Joint Committee Meeting – April 9, 2018

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held was held at 77 Graterford Road, Limerick, PA on April 9, 2018. Patricia Grimm, Chairperson, called the meeting to order at 7:02 P.M.

**JOC Members:**

- Ashley Custer Absent
- Patricia Grimm
- Robert Lindgren
- Colleen Zasowski
- Edward Dressler
- Dawn R. Heine
- James C. Glackin
- Stephen Cunningham Via conf. call
- John Farris

**Non-Members present:**

Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record
Christopher Moritzen, Administrative Director
Robert Weneck, Principal
Donna Wilson, Business Manager
Rachel Hetzel, IT Director
Joe Vecchio, CIS Instructor and AFT Member
Marc Davis, Solicitor

A motion was made by Ms. Heine and seconded by Dr. Farris to:
approve the JOC Meeting Minutes of March 5, 2018.

<table>
<thead>
<tr>
<th>Ashley Custer</th>
<th>Absent</th>
<th>Colleen Zasowski</th>
<th>Yes</th>
<th>James C. Glackin</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Grimm</td>
<td>Yes</td>
<td>Edward Dressler</td>
<td>Yes</td>
<td>Stephen Cunningham</td>
<td>Via conf. call</td>
</tr>
<tr>
<td>Robert Lindgren</td>
<td>Yes</td>
<td>Dawn R. Heine</td>
<td>Yes</td>
<td>John Farris</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Motion carried 8-0

**II. Administrative Director’s Report**

Mr. Moritzen reported:
- Enrollment – tentatively we are looking at 580 students to start next year; 299 in the A.M. & 281 in the P.M. As far as 9th graders we have 20 from Pottsgrove, 46 from Spring-Ford and 16 from Upper Perk. We have about 25 seats available in our level 1 class. Eight programs are full including: Carpentry, Commercial Art, Cosmetology, Diesel, Early Childhood, Electrical, Health Science Technologies and Sports Medicine.
- Car Show – May 5 rain or shine with a donation as admission fee.
- Summer Camp – 102 so far. Last month we had 26 enrolled. Culinary is already filled and closed.
- 339 Review – This past week we had our 339 Review, which is our state audit done about every 5 years. Overall, very good review with very few corrective actions. We were commended on
our enrollment, marketing, recruiting, labs, equipment that we have, how clean the building was, the number of non-traditional students in our classes. They were enthralled with the food they were served from Culinary because they all had some type of dietary needs. Chef Art and her kids did a phenomenal job. We will receive a final report with a few corrective actions.

- Commercial Art – Mr. Batory, Instructor, and his students had an opportunity to create clear life water bottles. He posted it on his Instagram and Life Water picked up on it and is now going to feature it on their social media platform. When it comes out he let everyone know.

That concluded the Director’s Report.

III. Public Comments on Agenda Items – Mr. Vecchio had no comments at this time

IV. Presentations:

Mr. Moritzen said he tried to get Chief Skelton here for this meeting to go over our emergency training we did here, but he wasn’t available. He’s going to try to make it next month and give a brief 10 minute presentation. Information is on the Limerick Fire Dept. website, done by our ECE aid and fire dept. photographer.

V. Committee Reports

Superintendent of Record’s Report – Dr. Goodin – No Report

Business Manager’s Report – Ms. Donna Wilson – No Report

Principal’s Report – Mr. Rob Weneck – Following up on a question Dr. Dressler questioned at last month’s JOC meeting regarding sustaining wages. Both he and Mrs. Landis, Guidance Counselor, met with recruiters from Pitt Ohio, who has an apprenticeship program, which runs about 3 years at $17-$20/hr. They were adamant that their drivers are home at night, with no cross country driving. They come in at a very competitive rate. A few students have signed up.

Mr. Moritzen added that he did send out in the Weekly Update that we are going to be considered a Subaru University. They made the 2017 Forester donation and they just donated 2 more cars and 3 transmissions. The first 2 levels are done on-line so the kids can work on that in the building and at home. We’re working with them to expand that with them to offer classes for outside agencies to generate some revenue. Subaru has the curriculum already set up with access to it by our students and teachers. Subaru has about 3,000 mechanics and are looking to be over 10,000 in the next 4 years.

