**