



**77 Graterford Road  
Limerick, PA 19468**

**Joint Operating Committee Meeting  
September 13, 2021  
7:00 P.M.  
Board Room**

**Board Members:**

**Pottsgrove School District**

Ashley Custer  
Patricia Grimm  
Robert Lindgren

**Spring-Ford School District**

Thomas DiBello  
Wendy Earle  
Colleen Zasowski

**Upper Perkiomen School District**

Steve Cunningham  
Dana Hipszer  
Keith McCarrick

**Non-Members**

Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.  
Robert Rizzo, Superintendent, Spring-Ford Area S.D.  
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record

Daniel Chominski, Principal  
Donna Wilson, Business Manager

**Solicitor**

Marc Davis, Esq.  
Fox, Rothschild, LLP

## **AGENDA**

### **I. Call to Order**

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of August 9, 2021 Meeting (**Appendix A**)

### **II. Administrative Director Discussion/Information Items**

### **III. Public Comments on Agenda Items**

### **IV. Presentations**

### **V. Committee Reports**

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Dan Chominski
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

### **VI. Action Agenda**

#### **A. Administration: (**Appendix B**)**

The Administration recommends the adoption of the Resolution E. Signature shown in Appendix B. This resolution allows WMCTC's Superintendent of Record, Dr. Allyn Roche, to sign electronically for PDE grants for Western Montgomery Career and Technology Center.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Administration as presented.

#### **B. Personnel:**

##### **1. Appointments:**

- a. The Administration recommends approving the appointment of Mark Holtzman as Principal, anticipated date November 13, 2021. Compensation is set at \$106,000.00/year with benefits.

##### **2. Separations:**

The Administration recommends approving the Separation Agreement with Christopher Moritzen, Administrative Director, a copy of which is on-file in the Office of the Superintendent of Record. Under the terms of the Separation Agreement, Mr. Moritzen's employment with the Western Montgomery Career and Technology Center ends effective August 23, 2021.

##### **3. Resignations:**

The Administration recommends approving the resignation of Christine Weller, Part-Time Early Childhood Education Instructional Assistant, as of August 23, 2021.

4. Pay Rate Increase:

The Administration recommends approving an increase in the hourly pay rate for Danielle Longacre, part-time Cosmetology Instructional Assistant, from \$13.50/hr to \$14.50/hr. Increase in wage is supported entirely through income generated from the operation of the Cosmetology Salon.

5. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC to appoint qualified personnel to vacant teacher/support positions during the period of September 14, 2021, until the next regularly scheduled board meeting November 1, 2021.

6. Fall Automotive Classes:

The Administration recommends approval of the following classes:

- Pennsylvania State Inspection - 9/20, 9/22, 9/27, 9/29, 6:00 - 9:00 PM
- Pennsylvania Emissions - 9/20, 9/22, 9/27, 9/29, 6:00 - 9:00 PM

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Personnel as presented.

C. Conferences/Student Competitions:

1. The Administration recommends approving a maximum of 30 students and 3 staff to attend the HOSA Conference being held March 30, March 31, & April 1, 2022 at Valley Forge Convention Center. WMCTC will be responsible for fees associated for staff, approximate dollar amount TBD. Students will pay for themselves in addition to fundraising.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Conferences/Student Competitions as presented.

D. Finance: (Appendix C)

1. Cash Receipts and List of Bills:

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix C.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Finance as presented.

**VII. New Business**

**VIII. Public Comments on Non-Agenda Items**

**IX. Adjournment**