Board Secretary’s Report – Dr. Ed Dressler – No Report

Solicitors Report – Mr. Marc Davis, Esq. – Sent out after last month’s meeting and he hoped everyone got it – a proposed amendment to the Articles of Agreement and he didn’t know how the board wanted to proceed. The proposed amendment is pretty simple, in that the timing of the Superintendent of Record changed to a January date. At one time it was January and then changed to July, but he couldn’t say why. The simplest way to do it, instead of calling a convention of all 27 members of the three districts, giving 60 day’s notice, if the amendment is not controversial we can do it by what is called unanimous consent, which doesn’t have to be unanimous but where the boards sign off by majority vote. It will take 2 of the 3 boards and a majority of 14 board members. He asked how the JOC wanted to proceed. He can send it to the Pottsgrove Solicitor. Are there any questions or reasons we don’t want to do it?
Mr. Glackin asked what is the advantage to have the Superintendent of Record change in January vs. June.

Mr. Davis said he’s not sure there is an advantage. Maybe Dr. Goodin could speak to it better than him. The only advantage to having the other date would be you don’t have a new board and a new superintendent at the same time. The 3 Superintendents work closely together and they operate as a time and are here monthly. He really couldn’t give a good reason.

Mr. Moritzen and Dr. Goodin said it cleans it up and makes it easier to do it all in January and make changes to the JOC Chair and Superintendent of Record at the same time.

Ms. Grimm asked Mr. Davis what would be the easiest then? Mr. Davis said we need to get it back to Pottsgrove and Spring-Ford and he and Dr. Goodin could handle the two and somebody needs to take it back to Upper Perk or I can send it to Dr. Alexis McGloin, or to your Solicitor. You have to do it at a board meeting and vote and record the vote.

Mr. Glackin asked Mr. Davis to send it to Dr. McGloin and the Solicitor.

VI. Action Agenda

A. 2018-2019 Budget (Appendix B)

A motion was made by Ms. Heine and seconded by Mr. Lindgren to: approve A. 2018-2019 Budget of the Action Agenda.

<table>
<thead>
<tr>
<th>Ashley Custer</th>
<th>Absent</th>
<th>Colleen Zasowski</th>
<th>Yes</th>
<th>James C. Glackin</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Grimm</td>
<td>Yes</td>
<td>Edward Dressler</td>
<td>Yes</td>
<td>Stephen Cunningham</td>
<td>Via conf. call</td>
</tr>
<tr>
<td>Robert Lindgren</td>
<td>Yes</td>
<td>Dawn R. Heine</td>
<td>Yes</td>
<td>John Farris</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Motion carried 8-0

B. Personnel:

A motion was made by Ms. Heine and seconded by Mr. Glackin to: approve 1. Substitute List; 2. Spring Automotive Classes and 3. Supplemental Contract of the Action Agenda.

<table>
<thead>
<tr>
<th>Ashley Custer</th>
<th>Absent</th>
<th>Colleen Zasowski</th>
<th>Yes</th>
<th>James C. Glackin</th>
<th>Yes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patricia Grimm</td>
<td>Yes</td>
<td>Edward Dressler</td>
<td>Yes</td>
<td>Stephen Cunningham</td>
<td>Via conf. call</td>
</tr>
<tr>
<td>Robert Lindgren</td>
<td>Yes</td>
<td>Dawn R. Heine</td>
<td>Yes</td>
<td>John Farris</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Motion carried 8-0


2. The approval of the following classes:

   - PA State Inspection Classes – May 15, 16, 22 and 29, 2018

3. The approval of a Supplemental Contract for Donald Bray or designated Automotive Instructor, for four nights for no more than four hours per night at
$44.00 per hour, per Teacher's Contract for the 2017-2018 school year, for the PA State Inspection Classes.

A motion was made by Ms. Heine and seconded by Mr. Lindgren to:
approve C. Conferences

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Custer</td>
<td>Absent</td>
<td>Colleen Zasowski</td>
<td>Yes</td>
<td>James C. Glackin</td>
</tr>
<tr>
<td>Patricia Grimm</td>
<td>Yes</td>
<td>Edward Dressler</td>
<td>Yes</td>
<td>Stephen Cunningham</td>
</tr>
<tr>
<td>Robert Lindgren</td>
<td>Yes</td>
<td>Dawn R. Heine</td>
<td>Yes</td>
<td>John Farris</td>
</tr>
</tbody>
</table>

Motion carried 8-0

Approving Christopher Moritzen, Administrative Director, and Rachel Hetzel, I.T. Director, to attend the Pennsylvania Association of Career & Technical Administrators (PACTA) Leadership Conference at Penn State University from July 25-27, 2018 for an approximate cost of $2,000.

A motion was made by Ms. Heine and seconded by Dr. Dressler to:
approve D. Contracted Services

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Custer</td>
<td>Absent</td>
<td>Colleen Zasowski</td>
<td>Yes</td>
<td>James C. Glackin</td>
</tr>
<tr>
<td>Patricia Grimm</td>
<td>Yes</td>
<td>Edward Dressler</td>
<td>Yes</td>
<td>Stephen Cunningham</td>
</tr>
<tr>
<td>Robert Lindgren</td>
<td>Yes</td>
<td>Dawn R. Heine</td>
<td>Yes</td>
<td>John Farris</td>
</tr>
</tbody>
</table>

Motion carried 8-0

Approving the purchase of a BullsEye Digital Fire Extinguisher Training System Package with accessories for a grand total of $17,144.23 as shown on the BullEX quote in Appendix D.

A motion was made by Dr. Farris and seconded by Mr. Cunningham to:

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Custer</td>
<td>Absent</td>
<td>Colleen Zasowski</td>
<td>Yes</td>
<td>James C. Glackin</td>
</tr>
<tr>
<td>Patricia Grimm</td>
<td>Yes</td>
<td>Edward Dressler</td>
<td>Yes</td>
<td>Stephen Cunningham</td>
</tr>
<tr>
<td>Robert Lindgren</td>
<td>Yes</td>
<td>Dawn R. Heine</td>
<td>Yes</td>
<td>John Farris</td>
</tr>
</tbody>
</table>

Motion carried 8-0

1. Approving the Cash Receipts and List of Bills as shown in Appendix D.

2. Approving the purchase of a BullsEye Digital Fire Extinguisher Training System Package with accessories for a grand total of $17,144.23 as shown on the BullEX quote in Appendix D.

3. Approving the quote from GO2TECH, a member of CO-STATs, in the amount of $16,157.90, to replace and upgrade computers in Metal Technology to provide better software performance as shown in Appendix D.

A motion was made by Mr. Cunningham and seconded by Ms. Heine to:
approve F. Amended 2017-2018 School Calendar (Appendix E); G. 2018-2019 School Calendar (Appendix F) and H. Policies (Appendix G)

<p>| | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ashley Custer</td>
<td>Absent</td>
<td>Colleen Zasowski</td>
<td>Yes</td>
<td>James C. Glackin</td>
</tr>
<tr>
<td>Patricia Grimm</td>
<td>Yes</td>
<td>Edward Dressler</td>
<td>Yes</td>
<td>Stephen Cunningham</td>
</tr>
</tbody>
</table>

A motion was made by Mr. Cunningham and seconded by Ms. Heine to:
approve F. Amended 2017-2018 School Calendar (Appendix E); G. 2018-2019 School Calendar (Appendix F) and H. Policies (Appendix G)
Motion carried 8-0

VII.  New Business

Mr. Moritzen had 2 things.

1. In Commercial Art we are looking to grow that program and to do that he’s planning to have our construction crew take down the wall between his lab and room and opening up his space. It will allow us to get 3 more computers in there. Carpentry & Electrical will do the work at a minimal cost.

2. Regarding the paint booth in Building Trades. He would like to see if someone would make a motion since it’s never been used and we never opened that program and he would like to take it down and sell it. To take it down is like $2,000 and he thinks we could get anywhere between $4,500-$6,000 using the company that’s going to take it down for us. Building Trades is going to be used for Phys. Ed next year and this would give them more in door space.

A motion was made by Mr. Lindgren and seconded by Ms. Grimm to: approve authorizing WMCTC to take down the Building Trades Spray Booth and salvage it by the company that’s taking it down.

Motion carried 8-0

VIII.  Public Comments on Non-Agenda Items – Mr. Vecchio had no comments at this time

IX.  Adjournment

A motion was made by Ms. Heine and seconded by Mr. Cunningham to adjourn the meeting.

Motion carried 8-0

The meeting was adjourned at 7:21 P.M.

Respectfully submitted,

Dr. Edward Dressler, Secretary
Kathleen M. Mullen-Lewis, Recording Secretary