



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
February 6, 2023
7:00 P.M.
Board Room**

Board Members:

Pottsgrove School District

Jay Strunk
Joe Vecchio
Patricia Grimm

Spring-Ford School District

Colleen Zasowski
Karen Weingarten
Wendy Earle

Upper Perkiomen School District

Dana Hipszer
John Paul Prego
Keith McCarrick

Non-Members:

Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.
Robert Rizzo, Superintendent, Spring-Ford Area S.D.
David Livengood, Administrative Director
Donna Wilson, Business Manager
Mark Holtzman, Principal

Solicitor:

Marc Davis, Esq.
Fox, Rothschild, LLP

AGENDA

I. Call to Order

- A. Approval of JOC Reorganization Minutes of January 9, 2023 Meeting ([Appendix A](#))
- B. Approval of JOC Minutes of January 9, 2023 Meeting ([Appendix B](#))

II. Administrative Director Discussion/Information Items

III. Public Comments on Agenda Items

IV. Presentations

V. Committee Reports

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Mark Holtzman
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda

A. Personnel:

1. Cosmetology Salon Summer Hours:

The Administration recommends approving the WMCTC Cosmetology Salon to be open during Summer 2023 with limited hours and by appointment only.

2. Appointments:

The Administration recommends approving the appointment of Jose Cruz, Diesel Instructor, Lane 1, Step 7, at \$63,522 with benefits. Effective date February 13, 2023.

3. Mentoring:

The Administration recommends approving a \$250.00 Mentor Stipend - prorated for William Soleau, Auto Technology Instructor, Mentor to Jose Cruz, new Diesel Technology Instructor.

4. Substitute List:

The Administration recommends approving the following to add to the 2022-2023 Substitute List:

Raven Carey (sub custodian) at a rate of \$16.50.

5. Professional Development Steering Committee:

The Administration recommends approving the following individuals to be a part of the Professional Development Team:

- Christel Smith - Instructional Aid/Parent - Parent of a Child Attending
- Kyle Longacre - Montgomery County Community College - Local Business Representative
- Phil Mest - Community Member

Motion by _____, seconded by _____ to approve Personnel as presented.

B. Finance:

1. Cash Receipts and List of Bills: ([Appendix C](#))

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix C.

2. Annual Financial Report: ([Appendix D](#))

The Administration recommends approving the Annual Financial Report for year ending June 30, 2022, as presented in the Basic Financial Statements prepared by Hutchinson, Gillihan & Freeh, P.C. as shown in Appendix D.

Motion by _____, seconded by _____ to approve Finance as presented.

C. Lawn Care Services: ([Appendix E](#))

The Administration recommends approving the Charlestown Landscaping Contract for March 1, 2023 through December 31, 2023 as shown in Appendix E.

Motion by _____, seconded by _____ to approve the Charlestown Landscaping Contract as shown in Appendix E.

D. Diesel Flooring: ([Appendix F](#))

The Administration recommends approving Franklin Flooring to prepare and install Duraflex flooring in the Diesel Technology lab at a cost of \$16,710.00.

Motion by _____, seconded by _____ to approve the Diesel Flooring as shown in Appendix F.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment