Joint Committee Meeting – May 7, 2018

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held at 77 Graterford Road, Limerick, PA on May 7, 2018. Dawn Heine, Vice-Chairperson, called the meeting to order at 7:07 P.M. following an Executive Session.

**JOC Members:**

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**Non-Members present:**

Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record
Christopher Moritzen, Administrative Director
Robert Weneck, Principal
Donna Wilson, Business Manager
Steve Antrim, Carpentry Instructor and AFT President
Marc Davis, Solicitor
Taylor Stevens, Spring-Ford/WMCTC student
Ms. Lori Sandman (Parent to Taylor Stevens)

A motion was made by Mr. Lindgren and seconded by Dr. Farris to:
approve the JOC Meeting Minutes of April 9, 2018.

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Motion carried 7-0

**II. Administrative Director’s Report**

Mr. Moritzen reported:

- NOCTI Testing – WMCTC scored an overall 90% Competent or Advanced this year with 69% of our students scoring Advanced overall, which is up 2% from last year’s 67% with the 90% still above the state and national average. Congratulations to our students and staff for their efforts. This will be 5 years in a row being over 90%.

- Enrollment – Currently for 2018-19 we will have 580 students walking in our door. We have 27 seats available in Level 1. Filled programs are: Auto Tech, Carpentry, Commercial Art, Cosmetology, Diesel, Early Childhood, Electrical, Health Science Technologies, Internal Med, which is a freshman course, and Sports Medicine. Vacancies in: Collision (4), Computer Information Sciences (2), Culinary (5), Dental (3), HVAC (3), Metal Tech (1), Protective Services
We will have 85 freshmen next year from: Pottsgrove (20), Spring-Ford (49) and Upper Perk (16).

- Summer Camp – 116 currently enrolled.
- Car Show: Finally had nice weather for the event after 2 years of bad weather, which raised over $600 for Skills.
- Sports Medicine PLC – Today we hosted a state-wide professional learning community for Sports Medicine, which was set up by me and run by our instructor, Grant Greisler. The focus was preparing Sports Medicine becoming a Program of Study for PDE. Mr. Weneck did a nice job of touring everyone thru the building and showing off our Sports Medicine Program. We had over 20 people from all over the state and they were very impressed with the program and the entire building as a whole. They were amazed at how immaculate it was for being almost 9 years after the renovation, which is a credit to Zack Charles and his Maintenance Crew.
- HOSA Nationals – on the agenda tonight you will see a motion to approve 5 students and 1 advisor to attend the national competition in Dallas, TX. The 5 students scheduled to attend have won gold medals in their respective fields. The trip is being paid for by fundraising, with an approximate cost for the 5 students being $7,000, which is the approximate amount that HOSA will have in their account toward the end of the year to cover that cost. There has been a request from another student who won a bronze medal to attend to attend that competition, but due to financial restraints in the HOSA account it is not possible. I did want to mention that here.

That concluded the Director’s Report.

III. Public Comments on Agenda Items – None

IV. Presentations

Taylor Stevens, a Spring-Ford senior who attends WMCTC in the Biomed program, introduced herself as a Limerick resident and the Spring-Ford Student Representative on their Board and one of the bronze medal winners. She would greatly appreciate it if the board could help out as they have worked so hard for this award and we spent entire days studying for this and in past years all the medal winners have gone and is documented in the minutes. She understands that it is a lot of money to ask for, but HOSA has raised $5,000 before the chicken dinner fundraiser but $2,000 will be left over for next year. It’s not just for her and her partner who have worked so hard, but of the 5 bronze medal winners, only 4 would possibly be able to attend. The 5 gold medals will be attending and very grateful, but she feels that the bronze medal winners worked equally hard, but since the state competition was cancelled it was solely based on their on-line testing and not our skills. She wanted the board to think what if all of us won gold – not 5 gold and 5 bronze, what would the school do in that situation.

Dr. Goodin asked Mr. Moritzen who did we send. Mr. Moritzen said 2 years ago we sent the golds and 1 silver because 1 gold medalist vacated their spot so we allowed the silver to go up that was paid for by fundraising and offset with some JOC funds, but mainly fundraising. Last year 6 students and 2 advisors went to Orlando and that trip was much less expensive with the total cost being $7,900 made up by fundraising and SkillsUSA donation of $1,500 to help cover that cost. The problem here is you have $5,500 in the current HOSA budget; they are anticipating $1,500 back from the cancelled state competition and an approximate earning of $2,000 from the chicken BBQ and holding back $2,000 for registration next year. This leaves about $7,000 to cover the 5 gold medalists to send them on. We are incurring the approximate cost of $1,400 for the instructor to go.

Dr. Goodin said so it’s $1,400 for each student to go. Mr. Moritzen said that’s approximate because the air fare changes daily.

