Joint Committee Meeting – November 6, 2017

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held at 77 Graterford Road, Limerick, PA on November 6, 2017. Ms. Patricia Grimm, Chairperson, called the meeting to order at 7:05 P.M. following an Executive Session to discuss the sale of the Tiny House.

JOE Members:

Ashley Custer  Absent  Joseph P. Ciresi  John L. Gehman
Patricia Grimm  Absent  Edward Dressler  John Farris
Robert Lindgren  Absent  Dawn R. Heine  Raeann Hofkin  Absent

Non-Members present:
Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record
Christopher Moritzen, Administrative Director
Robert Weneck, Principal
Donna Wilson, Business Manager
Rachel Hetzel, IT Director
Steve Antrim, Carpentry Instructor and AFT President
Marc Davis, Solicitor

A motion was made by Mr. Ciresi and seconded by Dr. Farris to:
approve the JOE Minutes of September 11, 2017.

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Motion carried 6-0

II. Administrative Director’s Report

Mr. Moritzen said he was moving E. Acknowledgement to be first to recognize Mr. Ciresi’s 11 years of service on the JOE as tonight is his last night on the board. He Met Mr. Ciresi 3 ½ years ago and he gave him a great opportunity of coming here and has been very passionate about everything we’ve done with CTE here at the Western Center, and a constant advocate for everything we do. He has give 11 long years of his life here. He presented him with an engraved plaque that said “Great Achievements are nurtured with the cooperation of many minds with a common vision working toward a common goal. Joe Ciresi – Thank you for 11 years of dedicated service to WMCTC.”
Mr. Ciresi said he would keep his comments to the end of the meeting.
Ms. Grimm thanked Mr. Ciresi for his personal support and encouragement.
A. **SEMA Conference:**

Mr. Moritzen said on behalf of the Automotive staff and himself he wanted to thank the JOC for their support in allowing them to attend the conference; it was absolutely amazing. Words can’t describe how awesome this show is and the opportunities that are going to be available to our students moving forward from this opportunity. He has a stack of national business cards who want to work with us from our Precision Metal Working to all of our Automotive Programs. He had the opportunity to meet so many people from Dale Earnhardt, Jr. Richard Petty to Craftsmen; you name it, they were there. The networking availability that’s been there for us – people have contacted back already. He received a call from a gentleman who wants to work with our Precision Metal Working to make customized hose clamps from aluminum, which is something new. We creating opportunities for our students beyond our four walls. Mr. Dressler asked if there were students there. Mr. Moritzen said on the opening day they had a whole student ceremony kind of a kick off where they do a vote for a new product coming out, like 10 different things, which the students can win full scholarships. They are opening up for high school students, which it used to be only collegiate only getting scholarship money. Our Collision Repair Instructor, Chuck Smith, won a $1,000 grant to help collision Repair. There’s money to be found and people want to donate a tone of stuff to us. There were things he never knew about the automotive world, but it was amazing. Ms. Hetzel put together a 12-minute video recap and the link will be sent out to that.

B. **Girls Night Out**

Girls Night Out event is scheduled for November 15 from 6:00 – 7:00 to promote non-traditional students in our programs. Forty girls from grades 5-11 have signed up for that. Flyers went out to every district female student in grades 5-11.

C. **Open House**

Our regular Open House is scheduled for November 29 from 5:00 – 8:00. and mailers are going out this week for that as well.

D. **The Tiny House**

As discussed before, the Tiny House is complete and going to Penn State tomorrow to be on stage for the Integrated Learning Conference. Mr. Moritzen, Mr. Bray, Mr. Antrim and several teachers will be presenting. At the end of the meeting if you would like to see the Tiny House, we can walk down to Diesel and check it out.

That concluded the Director’s Report.

