



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
June 7, 2021
7:00 P.M.
Board Room via Zoom**

Board Members:

Pottsgrove School District

Ashley Custer
Patricia Grimm
Robert Lindgren

Spring-Ford School District

Thomas DiBello
Wendy Earle
Colleen Zasowski

Upper Perkiomen School District

Steve Cunningham
Dana Hipszer
Keith McCarrick

Non-Members:

Dr. William R. Shirk, Superintendent, Pottsgrove S.D.
Mr. Robert Rizzo, Superintendent, Spring-Ford Area S.D.
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
Christopher Moritzen, Administrative Director
Daniel Chominski, Principal
Donna Wilson, Business Manager

Solicitor:

Marc Davis, Esq.
Fox, Rothschild, LLP

AGENDA

I. Call to Order

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of May 3, 2021 Meeting (**Appendix A**)

II. Administrative Director Discussion/Information Items

- A. General Update
- B. WMCTC Award Recipients by District (**Appendix B**)

III. Public Comments on Agenda Items

IV. Presentations

- A. Safe Schools Report - Mr. Dan Chominsk (**Appendix C**)

V. Committee Reports

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Dan Chominski
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda

A. Personnel:

1. Resignations:

- a. The Administration recommends approving the resignation of Diane Gilette, Part-time ECE Instructional Assistant, effective June 11, 2021.
- b. The Administration recommends approving the resignation of Carisa Long, Health and Physical Education Instructor, effective June 11, 2021.

2. Technical Cluster Leaders:

The Administration recommends approving \$2,000 annually for Charles Smith for the Auto Technology Cluster, Evan Ducko for the Construction Cluster and Angela Reichert for the Health & Human Services Cluster. They may not serve more than two consecutive years in the position.

3. Salaries:

The Administration recommends approving the Administrative and Support Staff salaries for the 2021-2022 school year as displayed in the Addenda.

4. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of June 8, 2021, until the next regularly scheduled board meeting August 9, 2021.

5. Summer Automotive Classes:

The Administration recommends approving the following classes:

- Emissions: 6/28, 6/30, 7/7, 7/12 from 6:00 - 9:00 PM
- Emissions: 8/2, 8/4, 8/9, 8/11 from 6:00 - 9:00 PM

Motion by _____, seconded by _____ to approve Personnel as presented.

B. Supplemental Contracts:

The Administration recommends approving a Supplemental Contract for up to 10 hrs. each at \$44.00/hr per 2020-2021 Teacher Contract for Donald Bray and William Soleau, Automotive Instructors, for curriculum scope and sequence planning.

Motion by _____, seconded by _____ to approve Supplemental Contracts as presented.

C. Contracted Services: (Appendices D - H)

1. The Administration recommends approving the Fox Rothschild Retainer Agreement for Solicitor for the 2021-2022 year at the rate of \$3,600.00 per quarter as shown in **Appendix D.**
2. The Administration recommends approving the renewal of the Joint Service Agreement with Upper Perkiomen School District to operate to provide food services for the period of July 1, 2021 through June 30, 2022, with an annual Administration Fee in the amount of \$16,500.
3. The Administration recommends approving the network upgrades from GO2 Technology as per the Federal E-rate guidelines as shown in **Appendix E.** WMCTC qualifies for a 40% discount on all E-rate compliant services. This is year two of a two year approval that was submitted last year.
4. The Administration recommends approving the GO2 Technology Yearly IT Service Contract to provide technical support on an as needed basis as shown in **Appendix F.**
5. The Administration recommends approving the Tozour-Trane's Preventative Maintenance Service Agreement for the Trane HVAC & Automation System in the amount of \$13,658.00, effective August 1, 2021, as shown in **Appendix G.**

Motion by _____, seconded by _____ to approve Contracted Services as presented.

D. Finance:

1. Cash Receipts and List of Bills: (Appendix H)

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix H.

2. Budget Transfers:

The Administration recommends approving the necessary 2020-2021 budget transfers to become part of the June 7, 2021 meeting minutes as determined by the Business Administrator; payment of properly contracted services through June 30, 2021; and acceptance of non-resident tuition for secondary students for the 2021-2022 school year upon receipt of the required documentation from the non-participating school district.

3. Bills:

The Administration recommends approving paying WMCTC bills to the extent that the payments reflect a budgeted expense. This will include purchases related to the Department of Labor and Industry Grant following all quote and bid guidelines required by the grant. Any action taken by the Administrative Director/Superintendent of Record in accordance with this authorization shall be deemed to be the action of this JOC. Such action shall be confirmed by the JOC at the August 9, 2021, JOC meeting.

Motion by _____, seconded by _____ to approve Finance as presented.

E. Local Advisory Committee: (Appendix I)

The Administration recommends approving the Local Advisory Committee List for 2021 as shown in Appendix I.

Motion by _____, seconded by _____ to approve the Local Advisory Committee as presented.

F. Perkins Membership List: (Appendix J)

The Administration recommends approving the Perkins Memberships List for 2021 as shown in Appendix J.

Motion by _____, seconded by _____ to approve the Perkins Membership List as presented.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment