



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
March 7, 2022
7:00 P.M.
Board Room**

Board Members:

Pottsgrove School District

Jay Strunk
Joe Vecchio
Patricia Grimm

Spring-Ford School District

Colleen Zasowski
Karen Weingarten
Wendy Earle

Upper Perkiomen School District

Dana Hipszer
John Paul Prego
Keith McCarrick

Non-Members:

Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.
Robert Rizzo, Superintendent, Spring-Ford Area S.D.
David Livengood, Administrative Director
Donna Wilson, Business Manager
Mark Holtzman, Principal

Solicitor:

Marc Davis, Esq.
Fox, Rothschild, LLP

AGENDA

I. Call to Order

- A. Approval of JOC Minutes of February 7, 2022 Meeting ([Appendix A](#))

II. Administrative Director Discussion/Information Items

- A. ESSER Funding

III. Public Comments on Agenda Items

IV. Presentations

- A. Building Assessment Study ([Appendix B](#))
- B. Recycled Rides - Charles Smith, Collision Repair Instructor

V. Committee Reports

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Mark Holtzman
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda

- A. Personnel:

- 1. Appointments:

- a. The Administration recommends approving the appointment of Patrick Boyle as Instructional Assistant, effective February 2, 2022. Compensation is set at \$14.50/hr with benefits.

- 2. Resignations:

- a. The Administration recommends approving the resignation of Zackary Woodruff, Computer Information Systems Instructor, effective June 10, 2022.

- 3. FMLA:

- a. The Administration recommends the approval of intermittent Family Medical Leave for Zackary Woodruff, Computer Information Systems Instructor, beginning November 4, 2021 through the end of the school year, or until he has met the maximum amount of time permitted under FMLA.

Motion by _____, seconded by _____ to approve Personnel as presented.

- B. Finance:

- 1. Cash Receipts and List of Bills: ([Appendix C](#))

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix C.

2. Annual Financial Audit Fees for 2021-2022: ([Appendix D](#))

The Administration recommends approving Hutchinson, Gillihan & Freeh, P.C., Certified Public Accountants, to perform the local audit and prepare the Annual Financial Report of Western Montgomery Career and Technology Center for the fiscal year ending June 30, 2022 at the rates presented as shown in Appendix D.

	<u>2021-2022</u>
Audit Fee	\$ 10,950.00
AFR (if desired)	\$ 1,300.00
Hourly Rate for additional services	\$ 125.00

Motion by _____, seconded by _____ to approve Finance as presented.

C. Equipment: ([Appendix E](#))

The Administration recommends approving the list of decommissioned equipment to be auctioned off under a Personal Property Auction Contract with Geyer Auction Companies at as shown in Appendix E.

Motion by _____, seconded by _____ to approve Equipment as presented.

VII. New Business

Health and Safety Plan

VIII. Public Comments on Non-Agenda Items

IX. Adjournment