Mr. Moritzen addressed:
- why 2 advisors went last year and said because there were both male and female students went and they needed a male and female advisor.
• and last year some silver and a bronze winners went because there was a lot more raised in fundraising and the cost of the trip was less expensive than this - $7,900 vs. $14,000 for the students if we send all 10 plus 2 advisors at that point.

Dr. Goodin said so the number of students who go is contingent upon the total cost and that’s what we’ve done in the past and that’s what we’ve done last year.

Mr. Moritzen said Skills only sends gold medal winners to nationals, FCCLA only sends gold winners if they choose to go. We haven’t had a Skills gold medal winner in the 4 years he has been here with the last gold medal winners being in 2014 before he arrived.

Dr. Dressler said so this would have to be put on next month’s agenda.

Mr. Moritzen said we can’t wait that long because the competition is in June and if we wait until the meeting airfare will be astronomical. Right now thru Southwest, the lowest price, you’re looking at $400-$500/ticket.

Dr. Goodin said so if the JOC sends the bronze winners this year that would come from...

Mr. Moritzen said the JOC and if that happens what is the motivation to fund raise. They’ve done a nice job of fundraising and they have enough to send all their golds.

After further discussion it was said that we would have to offer it to all not just Taylor and double the expenditure by sending 5 students and 2 advisors and what would happen next year by setting this precedent.

Mr. Moritzen said you would be looking at $8,400.

Members commented said it looks like in the past practice is to send the number of students that have been covered under the groups fundraising whether their gold, silver or bronze.

Mr. Moritzen said correct.

Ms. Heine said instead of discussing this further we can continue this when the motion comes up.

Mr. Davis added that the motion can pass as is or be amended.

V. Committee Reports

Superintendent of Record’s Report – Dr. Goodin – No Report

Business Manager’s Report – Ms. Donna Wilson – No Report

Principal’s Report – Mr. Rob Weneck – No Report

Board Secretary’s Report – Dr. Ed Dressler – No Report

Solicitors Report – Mr. Marc Davis, Esq. – Said we had an Executive Session before the meeting to discuss an identifiable complaint, which he reviewed with the board and no action will be taken tonight.

VI. Action Agenda

A. Contracts

A motion was made by Mr. Lindgren and seconded by Mr. Glackin to: approve the Annual Service Level Agreement (SLA) with GO2Tech., Inc. in the amount of $960.00/month to provide technical support on an as-needed basis.

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Motion carried 7-0
A motion was made by Dr. Ferris and seconded by Ms. Zasowski to: approve B1., B2, & B3. of Conferences/Field Trip/Retreat/Competition

1. Approving Christopher Moritzen, Director, to attend the PACTA Summer Leadership at the Nittany Lion Inn, Penn State University from July 24 thru July 27, 2018 for an approximate cost of $990.00.

2. Approving Christopher Moritzen, Director, to attend and present at the 2018 PA ACTE Conference in State College, PA on August 14 thru August 17, 2018 for an approximate cost of $800.00.

3. Approving Christopher Moritzen, Director, to attend the 2018 ACTE Vision Conference (National Career and Technical Education Conference) in San Antonio, TX on November 26 thru December 1, 2018 for an approximate cost of $3,100.00.

Mr. Moritzen said he thought #1 was approved already last month, but apologized for his copy being different than the boards. (It was approved last month. Recording Secretary’s mistake for its inclusion on this agenda)

Ms. Custer questioned the amount of money being spent since we just had a conversation on spending money and this is a lot of money.

Mr. Moritzen said we budgeted for this and PA ACTE will be deferring some of that cost but until they approve that he can’t put that in. We have been approved to present at ACTE as the President-Elect in August. His proposal was approved to present in San Antonio.

Ms. Heine said it’s not that he’s just attending, he will actually be presenting.

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Motion carried 7-0

A motion was made by Mr. Glackin and seconded by Dr. Dr. Ferris to: approve B4., of Conferences/Field Trip/Retreat/Competition

4. Approving Heather Zornek, Dental Instructor, & 6 students to attend a field trip to the National Dentistry Museum, Baltimore, MD on May 22, 2018 at no cost to the school.

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Motion carried 7-0

A motion was made by Mr. Glackin and seconded by Ms. Custer to: approve B5., of Conferences/Field Trip/Retreat/Competition

5. Approving Donna Wilson, Business Manager, to attend the Delaware Valley Health Trust Retreat at the Hyatt Chesapeake Bay Hotel on June 20 thru June 22, 2018 for an approximate cost of $218.00.

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Motion carried 7-0
A motion was made by Mr. Dressler and seconded by Ms. Zasowski to:
approve B6. of Conferences/Field Trip/Retreat/Competition

6. Approving Heather Zornek, HOSA Advisor, & 5 students to attend HOSA (Health Occupations Student Association) National Competition in Dallas, TX on June 26, through July 1, 2018 at an approximate cost of $1,400.00. All other costs offset by student fees and fundraising.

