

PROTECTIVE SERVICES DAILY CONDUCT & WORK ETHIC RUBRIC

SECTION	SUBSECTION	EXCELLENT (+0 POINTS)	NEEDS IMPROVEMENT (-5 POINTS PER SECTION)
I. SELF- PRIDE PERSONAL APPEARANCE <i>(5 Points)</i>	Uniform Appearance	All required uniform items are present. Uniform is pressed, clean, & neat. No lint or pet hair is evident. Shoes are shined & free of dust or mud.	Uniform is unkempt, dirty, soiled, spotted, or excessively wrinkled, is missing items OR student is not in proper uniform.
	Personal Hygiene & Grooming	Student appearance meets or exceeds standards. Hair is well groomed. Face is shaved or maintained. No excessive makeup. No excessive jewelry or faddish colors in use.	Student appearance (personal hygiene & grooming) is not to that of standards.
	Equipment & Work Area	Student maintained a clean work and locker area. Equipment is cared for properly and returned appropriately.	Student does not maintain a clean work or locker area. Equipment is not cared for properly or returned.
II. MISSION READY PREPAREDNESS <i>(5 Points)</i>	Class Preparedness	Student is prepared for lessons with all necessary or required materials. Student has I.D. badge. Student is focused with no distractions & is highly motivated to learn.	Student does not have necessary or required materials, including their I.D. badge. Student lacks focus & motivation, & is consistently distracted.
	Punctuality	Student is on time or early to class, activities, or functions. Student is not absent. Student submitted project(s) or assignment(s) on or before due date.	Student is late to class, activities, or functions. Student has an unexcused absence. Student fails to submit assignments or projects on time.
III. GET AFTER IT PARTICIPATION <i>(5 Points)</i>	Participation in Activities & Discussions	Student is a willing participant. Student acts appropriately during all activities. Student responds thoughtfully to questions.	Student is not a willing participant. Student acts inappropriately during activities. Student does not respond to direct questions.
	Work Ethic	Student exhibits a strong work ethic and strives to complete all tasks to the best of their ability. Student does not sleep in class.	Student has poor work ethic and is not working to their potential. Student sleeps in class.
V. COVER & MOVE SELF DISCIPLINE & TEAMWORK <i>(5 Points)</i>	Attitude & Self- Control	Student has a positive attitude, accepts constructive criticism, & is not arrogant. Student maintains professional demeanor even if stressed. Student is not verbally hostile & is not physical. Student is focused with no distractions.	Student has a poor or negative attitude OR is arrogant. Student rejects constructive criticism. Student exhibits disruptive behaviors which may distract instructors or other students. Student argues & has verbal or physical outbursts.
	Honesty & Integrity	Student is truthful & honest in all communications with instructors & peers. Completely avoids engaging in unethical behavior.	Student misrepresents or falsifies information and engages in unethical behavior.
	Rules & Regulations	Student follows established rules and regulations. Student does not use their cell phone or have food or drink in class.	Student ignores rules & regulations. Cell phone usage is frequent. They have food or drink in class.
	Respect & Support	Student shows respect for others & takes a leadership role. Supports others & respects their property.	Student is unsupportive and disrespectful to others. Student is unwilling to work with others and is generally disrespectful toward their property.
	Safety Awareness	Student is alert & aware of dangers. Student looks out for the safety of the team.	Student is not attentive or mindful to safety precautions or dangers. Student has no concern for the safety or wellbeing of the team or class.
<i>Daily Conduct & Work Ethic Grade is worth a total of 20 Points Per Day and a total of 100 Points Per Week.</i>			