

# Joint Operating Committee

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## **REGULAR MEETING OF WESTERN MONTGOMERY CAREER & TECHNOLOGY CENTER**

**Monday, June 5, 2023**

**7:00 PM**

## **AGENDA**

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### **1. Call to Order**

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Announce Executive Session
- D. Agenda Items and/or Changes

### **2. Approval of Minutes**

- A. May 1, 2023

([Attachment A](#))

### **3. Presentations**

- A. Enrollment 2023-2024 School Year
- B. 2022-2023 School Safety and Security Survey

### **4. Public Comment to Address Agenda Items Only**

### **5. WMCTC Reports**

- A. Administrative Report
  - 1. Administrative Director (Mr. Livengood)
  - 2. Business Manager (Mrs. Wilson)
  - 3. Principal (Mr. Holtzman)
- B. Student Honors

- 1. Student of the Quarter

([Attachment B](#))

- 2. WMCTC Award Recipients by District

([Attachment C](#))

- C. Important Dates

([Attachment D](#))

### **6. Additional Reports**

- A. Superintendent of Record (Dr. Allyn J. Roche)
- B. Solicitor's Report Mr. (Marc Davis, Esq)
- C. Board Secretary's Report (Mr. Keith McCarrick)
- D. Other Advisory Reports
  - 1. Personnel - Colleen Zasowski, Jay Strunk, and Keith McCarrick
  - 2. Policy - Wendy Earle, Patti Grimm, and Dana Hipszer
  - 3. Facilities - Joe Vecchio, JP Prego, and Karen Weingarten

## **7. Old Business - None (Policy 2nd Reading)**

## **8. New Business - None (Policy 1st Reading)**

## **9. Personnel**

### **A. Resignation**

1. Mr. Mark Holtzman, Principal. Effective July 28, 2023.
2. Mr. Rock Durant, Welding Instructor. Effective June 9, 2023.

### **B. Salaries**

1. The Administration recommends approving the Administrative and Support Staff salaries for the 2023-2024 school year.

### **C. Hiring Authority**

1. The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC and Administrative Director to appoint qualified personnel to a vacant teacher, support, and other positions as needed during the period of June 6th, 2023, until the next regularly scheduled JOC meeting on August 7, 2023.

### **D. Supplemental Contracts**

1. The Administration recommends approving supplemental contracts for Donald Bray and William Soleau for approximately 12 nights, no more than four hours per night, at \$44.88 per hour per Teacher's Contract, for the 2023-2024 school year, to run PA State Inspection and PA Emission Classes.
2. The Administration recommends approving supplemental contracts for Candice Landis and Julia Powers, School Counselors, for approximately 5 days, no more than forty hours each, at \$44.88 per hour per Teacher's Contract, for the summer of 2023 school year, to manage admission concerns and respond to student needs over the summer.
3. The Administration recommends approving a supplemental contract for Barb Muller for no more than twenty-five hours over the summer at \$44.88 per hour per Teacher's Contract for the 2023-2024 school year to coordinate with Co-Op employers.
4. The Administration recommends approving a \$2,000 stipend for Cindy Prindle as Perkins Coordinator for the 2023-2024 school year.

5. The Administration recommends approving a supplemental contract for Donald Bray, no more than 40 hours, at \$44.88 per hour per Teacher's Contract, for the 2023-2024 school year, to maintain our school vehicles.

E. Agreement

1. Act 93 agreement

## 10. Finance

A. Approval of Cash Receipts and List of Bills

([Attachment E](#))

B. Budget Transfers

1. The Administration recommends approving the necessary 2022-2023 budget transfers to become part of the June 5, 2023 meeting minutes as determined by the Business Administrator upon completion of the audit; payment of properly contracted services through June 30, 2023; and acceptance of non-resident tuition for secondary students for the 2023-2024 school year upon receipt of the required documentation from the non-participating school district.

C. Bills

1. The Administration recommends approving paying WMCTC bills to the extent that the payments reflect a budgeted expense. This will include purchases related to any current grant following all quote and bid guidelines required by the grant. Any action taken by the Administrative Director/Superintendent of Record in accordance with this authorization shall be deemed to be the action of this JOC. Such action shall be confirmed by the JOC at the August 7, 2023, JOC meeting.

## 11. Other Action Items

- A. The Administration recommends the approval of the Administrative Director and New Principal, if hired, to attend the PACTA (Pennsylvania Association of Career & Technical Administrators) Leadership Conference for Career and Technical Education: in State College, PA, on July 24-27, 2023, for an approximate cost of \$1,500.

- B. The Administration recommends approving the Local Advisory Committee Membership List for 2023-2024.

([Attachment F](#))

- C. The Administration recommends approving the Perkins Memberships List for 2023-2024.

([Attachment G](#))

- D. The Administration recommends the approval of the Hunter Agreement as a Satellite Training Center effective for the 2023- 2024 school year. ([Attachment H](#))
- E. The Administration recommends approving the Fox Rothschild Retainer Agreement for Solicitor for the 2023-2024 school year at the rate of \$3,600 per quarter. ([Attachment I](#))
- F. The Administration recommends approving the Agreement between Spring-Ford Area School District and WMCTC for food services for 2023-2024 school year. ([Attachment J](#))

**12. Board Comment**

**13. Public Comment**

**14. Adjournment**