Joint Committee Meeting – November 4, 2019

A meeting of the Joint Committee of the Western Montgomery Career and Technology Center was held was held at 77 Graterford Road, Limerick, PA on November 4, 2019. Ms. Dawn Heine, Chairperson, called the meeting to order at 7:05 P.M.

JOC Members:

Ashley Custer  
Patricia Grimm  
Robert Lindgren  
Mark Dehnert  
Edward Dressler  
Dawn R. Heine  
Mike Elliott  
Stephen Cunningham  
John Farris

Non-Members present:
Dr. William Shirk, Superintendent, Pottsgrove S.D. & WMCTC Superintendent of Record  
Daniel Chominski, Principal  
Donna Wilson, Business Manager  
Marc Davis, Solicitor

A motion was made by Mr. Cunningham seconded by Dr. Farris to:
approve the September 9, 2019 Minutes.

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Motion carried 8-0

II. **Administrative Director’s Report**

In Mr. Moritzen’s absence Mr. Chominski provided the Administrative Director’s Report.

1) **Thank You:** We would like to recognize several board members who will be leaving us in the new year. These four individuals have done an amazing job in helping to move the WMCTC forward in becoming one of the top performing CTC’s in the state. With their assistance the WMCTC has been able to receive hundreds of thousands of dollars in state of the art equipment which has helped to prepare our students for their future careers, go through a major renovation providing state of the art facilities for our students and staff and provide the 3 sending districts the ability to expand by approving a 9th grade program for students. We thank you for your time, we thank you for your service and we wish you well on your future endeavors.

- Mrs. Dawn Heine  
- Dr. Ed Dressler  
- Dr. John Farris  
- Mr. Mark Dehnert
- Mr. Chominski also congratulated the Recording Secretary on her retirement, and Ms. Wilson presented her with a beautiful bouquet of roses for her service as Recording Secretary for the JOC Meetings.

2) **Applications:** We have nearly 100 applicants already for the 2020/2021 school-year. This is a great start for being one month in and just starting our tours and presentations. As a reminder students can apply directly online at [www.westerncenter.org](http://www.westerncenter.org) by clicking on the STUDENT APPLICATION tab at the top of the page. Deadline is March 15, 2020.

3) **Boy Scout Merit Badge College:** We had over 80 scouts at the WMCTC on October 19th taking part in several different merit badge opportunities. Thanks to our staff who gave time on a Saturday to work with the scouts at this wonderful community event. We are hoping to again host this event next year.

4) **Girls Night Out:** On November 14th we will be hosting our 3rd Annual Girls Night Out Event. This event helps to promote non-traditional enrollment in various programs throughout the WMCTC. We have over 80 registrants thus far and looking to crest the 100 mark very soon. A big thanks goes out to Mrs. Mueller who is coordinating this event.

5) **Open House:** On December 11, 2019 we will again host our community open house. Flyers will be mailed out this week and should be hitting homes by Friday. This is a great opportunity for prospective students and their families to come check out what the WMCTC has to offer.

That concluded the Administrative Director’s Report.

III. Public Comments on Agenda Items – None

IV. Presentations – None

V. Committee Reports

Superintendent of Record’s Report – Dr. William Shirk – Thanked the several board members who were leaving the JOC in the New Year for their service

Business Manager’s Report – Ms. Donna Wilson – No Report

Principal’s Report – Mr. Dan Chominski said the Boy Scouts event was excellent and was great to see everyone come out. Currently there are 19 students in Co-Operative Education, which is a huge number for us at this point. The Safety Grant is going in tonight. We are looking to upgrade our exterior doors, interior doors with multiple classroom access, to only have swipe access, cameras in blind spots and a server upgrade to handle the multiple new licenses on the system. Overall, outstanding start to the school year for our teachers and students. Proud of them and the work that they are doing. Feel like it is flying by!

Board Secretary’s Report – Dr. Edward Dressler No Report

Solicitors Report – Mr. Marc Davis, Esq. – Reported that there was a Step 3 Grievance Meeting held before the JOC Meeting.

