Joint Committee Meeting – August 13, 2018

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held was held at 77 Graterford Road, Limerick, PA on August 13, 2018. Dawn Heine, Vice-Chairperson, called the meeting to order at 7:02 P.M.

JOC Members:

Ashley Custer  Absent  Colleen Zasowski  Absent  James C. Glackin
Patricia Grimm  Absent  Edward Dressler  Absent  Stephen Cunningham
Robert Lindgren  Absent  Dawn R. Heine  Absent  John Farris

Non-Members present:
Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record
Christopher Moritzen, Administrative Director
Daniel Chominski, Principal
Donna Wilson, Business Manager
Rachel Hetzel, IT Director
Marc Davis, Solicitor

A motion was made by Dr. Farris and seconded by Mr. Glackin to: approve the JOC Meeting Minutes of June 4, 2018.

Ashley Custer  Absent  Colleen Zasowski  Absent  James C. Glackin  Yes
Patricia Grimm  Absent  Edward Dressler  Yes  Stephen Cunningham  Yes
Robert Lindgren  Absent  Dawn R. Heine  Yes  John Farris  Yes

Motion carried 5-0

II. Administrative Director’s Report

A. Welcome Mr. Daniel Chominski:

- Mr. Moritzen introduced and welcomed our new Principal, Mr. Daniel Chominski, who started August 1. He comes to us from Chichester where he was a Counselor and also served as Principal of their alternate education program. We’re excited to have him, and his passion is contagious. We have great things planned for next week and when the students come back.

Mr. Chominski thanked the JOC for their approval of him as Principal at the Western Center. He’s really looking forward to next week and helping your students be the best students that they can be. It’s been a pleasure working with Mr. Moritzen and Ms. Hetzel and likeminded people so focused on student success.

Mr. Moritzen said Mr. Chominski has already contacted each teacher via email or phone.
B. Summer Camp:

- Mr. Moritzen reported that we had two weeks of summer camp fun. Next year we’re going to look how to change things up a little bit. Revamp it and offer different options. Numbers are consistent, but he would like to see something a little more for us.

C. School Start-Up:

- The custodial staff has done a phenomenal job getting the building ready. There’s only a couple hallways and small rooms to get ready, but right on schedule where they need to be.
- This week we will be sprucing up our student entrance area. In September when you come back he encouraged the JOC to take a walk down in our student entrance. We’re trying to change the student experience when they walk in the door. Trying to set the tone a little bit differently than what you see in traditional schools. Our walls were bare and now there are sayings on the walls.
- We are excited for teachers to come back on the 21st for our first full day of In-Service. On Wednesday and Thursday they will be getting mental health training to help with student mental health issues in an effort for school safety and awareness of what’s going on in the building. It was something paid for through the Perkins Grant. We got an additional $6,000, which can’t be used for salaries when it goes back up so we applied that money towards some professional development and some new computers in Mr. Batory’s classroom and expand from 21 to 24 students. He’s ready for the students to come back. He likes the quiet in the summer, but he likes seeing the kids interacting and getting their hands-on and getting dirty and doing what they love to do.

Dr. Dressler asked what the summer camp enrollment and the fall student enrollment was. Mr. Moritzen said 142 for camp and 593 for the fall.

That concluded the Director’s Report

III. Public Comments on Agenda Items – None

IV. Presentations - None

V. Committee Reports

Superintendent of Record’s Report – Dr. Goodin – No Report

Business Manager’s Report – Ms. Donna Wilson – No Report

Principal’s Report – Mr. Dan Chominski – No Report

Board Secretary’s Report – Dr. Ed Dressler – Asked how the 593 compare with last year. Mr. Moritzen said last year we started at 572. We have 22 open seats in level 1. That’s across 7 classes so the other 10 are full.

Solicitors Report – Mr. Marc Davis, Esq. – No Report

VI. Action Agenda

A motion was made by Mr. Cunningham and seconded by Mr. Glackin to: approve the entire Action Agenda as presented.
A. Personnel:

1. Appointments:
   
a. Approving the appointment of Daniel Chominski as Principal effective August 1, 2018. Compensation is set at $98,000.00/year with benefits.

b. Approving the appointment of Caterina Fuhrmeister as Instructional Assistant (replacement) effective August 21, 2018. Compensation is set at $14.50 per hour with benefits.

c. Approving the creation of a Culinary Aide position to assist with the Culinary Arts Program and the management of the Restaurant. Compensation will be set at $12.00 per hour with no benefits. This position will be funded by revenue from the restaurant and will have no cost to the districts.

