



**77 Graterford Road
Limerick, PA 19468**

**Joint Operating Committee Meeting
November 1, 2021
7:00 P.M.
Board Room**

Board Members:

Pottsgrove School District

Ashley Custer
Patricia Grimm
Jay Strunk

Spring-Ford School District

Thomas DiBello
Wendy Earle
Colleen Zasowski

Upper Perkiomen School District

Steve Cunningham
Dana Hipszer
Keith McCarrick

Non-Members

Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.
Robert Rizzo, Superintendent, Spring-Ford Area S.D.
Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record
Dr. Susan Lloyd, Interim Administrative Director
Rachel Hetzel, Interim Principal
Donna Wilson, Business Manager

Solicitor

Marc Davis, Esq.
Fox, Rothschild, LLP

AGENDA

I. Call to Order

- A. Pledge of Allegiance
- B. Approval of JOC Minutes of September 13, 2021 Meeting (**Appendix A**)

II. Administrative Director Discussion/Information Items

III. Public Comments on Agenda Items

IV. Presentations

V. Committee Reports

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Ms. Rachel Hetzel (Interim Principal)
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

VI. Action Agenda

A. Personnel:

1. Appointments:

- a. The Administration recommends approving the appointment of Mr. David V. Livengood as Administrative Director, anticipated date January 3, 2022. Compensation is set at \$140,000 per year with benefits, prorated.

2. Resignations:

- a. The Administration recommends approving the resignation of Patrick Boyle, Instructional Assistant, effective October 29, 2021.

3. Hiring Authority:

The Administration recommends authority be granted to the Superintendent of Record of Western Montgomery CTC to appoint qualified personnel to vacant teacher, support, and other positions as needed during the period of November 2, 2021, until the next regularly scheduled board meeting in January.

4. Supplemental Contracts:

The Administration recommends approving Supplemental Contracts for up to 25 hours at \$44.00/hr per 2021-2022 Teacher Contract for Allison Stanziani, Cindy Prindle and Amy Rybnik, all Student Success Coordinators, for additional work related to the Perkins Grant and Perkins documentation.

5. Youth Organizations and Advisors:

The Administration recommends approving the following Youth Organizations and Advisors. Compensation per teacher contract will range from \$950.00 to no more

than \$2,000.00 unless advisor attends National Competition, then compensation will be no more than \$2,400.00:

Family, Career and Community Leaders of America (FCCLA)

- Stephanie German (\$1,800.00)

Health Occupations Students of America (HOSA)

- Patricia King, Lisa Cassidy-Lawler and Heather Zornek (\$1,800.00 ea.)

The National Technical Honor Society (NTHS)

- Julia Powers (\$950.00)

Skills USA

- Allison Stanziani & Charles Smith (\$1,800.00 ea.)

6. Occupational Advisory Committee: (Appendix B)

The Administration recommends approving the 2021-2022 OAC Lists as shown in **Appendix B.**

7. FMLA:

- a. The Administration recommends the approval of intermittent Family Medical Leave for Cindy McDaniel, Instructional Assistant, beginning 8/23/2021 through the end of the school year, or until she has met the maximum amount of time permitted under FMLA.
- b. The Administration recommends approving a paid leave of absence under the Family Medical Leave Act for Melissa Kane, Business Secretary, from 3/1/2022 to 4/26/2022 for the purpose of pregnancy leave.

8. Substitute List:

The Administration recommends approving the following substitutes for the 2021-2022 school year:

Diane Gilette

Motion by _____, seconded by _____ to approve Personnel as presented.

B. Contracted Services: (Appendix C)

The Administration recommends the approval, in compliance with solicitor review and recommendations, of the General Healthcare Resources, LLC, Nurse Substitute Services Contract as shown in **Appendix C.**

Motion by _____, seconded by _____ to approve Contracted Services as presented.

C. Finance:

1. Cash Receipts and List of Bills:

The Administration recommends approving the Cash Receipts and List of Bills as shown in **Appendix D**.

2. The Administration recommends approving to pay the List of Bills until the next regularly scheduled board meeting in January, 2022.

Motion by _____, seconded by _____ to approve Finance as presented.

D. JOC 2022 Meeting Dates:

The Administration recommends approving the following dates for the 2022 JOC meetings: January 3, February 7, March 7, April 4, May 2, June 6, August 8, September 12, October 3, and November 7, 2022.

Motion by _____, seconded by _____ to approve the 2022 JOC Meeting Dates as presented.

VII. New Business

VIII. Public Comments on Non-Agenda Items

IX. Adjournment