VI. Action Agenda:

A motion was made by Mr. Cunningham and seconded by Ms. Grimm to: approve the entire Action Agenda as presented.
A. Personnel:

1. Resignations:
   a. Approving the resignation of Barbara McGinnis, Cosmetology Instructor, effective October 2, 2019.
   b. Approving the resignation, for the purpose of retirement, of Kathleen Mullen-Lewis, Director’s Assistant, effective January 3, 2020.

2. Appointments:
   a. Approving the appointment of Jenni King as Cosmetology Instructor, effective October 3, 2019. Compensation is set at Track B, Lane 1, Step 2, $46,342.00.
   b. Approving the appointment of Melissa Kane as Administrative Assistant to the Administrative Director, effective November 15, 2019. Compensation is set at $38,000.00.
   c. Approving the appointment of Danielle Eisenhart as Cosmetology Instructional Assistant, with an anticipated effective date of November 5, 2019. Compensation is set at $13.00/Hr. with no benefits.

3. Mentoring:
   Approving a $500.00 Mentor Stipend for Angela Reichert, Cosmetology Instructor, Mentor to Jenni King, new Cosmetology Instructor.

4. Technical Cluster Leaders:
   Approving $2,000 annually for Don Bray for the Auto Technology Cluster, Phil Mest for the Construction Cluster and Stephanie German for the Health & Human Services Cluster. They may not serve more than 2 consecutive years in the position.

5. Hiring Authority:
   Authority be granted to the Superintendent of Record/Administrative Director of Western Montgomery CTC to appoint qualified personnel to vacant positions during the period of November 4, 2019 until the next regularly scheduled board meeting in January 2020.

6. Supplemental Contracts:
   Approving Supplemental Contracts for up to 25 hrs. at $44.00/hr. per 2019-2020 Teacher Contract for Kate Blitzstein, Cindy Prindle and Amy Rybnik, all Student Success Coordinators, for additional work related to the Perkins Grant and Perkins documentation.

7. Youth Organizations and Advisors:
   Approving the following Youth Organizations and Advisors. Compensation per teacher contract will range from $950.00 to no more than $2,000.00 unless Advisor attends National Competition, then compensation will be no more than $2,400.00:
FCCLA    Stephanie German ($1,800.00)  
HOSA      Patricia King, Lisa Lawler & Heather Zornek ($1,800.00 ea.)  
NTHS      Candice Landis ($950.00)  
Skills USA Carisa Long & Charles Smith ($1,800.00 ea.)

8. **Occupational Advisory Committee:** (Appendix B)

   Approving the 2019-2020 OAC Lists as shown in Appendix B.

B. **Finance:** (Appendix C)

1. **Cash Receipts and List of Bills:**

   Approving the Cash Receipts and List of Bills for Sept. & Oct. as shown in Appendix C.

2. Approving to pay the List of Bills until the next regularly scheduled board meeting in January, 2020.

C. **Conferences/Student Competition:**

1. Approving Anne Marie Yusko, Student Services Secretary, to attend the PDE Data Summit at Hershey Lodge from March 15-17, 2020 for an approximate cost of $862.00.

2. The Administration recommends approving Christopher Moritzen, Director, to visit Chick-fil-A Corporate in Atlanta, GA for an approximate cost of $100.00.

D. **Equipment Purchase:** (Appendix D)

   Approving the Go2 Tech Quote for a total of $25,026.82 for the purchase of the Switch for Security Upgrades and Professional Services as stated in the quote.

E. **JOC 2020 Meeting Dates:**

   Approving the following dates for the 2020 JOC meetings: January 6, February 3, March 2, April 6, May 4, June 1, August 10, September 14, and November 2, 2020.

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Motion carried 8-0

VII. **New Business - None**

The non-returning JOC members expressed their thoughts on their experiences while serving their terms on Western Center's JOC.

VIII. **Public Comments on Non-Agenda Items - None**

IX. **Adjournment**

A motion was made by Mr. Cunningham and seconded by Dr. Ferris to adjourn the meeting.
Motion carried 8-0

The meeting was adjourned at 7:20 P.M.

Respectfully submitted,

[Signature]

Dr. Edward Dressler, Secretary
Kathleen M. Mullen-Lewis, Recording Secretary

[Signature]

President