



**77 Graterford Road  
Limerick, PA 19468**

**Joint Operating Committee Meeting  
September 12, 2022  
5:30 P.M.  
Zoom Meeting**

**Board Members:**

**Pottsgrove School District**

Jay Strunk  
Joe Vecchio  
Patricia Grimm

**Spring-Ford School District**

Colleen Zasowski  
Karen Weingarten  
Wendy Earle

**Upper Perkiomen School District**

Dana Hipszer  
John Paul Prego  
Keith McCarrick

**Non-Members:**

Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record  
Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.  
Robert Rizzo, Superintendent, Spring-Ford Area S.D.  
David Livengood, Administrative Director  
Donna Wilson, Business Manager  
Mark Holtzman, Principal

**Solicitor:**

Marc Davis, Esq.  
Fox, Rothschild, LLP

## **AGENDA**

### **I. Call to Order**

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of August 8, 2022 Meeting (**Appendix A**)

### **II. Administrative Director Discussion/Information Items**

### **III. Public Comments on Agenda Items**

### **IV. Presentations**

### **V. Committee Reports**

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Mark Holtzman
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

### **VI. Action Agenda**

- A. Health and Safety Plan: (**Appendix B**)

The Administration recommends approving the revised WMCTC Health and Safety Plan as required by the Pennsylvania Department of Education as shown in Appendix B.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve  
The Health and Safety Plan as presented.

- B. Personnel:

- 1. Appointments:

The Administration recommends approving the appointment of Michael Burch, Computer Information Systems Instructor, anticipated start date September 26, 2022. Compensation is set at \$58,067 per year with benefits.

- 2. Resignations:

- a. The Administration recommends approving the resignation of Grant Greisler, Sports Medicine Instructor, effective November 5th, 2022 or until the position has been filled.
- b. The Administration recommends approving the resignation of Danielle Longacre, Instructional Assistant, effective October 7th, 2022.

- 3. Mentoring:

- a. The Administration recommends approving a \$500.00 Mentor Stipend for Patricia King, Health Science Technology Instructor, Mentor to Sean English, new Health/PE Instructor.
- b. The Administration recommends approving a \$500.00 Mentor Stipend for Lisa Cassidy-Lawler, Intro to Med and Biomed Instructor, Mentor to Michael Burch, new Computer Information Systems Instructor.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Personnel as presented.

C. Supplemental Contracts:

Due to a significant increase in work and responsibilities, the Administration recommends the approval of a \$3,000 stipend for Anne-Marie Yusko to complete the additional Pennsylvania Information Management Systems (PIMS) reports required by the state for the 2022-2023 school year. In the past, the generation and submission of these reports were completed by the Technology Director.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Supplemental Contracts as presented.

D. Conferences:

The Administration recommends approving Barbara Mueller, Co-Op Instructor, to attend the 'Co-Op Conference' in Penn State from October 12, 2022 through October 14, 2022 for a total cost of \$791.50.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Conferences as presented.

E. Finance:

1. Cash Receipts and List of Bills: ([Appendix C](#))

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix C.

2. Budget Transfer:

The Administration recommends approving a budget transfer from the Public Safety funds to the Computer Information Systems funds in the amount of \$30,000.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Finance as presented.

**VII. New Business**

**VIII. Public Comments on Non-Agenda Items**

**IX. Adjournment**