Mr. Glackin addressed Taylor Stevens by saying he once taught at a CTE school in Philadelphia and he was the math teacher directly involved with the 2 classrooms of nursing students so he knows how you work. You heard the discussion where it would be setting a precedent for years to follow. It takes a lot for a kid to come up and speak like that from the heart but unfortunately precedent is the issue.
Ms. Zasowski said she wanted to follow-up on that and that it seems when we came around and had that discussion the conclusion was more based on what we could afford and you have to draw the line somewhere. You probably think a precedent has already been set but there were other different mitigating circumstances and you have to look at the whole picture.
Dr. Dressler asked if it would be possible to take that $2,000 that is going to save for next year and use it this year and have additional fundraisers.
Mr. Moritzten said that was not up to him but that's the HOSA advisors told him on April 25 when he met with them that's what they wanted to do. They want to hold onto $2,000 to maintain annual dues and fees.
Dr. Goodin said going forward since Skills and the other groups only send the gold to nations that we do the same for all the groups that all the golds go to nationals. That would be the administrative regulation he proposes and that would avoid any of this. You could do all this fundraising and nobody earns gold then nobody goes. The money would just remain in the account.
Dr. Dressler said supposedly you have 10 golds and you only have $7,000 raised.
Mr. Moritzten said the students would have to come up with that.
Dr. Goodin added that's what we would do in the district.
Dr. Dressler asked what if they didn't come up with the money...
Some members commented they wouldn't go, another member asked so none of them would go.
Mr. Glackin said he guesses there would be a secondary criteria.
Mr. Lindgren asked if their function here is to approve simply giving them permission to go or are we also setting the criteria on who goes?
Dr. Goodin said on this situation here you would need to appropriate the funds to send additional students that would go beyond the 5. As far as the regulation piece going forward, that is just an administrative regulation that we would say Mr. Moritzten come up with some criteria to determine who goes when.
Ms. Heine said like the case where Dr. Goodin mentioned that if we are only sending gold then there's also the potential for those funds to roll so if there 10 there's the potential for that money to be covered. Whereas, if we're making these decisions year every year separately, there's a lot of differences that could happen in this environment even year to year based on the terms of the sitting JOC members. That's why she would agree with Dr. Goodin that we look to administration to come up with a criteria base for who we are sending and how. If we do have 10 golds and the funds aren't there, we have to cross the bridge when we get it, but we can't arbitrarily make those decisions now because we don't know what the state of affairs is at that point for anybody else either.
Mr. Lindgren said he tends to be probably more rigid on these things than many other people are because this almost feels like the unintended consequences of in the past of well there's money left so it doesn't hurt us so let this person wasn't able to go so just let this other person go and now we get to a different situation when there isn't money to cover it and he feels for you and he understands. You could argue the precedent is there letting a person go from her point of view, but we see it differently that's why he likes rules and sticking to rules.
Ms. Heine said based on the recommendation by the Superintendent of Record, if we're going direct Mr. Moritzten to establish more rigid guidelines on how we are going to send these students then at least we are making that mark here and now so there's documentation that this is what is going to exist in the future.
We have to cross that bridge when we get to it if things are different at that time, but I don't think making an adjustment to who we are sending this year is in the best interest of the 9 people sitting here.
A motion was made by Dr. Farris and seconded by Mr. Lindgren to:
approve items C., D. and E.

C. **Finance: Cash Receipts and List of Bills**

Approval of the Cash Receipts and List of Bills as shown in Appendix B.

D. **Textbook Inventory (Appendix C)**

Approval of the 2018-2019 Textbook Inventory as shown in Appendix C.

E. **2018-2019 Panel of Physicians (Appendix D)**

Approval of the Panel of Physicians for Workers Compensation premium credit as shown in Appendix D.

Motion carried 7-0

**VII. New Business- None**

**VIII. Public Comments on Non-Agenda Items – None**

Ms. Heine asked if there were any additional board comments.

Dr. Farris asked Mr. Moritzen if any of the students were in the Dental Program. Mr. Moritzen said 1 student. Dr. Farris suggested going to the dental suppliers and Montgomery/Bucks Dental Assoc. and explain to them that you have students who competed in this and he thinks they used to be very liberal giving funds for this type of thing.

**IX. Adjournment**

A motion was made by Dr. Dressler and seconded by Ms. Zasowski to adjourn the meeting.

Motion carried 7-0
The meeting was adjourned at 7:39 P.M.

Respectfully submitted,

[Signature]

Dr. Edward Dressler, Secretary
Kathleen M. Mullen-Lewis, Recording Secretary