



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
September 13, 2021
7:00 P.M.
Board Room**

Joint Committee Meeting - September 13, 2021

A Meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held in person at WMCTC following an Executive Session. Ms. Grimm, Chairperson, called the meeting to order at 7:31 P.M.

JOC Members

Ashley Custer	Thomas DiBello	Stephen Cunningham
Patricia Grimm	Wendy Earle	Dana Hipszer
Robert Lindgren	Colleen Zasowski	Keith McCarrick

Non-Members

Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.
Robert Rizzo, Superintendent, Spring-Ford Area S.D.
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record

Daniel Chominski, Principal
Donna Wilson, Business Manager
Marc Davis, Esq., Fox, Rothschild, LLP

A motion was made by Mr. Cunningham and seconded by Mr. McCarrick to approve the JOC Meeting Minutes of August 9, 2021 (Appendix A).

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

II. Administrative Director Discussion/Information Items

III. Public Comments on Agenda Items

Barb Mueller - AFT President and Co-Op Coordinator at WMCTC

Ms. Mueller, on behalf of the staff and faculty at WMCTC, thanks Mr. Chominski for his service as Principal of WMCTC over the past years. They are all looking forward to working with Mr. Holtzman as the new WMCTC Principal. She also notes staff and faculty are looking forward to working with the JOC members during the search for WMCTC's new Administrative Director.

IV. Presentations

V. Committee Reports

Superintendent of Record's Report - Dr. Allyn Roche

Dr. Roche introduces Mr. Holtzman, new WMCTC Principal up for approval at this meeting. He is looking forward to Mr. Holtzman's start at the Western Center and thanks the staff and board members who were part of the interview process.

Dr. Roche also thanks Mr. Chominski for his time and effort as Principal of the Western Center and wishes him the best.

Business Manager's Report - Ms. Donna Wilson

None

Principal's Report - Mr. Dan Chominski

Mr. Chominski informs that the school year started off very well and students are enjoying being back in the classrooms and labs learning the trades. The school partnered with The Lukens Foundation for financial assistance. The grant is five thousand dollars which will be utilized to help pay for activity fees, equipment needs for new students, and certification/testing fees for graduating students. Covid protocols are going well at the school - there have been a few close contacts but no serious threats. Mr. Chominski reiterates his thanks to the JOC, the school staff and community for the past years working as the principal and what a pleasure it was to be part of this community.

Board Secretary's Report - Mr. Keith McCarrick

None

Solicitor's Report - Mr. Marc Davis

None

Mr. Davis advises that now would be the appropriate time to make a motion to amend an item up for approval at this meeting.

A motion was made by Mr. McCarrick and seconded by Mr. Lindgren to adopt the agenda change of the Personnel item number five: Hiring Authority. Mr. McCarrick would like to change the wording...

Original:

The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC to appoint qualified personnel to vacant teacher/support positions during the period of September 14, 2021, until the next regularly scheduled board meeting November 1, 2021.

Amended:

The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC to appoint qualified personnel to vacant teacher, support, and other positions as needed during the period of September 14, 2021, until the next regularly scheduled board meeting November 1, 2021.

Mr. Davis informs that for the meeting minutes a reason for the change must be provided. That action item was amended based on some action items tonight such as Mr. Chominski's departure, the school may have more spots to fill such as interim positions.

The floor opened to the public for any comments on this amendment to which there were none.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

VI. Action Agenda

A motion was made by Mr. McCarrick and seconded by Mr. Cunningham to approve the adoption of the Resolution E. Signature shown in Appendix B. This resolution allows WMCTC's Superintendent of Record, Dr. Allyn Roche, to sign electronically for PDE grants for Western Montgomery Career and Technology Center.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

A. Administration: (Appendix B)

Approve adoption of the Resolution E. Signature shown in Appendix B. This resolution allows WMCTC's Superintendent of Record, Dr. Allyn Roche, to sign

electronically for PDE grants for Western Montgomery Career and Technology Center.

B. Personnel:

A motion was made by Mr. McCarrick and seconded by Mr. Cunningham to approve the appointment of Mark Holtzman as Principal, anticipated date November 13, 2021. Compensation is set at \$106,000.00/year with benefits.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

Mr. Holtzman thanks the JOC for this opportunity.

1. Appointments:

- a. Approve the appointment of Mark Holtzman as Principal, anticipated date November 13, 2021. Compensation is set at \$106,000.00/year with benefits.

A motion was made by Mr. Cunningham and seconded by Mr. DiBello to approve the Separation Agreement with Christopher Moritzen, Administrative Director, a copy of which is on-file in the Office of the Superintendent of Record.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

2. Separations:

Approve the Separation Agreement with Christopher Moritzen, Administrative Director, a copy of which is on-file in the Office of the Superintendent of Record. Under the terms of the Separation Agreement, Mr. Moritzen's employment with the Western Montgomery Career and Technology Center ends effective August 23, 2021.

A motion was made by Mr. Cunningham and seconded by Mr. McCarrick to approve Personnel items 3-5 as presented.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

3. Resignations:

Approve the resignation of Christine Weller, Part-Time Early Childhood Education Instructional Assistant, as of August 23, 2021.

4. Pay Rate Increase:

Approve an increase in the hourly pay rate for Danielle Longacre, part-time Cosmetology Instructional Assistant, from \$13.50/hr to \$14.50/hr. Increase in wage is supported entirely through income generated from the operation of the Cosmetology Salon.

5. Hiring Authority:

AMENDED: The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC to appoint qualified personnel to vacant teacher, support, and other positions as needed during the period of September 14, 2021, until the next regularly scheduled board meeting November 1, 2021.

A motion was made by Mr. Cunningham and seconded by Mr. McCarrick to approve Fall Automotive Classes as presented.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

6. Fall Automotive Classes:

Approve the following classes:

- Pennsylvania State Inspection - 9/20, 9/22, 9/27, 9/29, 6:00 - 9:00 PM**
- Pennsylvania Emissions - 9/20, 9/22, 9/27, 9/29, 6:00 - 9:00 PM**

C. Conferences/Student Competitions:

A motion was made by Mr. McCarrick and seconded by Mr. Cunningham to approve Conferences/Student Competitions as presented.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

- 1. Approve a maximum of 30 students and 3 staff to attend the HOSA Conference being held March 30, March 31, & April 1, 2022 at Valley Forge Convention Center. WMCTC will be responsible for fees associated for staff, approximate dollar amount TBD. Students will pay for themselves in addition to fundraising.**

D. Finance: (Appendix C)

A motion was made by Mr. Cunningham and seconded by Mr. McCarrick to approve Cash Receipts and List of Bills as presented.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

1. Cash Receipts and List of Bills:

Approve the Cash Receipts and List of Bills as shown in Appendix C.

VII. New Business

Mr. Lindgren informs the JOC that this will be his last meeting as he will be moving out of state. He thanks the members for their support throughout the years.

VIII. Public Comments on Non-Agenda Items

IX. Adjournment

A motion was made by Ms. Grimm and seconded by Mr. Cunningham to adjourn the meeting.

Ashley Custer	Yes	Thomas DiBello	Yes	Steven Cunningham	Yes
Patricia Grimm	Yes	Wendy Earle	Yes	Dana Hipszer	Yes
Robert Lindgren	Yes	Colleen Zasowski	Yes	Keith McCarrick	Yes

Motion carried 9-0

The meeting was adjourned at 7:46 P.M.

Respectfully submitted,



Mr. Keith McCarrick, Secretary

Ms. Megan Alaniz, Recording Secretary