A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held at 77 Graterford Road, Limerick, PA on November 5, 2018. Patricia Grimm, Chairperson, called the meeting to order at 7:00 P.M.

JOC Members:

- Ashley Custer
- Patricia Grimm
- Robert Lindgren  
  Arrived 7:05

- Colleen Zasowski
- Edward Dressler
- Dawn R. Heine

- Arrived 7:10
- James C. Glackin
- Stephen Cunningham
- John Farris

Non-Members present:

- Dr. David Goodin, Superintendent, Spring-Ford Area S.D. & WMCTC Superintendent of Record
- Christopher Moritzen, Administrative Director
- Daniel Chominski, Principal
- Rachel Hetzel, IT Director
- Joe Vecchio, CIS Instructor & AFT President
- Marc Davis, Solicitor
- William Soleau, Prospective Employee
- Patrick Carberry, Upper Perk resident
- Gabriel Carberry, Upper Perk Boy Scout
- James Glackin, Upper Perk Boy Scout

A motion was made by Mr. Glackin and seconded by Dr. Dressler to: approve the JOC Meeting Minutes of September 10, 2018.

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Motion carried 7-0

II. Administrative Director's Report

Mr. Moritzen reported:

A. Girls Night Out – November 8

- Girls Night Out is this Thursday with about 50 registered so far for our third annual Girls Night Out event. Mrs. Mueller is heading up this event and we have several guest speakers, with lots of giveaways, swag bags are made and the teachers are set. We are excited about this event. This is another way to recruit our young female students into non-traditional programs and continue to grow classes like Metal Tech and the Auto Programs with our young females. If you're available,
come on out from 6 to 8:30. Speakers include women from non-traditional professions such as a female State Trooper speaking about her experiences and our IT Director, Rachel Hetzel. We've had other guest speakers from the metal tech industry and manufacturing before. We get a nice grouping of women to talk to our students.

B. Open House – December 5

- Open House on December 5 is our annual event. We have a pre-cursor event from 5 to 6 for all new enrollees who are interested in enrolling. Our application window is open and mailers will be going out to everyone in your districts shortly.

C. Additional items:

- On October 20 we had the Boy Scout Merit Badge College here. Mr. Glackin and Upper Perk Valley Troops 95, 91 and 79. We had 28 scouts participate and one scout come all the way from Virginia for 2 merit badges. It was a great event and teachers loved it, and the scouts had a great time. Welding was a hit because having students do welding in a certified environment with a certified teacher is a great way to get them trained. Hopefully, we will be able to do that again next year.
- Tomorrow teachers go on industry visits. They are visiting local shops that are helping to grow possible job opportunities for our students and build our OAC as part of their commitment to the Western Center.
- Tonight marked our 20th sell out event for the Community Night Buffet. We started back in 2014-15. Chef Kaufmann and his students did a phenomenal job as did Chef Art’s students in the front of the house. A wonderful opportunity and the dinner was phenomenal.
- On tonight’s agenda there are several items about grants. We did apply for the Safe Schools Grant. We went after about $120,000 worth of equipment and upgrades to our security system and doors since everyone was going out there. I think they got $312 million of requests for $44 million. We have our fingers crossed and did our due diligence. We did get approved for the Supplemental Equipment Grant. They didn’t tell us the exact amount, but typically it is $24 to $25,000 that we get out of that. The Competitive Equipment Grant is under review and we are going for a 3D anatomy table that will be used by 5 different classrooms. It’s a pretty wild machine. He saw it at the National Convention last year. Four loaded frozen cadavers, they’re sliced in millimeter sections and you can actually cut open the bodies and travel thru the vein system into the heart into the chest cavity and see everything. It’s a great tool for Health Sciences, Sports Med, Protective Service, Dental and Cosmetology.

That concluded the Director’s Report

Dr. Dressler asked if we had cadavers. Mr. Moritzen said we don’t have cadavers; they are digital images of cadavers that come on the system.

Ms. Grimm asked Mr. Glackin to enlighten them on how the Boy Scout Troop went. He asked his son, James Glackin and Gabriel Carberry to comment on the experience. Gabriel said he thought it was pretty good and it was fun because they got to do things for a merit badge that are not usually available to us in a school. It was fun and we really liked the school because we had things that you don’t usually find in a school and was surprised to see a Dentist Office in the school. Gabriel and James both earned 2 badges.

III. Public Comments on Agenda Items – None

IV. Presentations – Gabriel & James spoke of their Boy Scout Merit Badge College

V. Committee Reports

Superintendent of Record’s Report – Dr. Goodin commented on how it’s been a pleasure working close with the votech the past couple of years and certainly been a
pleasure working with Mr. Moritzen and he’s done a fine job

Business Manager’s Report – Ms. Donna Wilson – Absent No Report

Principal’s Report – Mr. Dan Chominski said he had a couple of items:
- We wanted to improve the student experience so we created a school culture committee. Through that committee we’re doing some different initiatives within the school to improve the culture and overall student experience. The first thing we decided was an attendance contest between the A.M. & P.M. programs. He had a picture of Mr. Antrim’s Carpentry A.M. class, who had 98% attendance since October, which is very impressive. They received a small breakfast from a donation by Mrs. Mueller’s program. In the P.M. we combined the Culinary classes of Chef Arnt & Chef Kaufmann, which had 95% attendance. Overall, we were proud of the students in both classes. Dr. Dressler asked what time classes started here. Mr. Moritzen said about 8:00 in the A.M. and 11:00 in the P.M.
- Another thing we are doing is having the students do announcements on Fridays in the A.M. & P.M. They start off by telling what they are doing in their program and what they like about their programs. The kids are having fun with it.
- Student of the Quarter will be honored on Friday. They are selected by their teacher based on a criteria rubric.
- We will also be honoring those students with perfect attendance. We had 138 students with perfect attendance, which includes no unexcused or excused absences. It was really impressive and speaks to the student experience they have here at the Western Center.

Board Secretary’s Report – Absent – No Report

Solicitors Report – Mr. Marc Davis, Esq. – No Report

Ms. Grimm announced a quick Executive Session will be held following the board meeting for personnel.

VI. Action Agenda:

A motion was made by Mr. Cunningham and seconded by Ms. Heine to:
approve all of A. Personnel 1. Resignations:


c. The resignation of Dori-Ann Miles, ECE Instructional Assistant, effective October 26, 2018.

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Motion carried 9-0

A motion was made by Ms. Heine and seconded by Mr. Glackin to:
approve A. Personnel 2. Appointments:
a. Approving the appointment of William J. Soleau as Automotive Instructor, effective January 7, 2019. Compensation is set at Track B, Lane 3, Step 14, $80,147.00.

b. Approving the appointment of Dawn Davison as School Nurse effective November 19, 2018. Compensation is $36,000.00 per year prorated.

Mr. Glackin said he had a chance to talk with Mr. Soleau for a minute and he knew because they’re both Philly guy and ultimately their paths may have crossed at some point. Although he never worked with him directly, they worked with some great people and will be an excellent addition at this school. He thanked Mr. Soleau for coming out tonight.

Ashley Custer    Yes  Colleen Zasowski    Yes  James C. Glackin    Yes
Patricia Grimm    Yes  Edward Dressler    Yes  Stephen Cunningham    Yes
Robert Lindgren   Yes  Dawn R. Heine    Yes  John Farris    Yes

Motion carried 9-0

Mr. Moritzen said he wanted to take a moment to introduce Mr. Soleau. He comes to us from Randolph CTHS in Philadelphia. He’s been there 11 years and has 13 years of experience in the Toyota field. We’re excited to have him start in January and he brings a lot to the table and him and Mr. Bray will continue to grow our automotive program.

A motion was made by Ms. Heine and seconded by Mr. Lindgren to: approve A. Personnel 3. Hiring Authority.

3. Hiring Authority

Authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of November 6, 2018 until the next regularly scheduled board meeting in January 2019.

Ashley Custer    Yes  Colleen Zasowski    Yes  James C. Glackin    Yes
Patricia Grimm    Yes  Edward Dressler    Yes  Stephen Cunningham    Yes
Robert Lindgren   Yes  Dawn R. Heine    Yes  John Farris    Yes

Motion carried 9-0

A motion was made by Mr. Cunningham and seconded by Mr. Glackin to: approve A. Personnel 4. Youth Organizations and Advisors and 5. Occupational Advisory Committee.

Approving the following Youth Organizations and Advisors. Compensation per teacher contract will range from $950.00 to no more than $2,000.00 unless Advisor attends National Competition, then compensation will be no more than $2,400.00:

FCCLA          Stephanie German ($1,800.00)
HOSA           Patricia King, Lisa Lawler & Heather Zornak ($1,800.00 ea.)
NTHS           Candice Landis ($950.00)
Skills USA     Carisa Long & Charles Smith ($1,800.00 ea.)

Ashley Custer    Yes  Colleen Zasowski    Yes  James C. Glackin    Yes
Patricia Grimm    Yes  Edward Dressler    Yes  Stephen Cunningham    Yes
Robert Lindgren   Yes  Dawn R. Heine    Yes  John Farris    Yes
Motion carried 9-0

A motion was made by Ms. Custer and seconded by Ms. Heine to:
approve B. Finance: Cash Receipts and List of Bills as shown in Appendix C.

Ashley Custer  Yes  Colleen Zasowski Yes  James C. Glackin  Yes
Patricia Grimm  Yes  Edward Dressler  Yes  Stephen Cunningham  Yes
Robert Lindgren  Yes  Dawn R. Heine  Yes  John Farris  Yes

Motion carried 9-0

A motion was made by Mr. Cunningham and seconded by Mr. Lindgren to:
Approve C. Equipment Purchase: C1, C2 and C3

1. Approving the purchase of an Anatomage Table for a grand total of $88,279.00, pending approval of the Competitive Equipment Grant, which requires 50% matching funds as shown on the attached Anatomage quotation. Anatomage is the sole source distributor in the United States.

2. Approving the purchase of a CNC cutting system for a grand total of $31,958.72, pending approval of the Supplemental Equipment Grant as shown on the attached quotation Lincoln Electric Cutting Systems. Lincoln Electric Cutting Systems is the sole source distributor in the United States.

3. Approving the purchase of a Robinair AC1234-6 recycler/recover for the grand total of $6,000.00, pending approval of the Supplemental Equipment Grant as shown on the attached Grainger quotation.

Mr. Cunningham commented that on the Grainger quote it didn’t say anything about shipping and it is a large thing. He does purchasing all day, every day and not to knock Grainger, but anything they sell you can probably find it on Amazon for 6-10% cheaper, pretty much across the board. Pulling it up on Amazon you can get free shipping. Going forward, if you have a Grainger account you have a rep 100% when you call. Mr. Moritzen said that is our rep price. Normally, the unit sells for $7,400. Mr. Moritzen felt with the shipping and if there any issues we have with Grainger and the little bit we were paying for the shipping; we were happy to have Grainger service tied to it.

Mr. Cunningham said just to take a look at Amazon to compare prices.

Mr. Glackin asked if the C2. CNC cutting system was what Mr. Klein, Welding Instructor, saying they wanted to add to their equipment.

Mr. Moritzen said it was the plasma cutting table so you can custom cut large sheets of metal, and digitalize it. He mentioned the horseshoe pumpkins and how we sold 40 of them. We now have a prototype of a horseshoe Christmas tree coming out for public display very soon. The kids have done a great job.

Ashley Custer  Yes  Colleen Zasowski Yes  James C. Glackin  Yes
Patricia Grimm  Yes  Edward Dressler  Yes  Stephen Cunningham  Yes
Robert Lindgren  Yes  Dawn R. Heine  Yes  John Farris  Yes

Motion carried 9-0
A motion was made by Ms. Heine and seconded by Ms. Custer to: approve D. JOC 2019 Meeting Dates

Approval of the following dates for the 2019 JOC meetings: January 7, February 4, March 4, April 1, May 6, June 3, August 5, September 9, and November 4, 2019.

Ashley Custer    Yes  Colleen Zasowski Yes  James C. Glackin    Yes
Patricia Grimm   Yes  Edward Dressler Yes  Stephen Cunningham Yes
Robert Lindgren  Yes  Dawn R. Heine    Yes  John Farris         Yes

Motion carried 9-0

A motion was made by Ms. Custer and seconded by Mr. Cunningham to: approve E. Policies as presented.

Ashley Custer    Yes  Colleen Zasowski Yes  James C. Glackin    Yes
Patricia Grimm   Yes  Edward Dressler Yes  Stephen Cunningham Yes
Robert Lindgren  Yes  Dawn R. Heine    Yes  John Farris         Yes

Motion carried 9-0

VII. New Business:

Ms. Zasowski said she had mentioned last year when she was new that there were several employers in the community, including her husband's company, asking how to advertise for positions. Several others have come to her say they have sent inquiries about advertising for positions and gotten no response. She asked Mr. Moritzen who should she direct that to.

Mr. Moritzen said to send them right to him and he would send to Mrs. Mueller. She's gotten a lot of inquiries and we have almost 27 kids out already. He said to see him after the meeting and we'll go from there.

Miss Heine said that Mr. Moritzen commented that the teachers were going out to add to the OAC list and asked if we are also looking for other people to add to that list anytime. He said we are always looking for business industry partners to be part of the Western Center to give their input as to what’s going on in current business and industry and how we can improve on what we are doing in the classroom. Several programs went out on October 24, 25 & 26 to various NOCTI alignment and program of study alignment so they’re realigning the things that are current on what they should be teaching vs. what's currently on some of the tests. We are actively pursuing that anytime something comes out we try to send our teachers to it. He received an email today from Emergency Management of Montgomery County that they are offering free seats for Alice training and we will be sending 4 staff to that. Steve Beck sent that out.

Ms. Heine asked if he sits on the committee. Mr. Moritzen said when he can get here as his job is taxing. She said she had somebody local that could probably sit here as well. Mr. Moritzen said Protective Services has a pretty rich group, but they're always looking to add to it. We have two meetings as per the 339 regulations one in the Fall & one in the Spring. They typically do the Spring meeting at the NOCTI testing because they have them here.

VIII. Public Comments on Non-Agenda Items – None
IX. Adjournment

A motion was made by Mr. Cunningham and seconded by Ms. Heine to adjourn the meeting.

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Motion carried 9-0

The meeting was adjourned at 7:25 P.M.

Respectfully submitted,

Edward Dressler

Dr. Edward Dressler, Secretary
Kathleen M. Mullen-Lewis, Recording Secretary