2. Substitute List:

   Approving the following substitutes for 2018-2019 school year:

   Judy Cooper       Deborah Foraker       Tom Henry
   Jenni King        Joanna MacDonald     Dori-Ann Miles
   Megan Miller      Gerry VanKeuren      Elizabeth Way

3. Cosmetology Extended School Day:

   Approving the Cosmetology Extended School Day Program on Thursdays from 2:00 to 7:00 P.M., September 27, 2018 to May 23, 2019.

4. Supplemental Contracts:

   Approving Supplemental Contracts for:

   a. Angela Reichert, Cosmetology Instructor, for the Extended School Day program, not to exceed 120 hours at $44.00/hr. Cost will be covered by the $50 student fee and revenue from the Salon.

   b. The Culinary Arts Instructor for no more than 7 hrs. at $44.00/hr. for 9 JOC meetings to prepare and serve meals before the JOC meetings, along with Culinary Arts students, as an educational training tool.

   c. David Batory, Commercial Art Instructor, for Commercial Art activities as needed, with Administration approval, not to exceed 150 hours for the 2018-2019 school year at a rate of $44.00/hr.

5. After Hours Security:

   Approving John Harris, Protective Services Instructor, and/or Cindy McDaniel, Instructional Assistant, to work for the purpose of security no more than four hours on those Thursday’s when Cosmetology has the extended school day. Compensation is set at $20.00/hr.
6. **CPR Recertification:**

   Approving Echelon Protection and Surveillance to recertify approximately 30 employees in CPR. The dates & cost are TBD.

**B. Conferences:**

1. Approving 1 Instructor to attend the 2018 PA ACTE Conference in State College, PA on August 14 thru August 17, 2018 for an approximate cost of $500.00.

2. Approving Barbara Mueller, Cooperative Education Instructor to attend the Cooperative Education Conference October 15-17, 2018 at Penn State University for an approximate cost of $670.00.

3. Approving Anne Marie Yusko, Student Services Secretary, to attend the A/CAPA Fall Child Accounting Conference on October 29-31, 2018 at the Hotel Hershey, Hershey, PA for an approximate cost of $930.00.

4. Approving Christopher Moritzen and 4 Instructors, to attend and present at the Integrated Learning Conference at the Penn Stater Conference Center, State College, PA on November 13-16, 2018 for an approximate cost of $1,852.00.

**C. Finance: (Appendix B)**

**Cash Receipts and List of Bills:**

Approving the Cash Receipts and List of Bills as shown in Appendix B.

**D. Student Handbook: (Appendix C)**

Approving the Student Handbook for the 2018-2019 school year as shown in Appendix C.

**E. Policies: (Appendix D)**

First Reading of:

Sections 600, 700, 800 and 900 in Policy Manual (The following policies are still under review and will not be approved within the appropriate sections: 616, 618, 619, 620, 622, 624, 626, 706, 707, 708, 709, 710, 716, 808, 815, 823, 908)

Please be prepared to approve these policies section as shown in Appendix D at our next meeting.

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Motion carried 5-0

**VII. New Business**

Mr. Moritzen congratulated Ms. Hetzel on her efforts this summer. She's working on her Principal's Certification and had two arduous classes with her professor, but she'll be doing her
internship with us and we’re excited to have her doing that and looking to see her grow as a professional and what she has to offer during her internship. Congratulations on your two classes and internship.

Dr. Dressler asked how the Health & Fitness Program. Mr. Moritzen said full with a waitlist of about 3. You’ll see a change in the recruitment since having Mr. Chominski here, and some of his efforts, will allow me to get out more and visit industry and businesses and looking to grow Co-Ops and build our partner relationships. Certifications, Co-Op placements, and NOCTI scores are the three big things the district leadership is looking for from us and we’re trying to make those numbers look as good as possible.
Dr. Dressler asked about the Chick-Fil-A Program.
Mr. Moritzen said it’s still going and he’s still working with Jaret. We still have one student over there and hopefully two more in the fall. Jaret’s had a lot of changes because of his turnover. He’s going outside the box of Chick-fil-A and how they do their hiring. He’s starting people at $14.50/hr. instead of the typical $9.00/hr. because he was having so much turnover. We’re working to tie our program to that so our kids can walk in the door at that $14.50, which is a good starting wage.

VIII. Public Comments on Non-Agenda Items – None

IX. Adjournment

A motion was made by Mr. Cunningham and seconded by Mr. Glackin to adjourn the meeting.

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Motion carried 5-0

The meeting was adjourned at 7:12 P.M.

Respectfully submitted,

Edward Dressler

Dr. Edward Dressler, Secretary
Kathleen M. Mullen-Lewis, Recording Secretary