III. **Public Comments on Agenda Items – None**

IV. **Presentations - None**

V. **Committee Reports**

Superintendent of Record’s Report – Dr. Goodin reported that he, Mr. Ciresi and Mr. Moritzen, entertained Bob McDermott and his wife from Hawaii on October 26 because Hawaii doesn’t have a Vo-Tech program in their school system. He was interested in seeing our programming, and talked about budgeting and what it costs. He spent the morning with us. Mr. Moritzen said he’s a 1981 Upper Perk graduate and State Representative to Hawaii.
Mr. Ciresi said Rep. McDermott attended the Western Center in the late seventies and his wife says he talks about vocational education and how it was at home and they came back for a visit. Mr. Ciresi said we should try to put together any type of affiliation program.
Mr. Moritzen said in his school district where he’s at, it’s unique that they have 3,200 students and one lunch period in the high school. He said they serve 600 lunches out of the 3,200. He thinks Rep. McDermott learned a lot and took a lot back as far as understanding what we do, and how we do it I told him we will be a resource for him anytime.

Business Manager’s Report – Mrs. Donna Wilson – No Report

Principal’s Report – Mr. Rob Weneck – Thanked Mr. Antrim, Mr. Mest, Mr. Ducko, Mr. Klein, Ms. Mueller and any teacher who helped with the Tiny House.

Board Secretary’s Report – Ms. Raeann Hofkin – Absent

Solicitors Report – Mr. Marc Davis, Esq. – No Report

VI. Action Agenda

A motion was made by Mr. Ciresi, and seconded by Ms. Heine to: approve the entire Action Agenda as presented.

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Motion carried 6-0

A. Personnel:

1. Long Term Substitute:

   Approving Brian Rambo as Long Term Physical Education/Health Instructor Substitute due to the regular teacher being on FMLA from November 22, 2017 to December 13, 2017 and an unpaid leave from December 14, 2017 through February 13, 2018 (approximately) for the purpose of childbirth.

2. Youth Organizations and Advisors:

   The Administration recommends approving the following Youth Organizations and Advisors. Compensation per teacher contract will range from $950.00 to no more than $2,000.00 unless Advisor attends National Competition, then compensation will be no more than $2,400.00:
   
   FCCLA  Stephanie German ($1,800.00)
   FFA    Barbara Mueller ($1,800.00)
   HOSA   Patricia King, Lisa Lawler & Heather Zornek ($1,800.00 ea.)
   NTHS   Candice Landis ($950.00)
   Skills USA  Cindy Prindle & Charles Smith ($1,800.00 ea.)

3. Substitute List:

   Approving, Jenni King, Ann Murphy and Thomas Henry to be added to our 2017-2018 Substitute List.
4. **Occupational Advisory Committee**: (Appendix B)

   Approving the 2017-2018 OAC Lists as shown in Appendix B.

**B. Contracted Services:**

   Approving the lowest quote for a combination of plowing and salting from Groff’s Snow & Tree Removal. Their rate is $85.00 per hour for snow plowing and $85.00 per hour for salting with the price of salt at $8.50 per 50 lb. bag (same as last year).

**C. Finance**: (Appendix C)

   **Cash Receipts and List of Bills:**

   Approving the Cash Receipts and List of Bills as shown in Appendix C.

**D. E-Signature Resolution** (Appendix D)

   Approving the E-Signature Resolution for Christopher Moritzen as the person authorized to sign on behalf of WMCTC for e-grants with the Department of Education.

**E. JOC 2018 Meeting Dates**

   Approving the following dates for the 2018 JOC meetings: January 8, February 5, March 5, April 9, May 7, June 4, August 13, September 10, and November 5, 2018.

**F. HVAC System Upgrade**: (Appendix E)

   The Administration recommends approval of the lowest quotation received from Tozour Automation, to replace and upgrade the Trane Tracer Building Automation System in the total amount of $36,200 as shown in Appendix E. (The cost of this repair/upgrade would come from the fund balance being returned to the districts from the 2016/17 funds. As this is a capital project the division of costs would be based on market value. The following is the breakdown of funds PG-$5,633.00 SF-$23,657.00 UP-$6,911.00)

**G. Policy**: (Appendix F)

   First Reading of:

   Section 823 Naloxone in Policy Manual

**VII. New Business – 9th Grade Program Addition/Modification**

   Mr. Moritzen said in speaking with Dr. Goodin and looking at our programming offerings, we’re going to modify/adding a new program to the 9th grade programs. As the medical fields continue to grow, and having the availability of a staff member in the morning we’re adding an intro to medical careers program, which will service all four of our Health Occupations (Health Science, Dental, Sports Medicine and EMT). This will be taught by Mrs. Lawler in the morning, who is working with Mr. Weneck to build that curriculum. There’s not cost change to it and allows our students to bolster their strength before they make their choice for the 10th grade year. This program will run as a yearlong instead of doing two halves because they’re getting four classes in there. It will be the only yearlong running 9th grade program. We’re excited for the opportunity for those students. We did bring that to the Spring-Ford 8th graders when we
met with them a couple weeks ago. We had about 95 selected 8th graders. They were awesome and asked really pertinent questions. It was a great opportunity and watching this 9th grade program grow over the last 3 years has been absolutely awesome. They continue to amaze us in what they can do as a student body.

Mr. Dressler mentioned about the possibility of us looking into alternative energy source maintenance programs, which seems to be expanding throughout the country. The maintenance of windmills and that they don't have enough people to work on them and also maintenance with solar electricity panels. Liquid natural gas fueling is also catching on throughout the country. We might want to consider if there are programs out there to train these people and he would like to see us get ahead of the game.

Mr. Moritzen said up in the fracking region they have some classes oriented toward that, but they don't have a program of study but they created a training program and there's not a CIP code for it.

Mr. Dressler said a lot of places are switching to fueling their busses over to liquid natural gas and he doesn't know if there's much in this area going on.

Dr. Goodin said there's not our contractor is not interested in that because there's no resale market on the busses, which is primarily it. We've explored that and there's no resale market for the busses to have a mixed fuel feel and once it comes to end of life our contract is written in such a way that we don't keep those busses on the road very long before they have to cycle out and there's just not a resale market for those busses yet. That was the main obstacle.

VIII. Public Comments on Non-Agenda Items - None

Mr. Ciresi wanted to thank Mr. Moritzen for what he said. When we met you for the first time, we knew you were the guy that could take this building to the next step and without a doubt hit the ground running. He doesn't regret a day of what we did or coming and finding you and bringing you here is one of the best moves we did for this building, so thank you for what you do. Serving 11 years here I've seen a lot of things happen in this building. Four of us in this room went through hard, dark times in this building with Mrs. Wilson probably taking the brunt of it over the 11 years so thank you for putting up with me. This is a great program and the service I've done over the last 11 years; this will be one that I'll probably miss the most. Of course I will miss the service to my home district, but this is a void in the United States in a huge way and we really fill that void. To see where this school is and where it's going is exciting and knowing that the relationships you are building like Penn State and all the colleges for the Sports Medicine Program, and the Tiny House and when we used to build the full houses. There's a lot to be proud of in this building. He thinks in moving forward the board that is here, finally a JOC that works together, that cares about the sending districts together instead of our own districts that we work as a team. He's enjoyed his time watching us grow. He thanked his fellow JOC members, WMCTC staff in attendance. He said this is a big part of his life and it is very difficult to leave, but it is time. He loves this building and the community and anything he can do for the foundation moving forward. He knows how many countless hours especially the staff has put in, the headaches and heartaches and to our faculty as well. When he sat in negotiations years ago and how contentious it was. We're in a much better place than we've ever been. We have some wonderful faculty. He thanked Mr. Davis for his guidance with the Western Center and Spring-Ford. He will miss us all and he would still be here but he is running for State Representative with his goal being to see this region pop and really put us on the map. This building out of all the CTE's is a shining example and a lot of it is to Mr. Moritzen's credit over the past few years.

IX. Adjournment

A motion was made by Mr. Ciresi and seconded by Dr. Farris to adjourn the meeting.

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Motion carried 6-0
The meeting was adjourned at 7:30 P.M.

Respectfully submitted,

Raeann Hofkin, Secretary
Kathleen M. Mullen-Lewis, Recording Secretary

11/16/17 Meeting Minutes

11/18/18