



**77 Graterford Road  
Limerick, PA 19468**

**Joint Operating Committee Meeting  
January 9, 2023  
7:00 P.M.  
Board Room**

**Board Members:**

**Pottsgrove School District**

Jay Strunk  
Joe Vecchio  
Patricia Grimm

**Spring-Ford School District**

Colleen Zasowski  
Karen Weingarten  
Wendy Earle

**Upper Perkiomen School District**

Dana Hipszer  
John Paul Prego  
Keith McCarrick

**Non-Members:**

Dr. Allyn Roche, Superintendent, Upper Perkiomen S.D. & WMCTC Superintendent of Record  
Dr. David C. Finnerty, Superintendent, Pottsgrove S.D.  
Robert Rizzo, Superintendent, Spring-Ford Area S.D.  
David Livengood, Administrative Director  
Donna Wilson, Business Manager  
Mark Holtzman, Principal

**Solicitor:**

Marc Davis, Esq.  
Fox, Rothschild, LLP

## **AGENDA**

### **I. Call to Order**

### **II. Administrative Director Discussion/Information Items**

### **III. Public Comments on Agenda Items**

### **IV. Presentations**

SkillsUSA Leadership Conference Recap - Students

### **V. Committee Reports**

- A. Superintendent of Record's Report - Dr. Allyn Roche
- B. Business Manager's Report - Ms. Donna Wilson
- C. Principal's Report - Mr. Mark Holtzman
- D. Board Secretary's Report - Mr. Keith McCarrick
- E. Solicitor's Report - Mr. Marc Davis, Esq.

### **VI. Action Agenda**

#### **A. Meeting Minutes: ([Appendix A](#))**

The Administration recommends the approval of JOC Minutes of November 7, 2022 Meeting as shown in Appendix A.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the Meeting Minutes as presented.

#### **B. Administration: ([Appendix B](#))**

The Administration recommends the adoption of the Resolution E. Signature shown in Appendix B. This resolution allows WMCTC's Administrative Director, Mr. David Livengood, to sign electronically for Western Montgomery Career and Technology Center.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Administration as presented.

#### **C. Personnel:**

##### **1. Resignations:**

- a. The Administration recommends approving the resignation of Charles Smith, Collision Repair Instructor, effective June 9, 2023 for the purpose of retirement.
- b. The Administration recommends approving the resignation of Russell Keller, Diesel Technology Instructor, effective January 8, 2023 for the purpose of returning to industry.

- c. The Administration recommends approving the resignation of Megan Alaniz, Administrative Assistant, effective date early February 2023 for the purpose of relocation.
- d. The Administration recommends approving the resignation of Lisa Berrodin, Attendance Secretary, effective January 2nd, 2023.
- e. The Administration recommends approving the resignation of Patrick Boyle, Instructional Assistant, effective January 13, 2023 for the purpose of resignation.

2. Appointments:

- a. The Administration recommends approving the appointment of Lisa Berrodin, Business Secretary, at \$40,000 with benefits. Effective date January 3rd, 2023.
- b. The Administration recommends approving the appointment of Wendy Sigourney, Administrative Assistant, at \$40,000 with benefits. Effective Date January 3rd, 2023.
- c. The Administration recommends approving the appointment of Lucie Terkowski, Attendance Secretary, at \$16/hr with benefits. Anticipated start date February 23, 2023.

3. Mentoring:

The Administration recommends approving a \$500.00 Mentor Stipend for Angela Reichert, Cosmetology Instructor, Mentor to Nathan Miller, new Carpentry Instructor.

4. Substitute List:

The Administration recommends approving the following to add to the 2022-2023 Substitute List:

Stephanie Van Sickle (any program)  
Ashley Hundt (any program)

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Personnel as presented.

D. Conferences/Competitions:

- 1. The Administration recommends approving David Livengood, Administrative Director, to attend the annual PACTA Symposium: Pathways to Career Readiness Conference at the Hershey Lodge Convention Center in Hershey, PA, on February 9 & 10, 2023 for an approximate cost of \$400.00.
- 2. The Administration recommends approving a maximum of 40 students and 4 staff to attend the HOSA State Leadership Conference at the Valley Forge Convention Center, on March 29, March 30, & March 31, 2023. Students will pay for themselves in addition to fundraising. WMCTC will be responsible for advisor costs, approximate of \$1,800.00

3. The Administration recommends approving Stephanie German, Early Childhood Education Instructor, and a maximum of 9 students to attend the FCCLA State Leadership Conference at the Seven Springs Mountain Resort in Champion, PA, on March 20-22, 2023. Students will pay for themselves in addition to fundraising. WMCTC will be responsible for advisor cost, approximate of \$482.38.
4. The Administration recommends approving Anne-Marie Yusko to attend the Data Summit for a PIMS workshop at Hershey Lodge in Hershey PA on March 27-29, 2023. Anticipated cost to WMCTC of \$875.00

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to  
Approve Conferences/Competitions as presented.

E. Finance:

1. Cash Receipts and List of Bills: ([Appendix C](#))

The Administration recommends approving the Cash Receipts and List of Bills as shown in Appendix C.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to  
approve Finance as presented.

**VII. New Business**

**VIII. Public Comments on Non-Agenda Items**

**IX. Adjournment**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to  
adjourn the January 2023 JOC meeting.