



**77 Graterford Road  
Limerick, PA 19468**

**Joint Operating Committee Meeting  
August 9, 2021  
7:00 P.M.  
Board Room**

**Board Members:**

**Pottsgrove School District**

Ashley Custer  
Patricia Grimm  
Robert Lindgren

**Spring-Ford School District**

Thomas DiBello  
Wendy Earle  
Colleen Zasowski

**Upper Perkiomen School District**

Steve Cunningham  
Dana Hipszer  
Keith McCarrick

**Non-Members:**

Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.  
Robert Rizzo, Superintendent, Spring-Ford Area S.D.  
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record  
Christopher Moritzen, Administrative Director  
Daniel Chominski, Principal  
Donna Wilson, Business Manager

**Solicitor:**

Marc Davis, Esq.  
Fox, Rothschild, LLP

## AGENDA

### **I. Call to Order**

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of June 7, 2021 Meeting (**Appendix A**)

### **II. Administrative Director Discussion/Information Items**

- A. Summer Wrap-Up
- B. Health and Safety Plan
- C. School Start-Up

### **III. Public Comments on Agenda Items**

### **IV. Presentations**

### **V. Committee Reports**

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Dan Chominski
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

### **VI. Action Agenda**

- A. Health and Safety Plan: (**Appendix B**)

The Administration recommends approving the WMCTC Health and Safety Plan as required by the Pennsylvania Department of Education as shown in Appendix B.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Health and Safety Plan as presented.

- B. Personnel:

- 1. Resignations:

- a. The Administration recommends approving the resignation of Daniel Chominski, Principal, effective September 20, 2021 or until the position has been filled.

- 2. Appointments:

- a. The Administration recommends approving the appointment of Julia Powers as School Counselor, effective August 23, 2021. Compensation is set at Lane 3, Step 1: \$47,415.00.
- b. The Administration recommends approving the appointment of Angela Johnson as Health/Physical Education Instructor, effective August 23, 2021. Compensation is set at Lane 3 Step 1: \$47,415.00.

- c. The Administration recommends approving the appointment of Leahann Edleman as Instructional Assistant, effective August 23, 2021. Compensation is set at \$14.50/hr with benefits.
- d. The Administration recommends approving the appointment of Stephanie Vanning as Instructional Assistant, effective August 23, 2021. Compensation is set at \$14.50/hr with benefits.
- e. The Administration recommends approving the appointment of Christine Weller as Part-Time Early Childhood Education Instructional Assistant, effective August 23, 2021. Compensation is set at \$14.50/hr.

3. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of August 10, 2021, until the next regularly scheduled board meeting September 13, 2021.

4. Mentoring:

- a. The Administration recommends approving a \$500.00 Mentor Stipend for Donald Bray, Automotive Technology Instructor, mentor to Angela Johnson, new Health/Physical Education Instructor.
- b. The Administration recommends approving a \$500.00 Mentor Stipend for Candice Landis, School Counselor, mentor to Julia Powers, new School Counselor.

5. Tenure:

Russell Keller, Diesel Technology Instructor, has completed three (3) years of satisfactory service as a temporary employee and is, therefore, entitled to tenure status. The Public School Code requires that a record of this accomplishment be incorporated in the Minutes of this Joint Committee. The Administration recommends that the Joint Committee officers authorize the execution and presentation of a Professional Employee Contract to Russell Keller.

6. Substitute List:

The Administration recommends approving the following substitutes for the 2021-2022 school year:

Judy Cooper	Susan Davis	Tom Henry
Gerry VanKeuren	Wendy Palma	Joanna MacDonald

7. Cosmetology Extended School Day:

The Administration recommends approving the Cosmetology Extended School Day Program on Thursdays from 2:00 to 7:00 P.M., September 16, 2021 to May 26, 2022.

8. Supplemental Contracts:

The Administration recommends approving Supplemental Contracts:

- a. Angela Reichert and Jenni King, Cosmetology Instructors, for the Cosmetology Extended School Day Program, not to exceed 120 hours for the 2021-2022 school year at a rate of \$44.00/hr. Cost will be covered by the \$50.00 student fee and revenue from the Salon.
- b. David Batory, Commercial Art Instructor, for Commercial Art activities as needed, with Administration approval, not to exceed 50 hours for the 2021-2022 school year at a rate of \$44.00/hr.

9. Youth Organizations and Advisors:

The Administration recommends approving Barb Mueller, to replace Carisa Long, as Skills USA Advisor until the annual Youth Organizations and Advisors renewal in November. Compensation is set at \$1,800.00.

10. After Hours Security:

The Administration recommends approving Barbara Mueller, Don Bray, Russ Keller, Cindy Prindle and/or Charles Smith, to work for the purpose of security no more than four hours on those Thursdays when Cosmetology has the extended school day. Compensation is set at \$20.00/hr.

11. CPR Recertification:

The Administration recommends approving Echelon Protection and Surveillance to recertify approximately thirty employees in CPR. The dates & cost are TBD.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Personnel as presented.

C. Finance: (Appendix C)

Cash Receipts and List of Bills:

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix C.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Finance as presented.

D. Student Handbook: (Appendix D)

The Administration recommends approving the Student Handbook for the 2021-2022 school year as shown in Appendix D.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Student Handbook as presented.

E. Policy: (Appendix E)

The Administration recommends the continuation of the suspension of Policy #223, prohibiting student driving. All students are able to drive, with an associated fee of \$25.00.

The Administration shall be authorized to issue permits as needed following established procedures utilized for Cooperative Education and Biomedical Sciences.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Policies as presented.

F. Technology: (Appendix F)

1. The Administration recommends approving the list of technical equipment that will be certifiably removed and recycled as shown in Appendix F.
2. The Administration recommends approving the replacement of the following equipment as per the approved Erate contract with GO2Tech:
  - 16 Cisco/Meraki switches
  - 47 Cisco/Meraki Wireless Access Points
  - 2 Cisco/Meraki MX100 Firewalls

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Technology as presented.

**VII. New Business**

**VIII. Public Comments on Non-Agenda Items**

**IX. Adjournment**